

2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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COMMUNITY SERVICES

GREEN SPACES & AMENITIES

CEMETERIES**Interment Fees**

Under 1 year (Half Grave)	no charge		no charge				
Under 1 year (Full Grave) - to Family	no charge		no charge				
Under 1 year (Full Grave) - to Child Funeral Fund (CFF)	356.00	2.00	363.00	0.00	363.00	zero	1-Apr-26
Over 1 year - 17 years	356.00	2.00	363.00	0.00	363.00	zero	1-Apr-26
18 years and over	1,365.00	2.00	1,392.00	0.00	1,392.00	zero	1-Apr-26
Where Casket is used	1,585.00	2.00	1,617.00	0.00	1,617.00	zero	1-Apr-26
Where Vault is used	1,585.00	2.00	1,617.00	0.00	1,617.00	zero	1-Apr-26
Interment after appointed time	231.00	2.00	236.00	0.00	236.00	zero	1-Apr-26
Interment of cremated remains	276.00	2.00	282.00	0.00	282.00	zero	1-Apr-26

Interment Fees - Public Grave

Over 1 year - 17 years	223.00	2.00	227.00	0.00	227.00	zero	1-Apr-26
18 years and over	458.00	2.00	467.00	0.00	467.00	zero	1-Apr-26
Service in Cemetery Chapel	170.00	2.00	173.00	0.00	173.00	zero	1-Apr-26
NHS Charge (pre-term)	82.00	2.00	84.00	0.00	84.00	zero	1-Apr-26

Removal & Replacement

Headstones (remove and re-fix to National Association of Memorial Masons standards)	212.00	2.00	216.00	0.00	216.00	zero	1-Apr-26
Sidestones	174.00	2.00	177.00	0.00	177.00	zero	1-Apr-26
Chippings	106.00	2.00	108.00	0.00	108.00	zero	1-Apr-26

Right to Erect Memorials

Headstone (900mm maximum)(including first inscription)	215.00	2.00	219.00	36.50	182.50	20.00	1-Apr-26
Wooden Cross	57.00	2.00	58.00	9.67	48.33	20.00	1-Apr-26
Vase without inscription and under 300 mm	FOC	2.00	FOC		FOC		
Otherwise	107.00	2.00	109.00	18.17	90.83	20.00	1-Apr-26
Inscription (each)	57.00	2.00	58.00	9.67	48.33	20.00	1-Apr-26
Supply of half grave base	NEW	NEW	42.00	7.00	35.00	20.00	NEW

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<u>Exclusive Right of Burial</u>								
Burnley								
Conventional Grave	1,235.00	2.00	1,260.00	0.00	1,260.00	zero	1-Apr-26	
Lawn Section	1,519.00	2.00	1,549.00	0.00	1,549.00	zero	1-Apr-26	
Half Grave (for burial of ashes only)	490.00	2.00	500.00	0.00	500.00	zero	1-Apr-26	
Half Grave for baby and 2 interments of ashes	490.00	2.00	500.00	0.00	500.00	zero	1-Apr-26	
Miscellaneous								
Search of Register	FOC		FOC		FOC			
Grave liner (at cost)	at cost		at cost	0.00	at cost	20.00	1-Apr-26	
<u>Padiham Garden of Remembrance</u>								
Use of Memorial Stone	141.00	2.00	144.00	0.00	144.00	zero	1-Apr-26	
Use of Niche for one person	260.00	2.00	265.00	0.00	265.00	zero	1-Apr-26	
Additional remains in Niche	164.00	2.00	167.00	0.00	167.00	zero	1-Apr-26	
<u>CREMATORIUM</u>								
<u>Cremation</u>								
Under 1 year	no charge		no charge					
Over 1 year - 17 years	256.00	2.00	261.00	0.00	261.00	zero	1-Apr-26	
18 years and over	896.00	2.00	914.00	0.00	914.00	zero	1-Apr-26	
Direct Cremation (before 9.30am, no chapel service)	478.00	2.00	488.00	0.00	488.00	zero	1-Apr-26	
Medical Referee	21.00	2.00	22.00	0.00	22.00	zero	1-Apr-26	
Extra fee for Saturday/Extended slot/1.00pm slot/Use of chapel-18 years and over	247.00	2.00	252.00	0.00	252.00	zero	1-Apr-26	
NHS Charge (pre-term)	38.00	2.00	39.00	0.00	39.00	zero	1-Apr-26	
<u>Wesley Media Services</u>								
LIVE - Webcast including 7 days on demand viewing	NEW	NEW	55.00	9.17	45.83	20.00	NEW	
Recordings- DVD or USB and postage	NEW	NEW	55.00	9.17	45.83	20.00	NEW	
Recordings- DVD/USB including V T and postage	NEW	NEW	65.00	10.83	54.17	20.00	NEW	
Recording- Downloadable link	NEW	NEW	32.00	5.33	26.67	20.00	NEW	
Recording- Downloadable link including visual tribute	NEW	NEW	45.00	7.50	37.50	20.00	NEW	
Other services provided at cost								
<u>Entries in Book of Remembrance</u>								
2 line	113.00	0.00	113.00	18.83	94.17	20.00	1-Apr-26	
5 line	176.00	0.00	176.00	29.33	146.67	20.00	1-Apr-26	
8 line	260.00	0.00	260.00	43.33	216.67	20.00	1-Apr-26	
5 line with flower emblem	244.00	0.00	244.00	40.67	203.33	20.00	1-Apr-26	
5 line with Badge	271.00	0.00	271.00	45.17	225.83	20.00	1-Apr-26	
8 line with Coat of Arms	339.00	0.00	339.00	56.50	282.50	20.00	1-Apr-26	
<u>Remembrance Cards</u>								
With 2 line inscription	70.00	0.00	70.00	11.67	58.33	20.00	1-Apr-26	
With 5 line inscription	83.00	0.00	83.00	13.83	69.17	20.00	1-Apr-26	
With 8 line inscription	112.00	0.00	112.00	18.67	93.33	20.00	1-Apr-26	
Additional 2 line inscription	42.00	0.00	42.00	7.00	35.00	20.00	1-Apr-26	
Additional 5 line inscription	55.00	0.00	55.00	9.17	45.83	20.00	1-Apr-26	
Additional 8 line inscription	64.00	0.00	64.00	10.67	53.33	20.00	1-Apr-26	
Additional cost for flower emblem (only with 5 or 8 line entry)	71.00	0.00	71.00	11.83	59.17	20.00	1-Apr-26	

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<u>Retaining of Ashes</u>								
After 1 month (per month)	80.00	2.00	82.00	0.00	82.00	zero	1-Apr-26	
<u>Scattering of Ashes</u>								
Cremation not at Burnley	80.00	2.00	82.00	0.00	82.00	zero	1-Apr-26	
<u>Memorial Wall</u>								
Lakeland stone plaque including 15 year lease	305.00	0.00	305.00	50.83	254.17	20.00	1-Apr-26	
plus lettering per letter (at cost)	at cost		at cost		at cost	20.00	1-Apr-26	
Fee to remove existing plaque when replacing the new one (at cost)	at cost		at cost		at cost	20.00	1-Apr-26	
Additional inscription admin charge (plus lettering)	75.00	0.00	75.00	12.50	62.50	20.00	1-Apr-26	
Emblem (at cost)	at cost		at cost		at cost	20.00	1-Apr-26	
Renewal of lease at end of agreement per 5 years	61.00	0.00	61.00	10.17	50.83	20.00	1-Apr-26	
Replacement Plaque (including fixing)	at cost		at cost		at cost	20.00	1-Apr-26	
<u>Tree of Remembrance</u>								
Crematorium Engraved Remembrance Leaf	64.00	2.00	65.00	10.83	54.17	20.00	1-Apr-26	
Renewal of lease term for a further 5 years	36.00	2.00	37.00	6.17	30.83	20.00	1-Apr-26	
Baby Garden Engraved Remembrance Leaf	72.00	2.00	73.00	12.17	60.83	20.00	1-Apr-26	
Inscribed plaque and 5 year lease on communal memorial bench	72.00	2.00	73.00	12.17	60.83	20.00	1-Apr-26	
<u>Ash Plots</u>								
Exclusive right of burial (40 years)	490.00	2.00	500.00	83.33	416.67	20.00	1-Apr-26	
Interment fee	276.00	2.00	282.00	47.00	235.00	20.00	1-Apr-26	
Right to erect memorial	310.00	2.00	316.00	52.67	263.33	20.00	1-Apr-26	
Foundation (at cost)	at cost		at cost		at cost	20.00	1-Apr-26	
<u>PARKS - OUTDOOR SPORTS ACTIVITIES & EVENTS</u>								
<u>Events - Towneley Park</u>								
Local Organisations	199.40	2.00	203.40	33.90	169.50	20.00	1-Apr-26	
Non Resident Organisation - per event	508.60	2.00	518.75	86.46	432.29	20.00	1-Apr-26	
Funfair Events	POA		POA					
<u>Towneley Park</u>								
Cricket	54.54	2.00	55.65	0.00	55.65	Zero	1-Apr-26	
Informal cricket match on NPT (including parking)	45.00	2.00	45.90	7.65	38.25	20.00	1-Apr-26	

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Football pitches (from 1st August each year)**Grade A - (changing, showers & attendant)**

Prairie, Fennyfold, Towneley

54.54 2.00 55.65 0.00 55.65 Zero 1-Apr-26

Grade B (pitch only)

None currently available

Junior Football

Hire of Junior pitch

11.88 2.00 12.10 0.00 12.10 Zero 1-Apr-26

Use of changing accommodation only

11.88 2.00 12.10 0.00 12.10 Zero 1-Apr-26

Rounders

Per pitch and per game

22.50 2.00 22.95 3.83 19.12 20.00 1-Apr-26

ALLOTMENTSAllotment Rent per m²

0.32 0.00 0.32 0.00 0.32 zero 1-Apr-26

Additional Rent on each m² that an allotment exceeds the standard 250m² size

0.10 0.00 0.10 0.00 0.10 zero 1-Apr-26

Concessionary Rental (50%) for tenants aged 61 or over on 31st December 2024

0.15 0.00 0.15 0.00 0.15 zero 1-Apr-26

Water

17.00 0.00 17.00 0.00 17.00 zero 1-Apr-26

Admin fee for setting up of new tenancy agreements

14.20 0.00 14.20 2.37 11.83 20.00 1-Apr-26

1/2 day allotment course for prospective tenants

25.00 0.00 25.00 4.17 20.83 20.00 1-Apr-26

Note : Allotment rents are uplifted bi-annually with the next uplift due 01/04/2027.**Note : Allotments users require 3 months notice of any price increases.****TOWNELEY****Car Parking - Pay & Display**

Riverside - per day

2.00 0.00 2.00 0.33 1.67 20.00 1-Apr-26

Towneley Hall - per hour

0.80 0.00 0.80 0.13 0.67 20.00 1-Apr-26

9 Hole Golf - per day

2.00 0.00 2.00 0.33 1.67 20.00 1-Apr-26

Causeway End / Golf Course - per day

2.00 0.00 2.00 0.33 1.67 20.00 1-Apr-26

Barwise per day

2.00 0.00 2.00 0.33 1.67 20.00 1-Apr-26

Woodgroove - per day

2.00 0.00 2.00 0.33 1.67 20.00 1-Apr-26

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Car Parking - Contracts (per annum)

Towneley Hall	82.70	0.00	82.70	13.78	68.92	20.00	1-Apr-26
Riverside	54.30	0.00	54.30	9.05	45.25	20.00	1-Apr-26
Barwise	54.30	0.00	54.30	9.05	45.25	20.00	1-Apr-26
Woodgrove	82.70	0.00	82.70	13.78	68.92	20.00	1-Apr-26

TOWNELEY HALL**Guided Tours**

Local Links Subscription Scheme for Schools - per annum	258.00	2.00	263.15	43.86	219.29	20.00	1-Apr-26
Daytime - per person	10.50	2.00	10.50	1.75	8.75	20.00	1-Apr-26
Evening - per person	14.50	2.00	14.50	2.42	12.08	20.00	1-Apr-26
School Groups per person - half day	2.95	2.00	3.00	0.50	2.50	20.00	1-Apr-26
School Groups per person - full day	5.85	2.00	5.95	0.99	4.96	20.00	1-Apr-26

Use of Hall

Commercial Photography	353.00	2.00	360.00	60.00	300.00	20.00	1-Apr-26
Filming Fees	1,177.00	2.00	1,201.00	200.17	1,000.83	20.00	1-Apr-26
Great Hall (by negotiation) fees start from	706.00	2.00	720.00	120.00	600.00	20.00	1-Apr-26 *
up to	1,177.00	2.00	1,201.00	200.17	1,000.83	20.00	1-Apr-26 *
Regency Rooms Daytime Events (by negotiation) fees start from	706.00	2.00	720.00	120.00	600.00	20.00	1-Apr-26 *
up to	1,177.00	2.00	1,201.00	200.17	1,000.83	20.00	1-Apr-26 *
Regency Rooms Evening Events (by negotiation) fees start from	706.00	2.00	720.00	120.00	600.00	20.00	1-Apr-26 *
up to	1,177.00	2.00	1,201.00	200.17	1,000.83	20.00	1-Apr-26 *
Lecture Theatre (by negotiation) fees start from	117.00	2.00	119.00	19.83	99.17	20.00	1-Apr-26
up to	353.00	2.00	360.00	60.00	300.00	20.00	1-Apr-26
Great Hall & both Regency Rooms (by negotiation) fees start from	589.00	2.00	601.00	100.17	500.83	20.00	1-Apr-26 *
up to	4,118.00	2.00	4,200.00	700.00	3,500.00	20.00	1-Apr-26 *

* 50% discount for Charities

Citizenship Ceremonies

TBC

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Conferences & Meetings

Lecture Theatre Room Hire - fees start from	117.65	2.00	120.00	20.00	100.00	20.00	1-Apr-26 *
up to	352.90	2.00	359.95	59.99	299.96	20.00	1-Apr-26 *
Tea & Coffee per person per serving	1.50	2.00	1.55	0.26	1.29	20.00	1-Apr-26

* 50% discount for Charities

Wedding Charges

Regency Rooms - ceremony only fees start from	412.00	2.00	420.00	70.00	350.00	20.00	1-Apr-26
up to	1,764.00	2.00	1,799.00	299.83	1,499.17	20.00	1-Apr-26
Great Hall & Regency Rooms ceremony & afternoon reception up to 7pm							
fees start from	589.00	2.00	601.00	100.17	500.83	20.00	1-Apr-26
up to	4,118.00	2.00	4,200.00	700.00	3,500.00	20.00	1-Apr-26
Photography - grounds/formal gardens	70.00	2.00	71.00	11.83	59.17	20.00	1-Apr-26
Photography - grounds/formal gardens & inside	117.00	2.00	119.00	19.83	99.17	20.00	1-Apr-26

Entrance Fees

Adult - 12 month pass	5.50	2.00	5.60	0.93	4.67	20.00	1-Apr-26 *
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50% reduction on wedding & event days due to rooms being closed

* Free admission for children and students

THOMPSON PARK**Car Parking - Pay & Display**

Thompson Park - per day	2.50	0.00	2.50	0.42	2.08	20.00	1-Apr-26
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Car Parking - Contracts

Thompson Park - per annum	81.60	0.00	81.60	13.60	68.00	20.00	1-Apr-26
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BANK HALL

MIPERMIT Parking - per hour (first 2 hours free)	0.50	0.00	0.50	0.08	0.42	20.00	1-Apr-26
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STREETSCENE**CAR PARKING CHARGES**

The current strategy is to increase car parking charges every two years.

Short Stay Car Parks

Elizabeth St / Grimshaw St / Standish St / Parker Lane /

William Thompson / Orchard Bridge / Cow Lane 1 & 2 / Pioneer 1 /

Sutcliffe St / Thomas St

0-1 hour	} Monday - Saturday	1.20	0.00	1.20	0.20	1.00	20.00	1-Apr-26
1-2 hours		1.80	0.00	1.80	0.30	1.50	20.00	1-Apr-26
2-3 hours		2.30	0.00	2.30	0.38	1.92	20.00	1-Apr-26
3 Hours plus		5.90	0.00	5.90	0.98	4.92	20.00	1-Apr-26
Sundays & Bank Holidays		Free		Free				
Disabled pass holders - up to 3 hrs		Free		Free				

Disabled pass holders - over 3 hrs - charges apply as above

Victoria

0-1 hour	} Saturday only	1.20	0.00	1.20	0.20	1.00	20.00	1-Apr-26
1-2 hours		1.80	0.00	1.80	0.30	1.50	20.00	1-Apr-26
2-3 hours		2.30	0.00	2.30	0.38	1.92	20.00	1-Apr-26
3 Hours plus		5.90	0.00	5.90	0.98	4.92	20.00	1-Apr-26
Sundays & Bank Holidays		Free		Free				
Disabled pass holders - up to 3 hrs		Free		Free				

Disabled pass holders - over 3 hrs - charges apply as above

Pioneer 2 / King St

0-1 hour	} Monday - Saturday	1.20	0.00	1.20	0.20	1.00	20.00	1-Apr-26
1-2 hours		1.80	0.00	1.80	0.30	1.50	20.00	1-Apr-26
2-3 hours		2.30	0.00	2.30	0.38	1.92	20.00	1-Apr-26
3 Hours plus		4.00	0.00	4.00	0.67	3.33	20.00	1-Apr-26
Sundays & Bank Holidays		Free		Free				

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Disabled pass holders - up to 3 hrs	Free		Free					
Disabled pass holders - over 3 hrs - charges apply as above								
Charter Walk Surface Car Park								
0-1 hour	1.00	0.00	1.00	0.17	0.83	20.00	1-Apr-26	
1-2 hours	1.50	0.00	1.50	0.25	1.25	20.00	1-Apr-26	
2-3 hours	2.00	0.00	2.00	0.33	1.67	20.00	1-Apr-26	
3-4 hours	2.50	0.00	2.50	0.42	2.08	20.00	1-Apr-26	
Daily Charge	8.00	0.00	8.00	1.33	6.67	20.00	1-Apr-26	
0-2 hours	1.00	0.00	1.00	0.17	0.83	20.00	1-Apr-26	
Over 2 hours	2.00	0.00	2.00	0.33	1.67	20.00	1-Apr-26	
Millenium Multi-Storey Car Park								
0-1 hour	1.00	0.00	1.00	0.17	0.83	20.00	1-Apr-26	
1-2 hours	1.50	0.00	1.50	0.25	1.25	20.00	1-Apr-26	
2-3 hours	2.00	0.00	2.00	0.33	1.67	20.00	1-Apr-26	
3-4 hours	2.50	0.00	2.50	0.42	2.08	20.00	1-Apr-26	
Daily Charge	3.00	0.00	3.00	0.50	2.50	20.00	1-Apr-26	
Long Stay Car Parks								
Finsley Gate 2 / Centenary Way								
Monday - Saturday per visit	4.00	0.00	4.00	0.67	3.33	20.00	1-Apr-26	
Sundays & Bank Holidays	Free		Free					
Disabled pass holders - up to 3 hrs	Free		Free					
Disabled pass holders - over 3 hrs - charges apply as above								
Contracts								
Finsley Gate 1, 2 & 3 / King St / Bank Parade / Pioneer 2 / Centenary Way								
William Thompson / Royle Road								
per quarter Monday to Friday (inclusive)	199.00	0.00	199.00	33.17	165.83	20.00	1-Apr-26	
per quarter Monday to Saturday (inclusive)	239.00	0.00	239.00	39.83	199.17	20.00	1-Apr-26	
Millenium Multi-Storey Car Park								
per Calendar Month Monday to Saturday	40.00	0.00	40.00	6.67	33.33	20.00	1-Apr-26	
Other Contracts Charges								
Staff Car Parking Charges - Operational (per annum)	312.80	0.00	312.80	52.13	260.67	20.00	1-Apr-26	
Staff Car Parking Charges - Non-Operational (per annum)	359.40	0.00	359.40	59.90	299.50	20.00	1-Apr-26	
Part Time Employees / Members Car Parking Charges	pro rata		pro rata					
PEST CONTROL & WASTE								
Pest Control *								
Flea & Bed Bug Sprays	65.00	2.00	66.30	11.05	55.25	20.00	1-Apr-26	
Wasps Nests	65.00	2.00	66.30	11.05	55.25	20.00	1-Apr-26	
								* Charges start from
Waste & Recycling Collection Containers								
Replacement per residual waste and recycling wheeled bin	35.00	2.00	35.70	0.00	35.70	zero	1-Apr-26	
Residual waste and recycling wheeled bin at new build properties	35.00	2.00	35.70	0.00	35.70	zero	1-Apr-26	
Recycling Box & Lid	FOC		FOC					
White Sacks	FOC		FOC					
First green waste wheeled bin	FOC		FOC					

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Replacement green waste wheeled bin	35.00	2.00	35.70	0.00	35.70	zero	1-Apr-26	
Provision of 1100L container for new build apartments/flats	500.00	2.00	510.00	85.00	425.00	20.00	1-Apr-26	
Annual charge for Green Waste Collection*	40.00	0.00	40.00	0.00	40.00	zero	1-Apr-26	
Discounted subscription for additional collection / bin at the same premises (<i>to be requested at the time of the original subscription</i>)	35.00	2.00	35.70	0.00	35.70	zero	1-Apr-26	
<u>Bulky & White Goods</u> (One collection covers one white good or up to four bulky items)								
Charge per collection	15.70	2.00	16.00	0.00	16.00	zero	1-Apr-26	
<u>Back Yard Clearances</u>								
Back Yard Clearances								

BURNLEY BOROUGH COUNCIL INCOME TARIFF FROM 1ST APRIL 2026
Appendix 1

2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Fixed Penalty Notices* (Set by legislation)

Littering	100.00	Statutory	100.00	0.00	100.00	zero	1-Apr-26
Graffiti / Fly Posting	100.00	Statutory	100.00	0.00	100.00	zero	1-Apr-26
Fly Tipping - Higher	1,000.00	Statutory	1,000.00	0.00	1,000.00	zero	1-Apr-26
Fly Tipping - Lower	200.00	Statutory	200.00	0.00	200.00	zero	1-Apr-26
Household Waste Duty of Care	400.00	Statutory	400.00		400.00	zero	1-Apr-26
Public Space Protection Order (PSPO)* to include new prohibitions	100.00	Statutory	100.00	0.00	100.00	zero	1-Apr-26
Failure to produce a Waste Carriers License	300.00	Statutory	300.00	0.00	300.00	zero	1-Apr-26
Commercial Waste Duty of Care	300.00	Statutory	300.00	0.00	300.00	zero	1-Apr-26
Dog Fouling (PSPO)	100.00	Statutory	100.00	0.00	100.00	zero	1-Apr-26
Dog Control Exclusion Zone (PSPO)	50.00	Statutory	50.00	0.00	50.00	zero	1-Apr-26
Abandoned Vehicles	200.00	Statutory	200.00	0.00	200.00	zero	1-Apr-26
Abandoned Vehicles - Administration Fee (Removal from Private Land)	200.00	2.00	204.00	34.00	170.00	20.00	1-Apr-26
Breach of CPN (Dangerous Dogs)	100.00	Statutory	100.00	0.00	100.00	zero	1-Apr-26
Breach of CPN (Household Waste)	100.00	Statutory	100.00	0.00	100.00	zero	1-Apr-26
Breach of CPN (ASB)	100.00	Statutory	100.00	0.00	100.00	zero	1-Apr-26
Fixed Penalty Notice (Smoke Control)	183.85	2.00	187.55	0.00	187.55	zero	1-Apr-26

Penalty Charge Notices

Car Parking - Lower	50.00	external	50.00	0.00	50.00	zero	1-Apr-26 *
Car Parking - Higher	70.00	external	70.00	0.00	70.00	zero	1-Apr-26 *

* 50% discount if paid within 14 days

Default Works - Property repair works

Full Cost plus charge for staff time & administration	n/a	Officer time now accounted for instead					
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Chargeable Commercial Waste*
Annual Contract

General Waste Sack - Roll 25 Sacks	50.00	0.00	50.00	0.00	50.00	zero	1-Apr-26
240L bin - per bin lift	8.50	0.00	8.50	0.00	8.50	zero	1-Apr-26
360L bin - per bin lift	11.00	0.00	11.00	0.00	11.00	zero	1-Apr-26
660L bin - per bin lift	15.00	0.00	15.00	0.00	15.00	zero	1-Apr-26
1100L bin - per bin lift	21.50	0.00	21.50	0.00	21.50	zero	1-Apr-26
Recycling Annual Contract - Weekly Collections	240.00	25.00	300.00	0.00	300.00	zero	1-Apr-26

Heavy Bin - Additional Levy to Recycling Annual Contract Sum - NEW - 40%

* Charges start from

STREET RENAMING & NUMBERING

Change of a house name / number	58.00	2.00	59.00	0.00	59.00	zero	1-Apr-26
Change of a building name	115.00	2.00	117.00	0.00	117.00	zero	1-Apr-26
Change of a street name	231.00	2.00	236.00	0.00	236.00	zero	1-Apr-26
- plus charge per property for a change of street name	23.00	2.00	23.00	0.00	23.00	zero	1-Apr-26

TEMPORARY EVENT NOTICES

Temporary Event Notices, Road Closures	200.00	2.00	204.00	0.00	204.00	zero	1-Apr-26
Temporary Event Notices, Road Closures - Charitable Organisations	50.00	2.00	51.00	0.00	51.00	zero	1-Apr-26

LICENSING
Other Licensing

rounded to nearest £1

	2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Dog Kennels - Boarding New - 1 year (New 2018 Animal Welfare Regulation) *	219.00	2.00	223.00	0.00	223.00	zero	1-Apr-26	
2 year *	292.00	2.00	298.00	0.00	298.00	zero	1-Apr-26	
3 year *	329.00	2.00	336.00	0.00	336.00	zero	1-Apr-26	
Dog Kennels - Boarding Renew - 1 year (New 2018 Animal Welfare Regulation) *	215.00	2.00	219.00	0.00	219.00	zero	1-Apr-26	
2 year *	289.00	2.00	295.00	0.00	295.00	zero	1-Apr-26	
3 year *	326.00	2.00	333.00	0.00	333.00	zero	1-Apr-26	
Catteries - Boarding New - 1 year (New 2018 Animal Welfare Regulation) *	219.00	2.00	223.00	0.00	223.00	zero	1-Apr-26	
2 year *	292.00	2.00	298.00	0.00	298.00	zero	1-Apr-26	
3 year *	329.00	2.00	336.00	0.00	336.00	zero	1-Apr-26	
Catteries - Boarding Renew - 1 year (New 2018 Animal Welfare Regulation) *	215.00	2.00	219.00	0.00	219.00	zero	1-Apr-26	
2 year *	289.00	2.00	295.00	0.00	295.00	zero	1-Apr-26	
3 year *	326.00	2.00	333.00	0.00	333.00	zero	1-Apr-26	
* where an establishment runs both a dog kennel and a cattery then the relevant dog kennel and cattery fees apply								
Home Boarder New - 1 year (New 2018 Animal Welfare Regulation)	183.00	2.00	187.00	0.00	187.00	zero	1-Apr-26	
2 year	247.00	2.00	252.00	0.00	252.00	zero	1-Apr-26	
3 year	281.00	2.00	287.00	0.00	287.00	zero	1-Apr-26	
Home Boarder Renew - 1 year (New 2018 Animal Welfare Regulation)	179.00	2.00	183.00	0.00	183.00	zero	1-Apr-26	
2 year	243.00	2.00	248.00	0.00	248.00	zero	1-Apr-26	
3 year	276.00	2.00	282.00	0.00	282.00	zero	1-Apr-26	
Dog Creche New - 1 year (New 2018 Animal Welfare Regulation)	217.00	2.00	221.00	0.00	221.00	zero	1-Apr-26	
2 year	290.00	2.00	296.00	0.00	296.00	zero	1-Apr-26	
3 year	327.00	2.00	334.00	0.00	334.00	zero	1-Apr-26	
Dog Creche Renew - 1 year (New 2018 Animal Welfare Regulation)	214.00	2.00	218.00	0.00	218.00	zero	1-Apr-26	
2 year	287.00	2.00	293.00	0.00	293.00	zero	1-Apr-26	
3 year	324.00	2.00	330.00	0.00	330.00	zero	1-Apr-26	

BURNLEY BOROUGH COUNCIL INCOME TARIFF FROM 1ST APRIL 2026

Appendix 1

	2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Dog Breeder New** - 1 year (New 2018 Animal Welfare Regulation)	171.00	2.00	174.00	0.00	174.00	zero	1-Apr-26	
2 year	237.00	2.00	242.00	0.00	242.00	zero	1-Apr-26	
3 year	269.00	2.00	274.00	0.00	274.00	zero	1-Apr-26	
Dog Breeder Renew - 1 year (New 2018 Animal Welfare Regulation)	213.00	2.00	217.00	0.00	217.00	zero	1-Apr-26	
2 year	278.00	2.00	284.00	0.00	284.00	zero	1-Apr-26	
3 year	311.00	2.00	317.00	0.00	317.00	zero	1-Apr-26	
Pet Selling New - 1 year (New 2018 Animal Welfare Regulation)	206.00	2.00	210.00	0.00	210.00	zero	1-Apr-26	
2 year	277.00	2.00	283.00	0.00	283.00	zero	1-Apr-26	
3 year	313.00	2.00	319.00	0.00	319.00	zero	1-Apr-26	
Pet Selling Renew - 1 year (New 2018 Animal Welfare Regulation)	202.00	2.00	206.00	0.00	206.00	zero	1-Apr-26	
2 year	273.00	2.00	278.00	0.00	278.00	zero	1-Apr-26	
3 year	308.00	2.00	314.00	0.00	314.00	zero	1-Apr-26	
Hiring Horses New** - 1 year (New 2018 Animal Welfare Regulation)	112.00	2.00	114.00	0.00	114.00	zero	1-Apr-26	
2 year	192.00	2.00	196.00	0.00	196.00	zero	1-Apr-26	
3 year	233.00	2.00	238.00	0.00	238.00	zero	1-Apr-26	
Hiring Horses Renew** - 1 year (New 2018 Animal Welfare Regulation)	112.00	2.00	114.00	0.00	114.00	zero	1-Apr-26	
2 year	192.00	2.00	196.00	0.00	196.00	zero	1-Apr-26	
3 year	233.00	2.00	238.00	0.00	238.00	zero	1-Apr-26	
Train/exhibit animal - 3 year (New 2018 Animal Welfare Regulation)	177.00	2.00	181.00	0.00	181.00	zero	1-Apr-26	
Zoo** - 6 year	547.00	2.00	558.00	0.00	558.00	zero	1-Apr-26	
4 year	493.00	2.00	503.00	0.00	503.00	zero	1-Apr-26	
Dangerous Wild Animals**- 2 year (New 2018 Animal Welfare Regulation)	198.00	2.00	202.00	0.00	202.00	zero	1-Apr-26	
Unsuccessful appeal against star rating**	137.00	2.00	140.00		140.00	zero	1-Apr-26	
Minor Variation of licence (no inspection)	32.00	2.00	33.00	0.00	33.00	zero	1-Apr-26	
Minor Variation of licence (inspection)	110.00	2.00	112.00	0.00	112.00	zero	1-Apr-26	
Re-evaluation of star rating of animal welfare licence**	137.00	2.00	140.00	0.00	140.00	zero	1-Apr-26	
** plus vets inspection fee								
Skin Piercing/Cosmetic Treatment Establishment	163.90	2.00	167.20	0.00	167.20	zero	1-Apr-26	
Skin Piercers Personal Registration	53.95	2.00	55.05	0.00	55.05	zero	1-Apr-26	
Personal Registration - Special Cosmetic Treatments (once adopted)	53.95	2.00	55.05	0.00	55.05	zero	1-Apr-26	
Second hand goods dealer	89.95	2.00	91.75	0.00	91.75	zero	1-Apr-26	
Health Certificate	51.20	2.00	52.20	0.00	52.20	zero	1-Apr-26	
Request to show unclassified films	568.50	2.00	579.85	0.00	579.85	zero	1-Apr-26	
Sex Shop	2,641.60	2.00	2,694.45	0.00	2,694.45	zero	1-Apr-26	
Renewal of sex shop licence	680.75	2.00	694.35	0.00	694.35	zero	1-Apr-26	
New Sexual Entertainment Venue Licence	7,024.75	2.00	7,165.25	0.00	7,165.25	zero	1-Apr-26	
Renewal of a Sexual Entertainment Venue Licence	3,311.05	2.00	3,377.25	0.00	3,377.25	zero	1-Apr-26	
Transfer of a Sexual Entertainment Venue Licence	810.50	2.00	826.70	0.00	826.70	zero	1-Apr-26	
Variation of a Sexual Entertainment Venue Licence	540.40	2.00	551.20	0.00	551.20	zero	1-Apr-26	
Grant of Scrap Metal Dealers Site Licence (3 years)	411.45	2.00	419.70	0.00	419.70	zero	1-Apr-26	
Renewal of Scrap Metal Dealers Site Licence (3 years)	411.45	2.00	419.70	0.00	419.70	zero	1-Apr-26	
Variation of Scrap Metal Dealers Site Licence	180.00	2.00	183.60	0.00	183.60	zero	1-Apr-26	
New Scrap Metal Collectors Licence (3 years)	237.90	2.00	242.65	0.00	242.65	zero	1-Apr-26	
Renewal of Scrap Metal Collectors Licence (3years)	237.90	2.00	242.65	0.00	242.65	zero	1-Apr-26	

	2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Variation of Scrap Metal Collectors Licence	180.00	2.00	183.60	0.00	183.60	zero	1-Apr-26	
<u>Street Trading Consents</u>								
12 Months	939.00	2.00	957.80	0.00	957.80	zero	1-Apr-26	
6 Months	497.05	2.00	507.00	0.00	507.00	zero	1-Apr-26	
3 Months	290.05	2.00	295.85	0.00	295.85	zero	1-Apr-26	
1 Month	151.85	2.00	154.90	0.00	154.90	zero	1-Apr-26	
Special Event Consents (permitting up to 6 days trading per calendar month)								
12 Months	259.95	2.00	265.15	0.00	265.15	zero	1-Apr-26	
6 Months	171.70	2.00	175.15	0.00	175.15	zero	1-Apr-26	
3 Months	127.05	2.00	129.60	0.00	129.60	zero	1-Apr-26	
1 Month	97.65	2.00	99.60	0.00	99.60	zero	1-Apr-26	
<u>Taxi Licensing (Note: Test fee income is collected by testing station & is therefore not included in the tariff)</u>								
Fees for 2026 will be considered by Licensing Committee at their meeting in February 2026								
Private Hire Driver - 1 Year Licence	100.00	0.00	100.00	0.00	100.00	exempt	n/a	
Private Hire Driver - 3 Year Licence	237.00	0.00	237.00	0.00	237.00	exempt	n/a	
Hackney Carriage Driver - 1 Year Licence	102.00	0.00	102.00	0.00	102.00	exempt	n/a	
Hackney Carriage Driver - 3 Year Licence	243.00	0.00	243.00	0.00	243.00	exempt	n/a	
Dual Driver Licence Discount	45.00	0.00	45.00	0.00	45.00	exempt	n/a	
Private Hire Operator - 1 Year Licence - single vehicle at private address	261.00	0.00	261.00	0.00	261.00	exempt	n/a	
Private Hire Operator - 5 Year Licence - single vehicle at private address	1,250.00	0.00	1,250.00	0.00	1,250.00	exempt	n/a	
Private Hire Operator - 1 Year Licence	447.00	0.00	447.00	0.00	447.00	exempt	n/a	
Private Hire Operator - 5 Year Licence	2,156.00	0.00	2,156.00	0.00	2,156.00	exempt	n/a	
Private Hire Vehicle (now all 4 month licences)	41.00	0.00	41.00	0.00	41.00	exempt	n/a	
Hackney Carriage Vehicle (now all 4 month licences)	62.00	0.00	62.00	0.00	62.00	exempt	n/a	
Private Hire Operator > 50 Vehicles - 5 Year Licence	2,372.00	0.00	2,372.00	0.00	2,372.00	exempt	n/a	
Private Hire Operator > 50 Vehicles - 1 Year Licence	525.00	0.00	525.00	0.00	525.00	exempt	n/a	
Replacement vehicle plate	24.50	2.00	25.00	0.00	25.00	exempt	1-Apr-26	
Replacement Plate Platform	7.30	2.00	7.45	0.00	7.45	exempt	1-Apr-26	
Window stickers	9.15	2.00	9.35	0.00	9.35	exempt	1-Apr-26	
Hackney roundel/Private Hire Door Signs	10.40	2.00	10.60	0.00	10.60	exempt	1-Apr-26	
Lanyard	5.20	2.00	5.30	0.00	5.30	exempt	1-Apr-26	
Badge holder	3.70	2.00	3.75	0.00	3.75	exempt	1-Apr-26	
Replacement badge	14.65	2.00	14.95	0.00	14.95	exempt	1-Apr-26	
Plate buttons	2.55	2.00	2.60	0.00	2.60	exempt	1-Apr-26	
Operator booking Registers	2.45	2.00	2.50	0.00	2.50	exempt	1-Apr-26	
Insurance or 3rd party letters	28.80	2.00	29.40	0.00	29.40	exempt	1-Apr-26	
Insurance Correspondence	84.80	2.00	86.50		86.50	exempt	1-Apr-26	

	2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Grant of Personal Licence	37.00	Statutory	37.00	0.00	37.00	exempt	n/a	
Replacement of lost/stolen licence	10.50	Statutory	10.50	0.00	10.50	exempt	n/a	
Minor Variations	89.00	Statutory	89.00	0.00	89.00	exempt	n/a	
<u>Premises Licences - Up to a Capacity of 5,000 persons</u>								
<u>Grant/Variation</u>								
<u>Rateable Value</u>								
Band A - No Rateable Value	100.00	Statutory	100.00	0.00	100.00	exempt	n/a	
Band A - less than £4,300	100.00	Statutory	100.00	0.00	100.00	exempt	n/a	
Band B - £4,300 to £33,000	190.00	Statutory	190.00	0.00	190.00	exempt	n/a	
Band C - £33,001 to £87,000	315.00	Statutory	315.00	0.00	315.00	exempt	n/a	
Band D - £87,001 to £125,000	450.00	Statutory	450.00	0.00	450.00	exempt	n/a	
Band E - Over £125,000	635.00	Statutory	635.00	0.00	635.00	exempt	n/a	
<u>Annual Fee</u>								
<u>Rateable Value</u>								
Band A - No Rateable Value	70.00	Statutory	70.00	0.00	70.00	exempt	n/a	
Band A - less than £4,300	70.00	Statutory	70.00	0.00	70.00	exempt	n/a	
Band B - £4,300 to £33,000	180.00	Statutory	180.00	0.00	180.00	exempt	n/a	
Band C - £33,001 to £87,000	295.00	Statutory	295.00	0.00	295.00	exempt	n/a	
Band D - £87,001 to £125,000	320.00	Statutory	320.00	0.00	320.00	exempt	n/a	
Band E - Over £125,000	350.00	Statutory	350.00	0.00	350.00	exempt	n/a	
<u>Premises Licences - Additional Fees where Capacity exceeds 5,000 persons</u>								
<u>Initial Fee</u>								
Occupancy:								
5,000 - 9,999	1,000.00	Statutory	1,000.00	0.00	1,000.00	exempt	n/a	
10,000 - 14,999	2,000.00	Statutory	2,000.00	0.00	2,000.00	exempt	n/a	
15,000 - 19,999	4,000.00	Statutory	4,000.00	0.00	4,000.00	exempt	n/a	
20,000 - 29,999	8,000.00	Statutory	8,000.00	0.00	8,000.00	exempt	n/a	
30,000 - 39,999	16,000.00	Statutory	16,000.00	0.00	16,000.00	exempt	n/a	
40,000 - 49,999	24,000.00	Statutory	24,000.00	0.00	24,000.00	exempt	n/a	
50,000 - 59,999	32,000.00	Statutory	32,000.00	0.00	32,000.00	exempt	n/a	
60,000 - 69,999	40,000.00	Statutory	40,000.00	0.00	40,000.00	exempt	n/a	
70,000 - 79,999	48,000.00	Statutory	48,000.00	0.00	48,000.00	exempt	n/a	
80,000 - 89,999	56,000.00	Statutory	56,000.00	0.00	56,000.00	exempt	n/a	
Over 90,000	64,000.00	Statutory	64,000.00	0.00	64,000.00	exempt	n/a	

2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Annual Fee

Occupancy:

5,000 - 9,999	500.00	Statutory	500.00	0.00	500.00	exempt	n/a
10,000 - 14,999	1,000.00	Statutory	1,000.00	0.00	1,000.00	exempt	n/a
15,000 - 19,999	2,000.00	Statutory	2,000.00	0.00	2,000.00	exempt	n/a
20,000 - 29,999	4,000.00	Statutory	4,000.00	0.00	4,000.00	exempt	n/a
30,000 - 39,999	8,000.00	Statutory	8,000.00	0.00	8,000.00	exempt	n/a
40,000 - 49,999	12,000.00	Statutory	12,000.00	0.00	12,000.00	exempt	n/a
50,000 - 59,999	16,000.00	Statutory	16,000.00	0.00	16,000.00	exempt	n/a
60,000 - 69,999	20,000.00	Statutory	20,000.00	0.00	20,000.00	exempt	n/a
70,000 - 79,999	24,000.00	Statutory	24,000.00	0.00	24,000.00	exempt	n/a
80,000 - 89,999	28,000.00	Statutory	28,000.00	0.00	28,000.00	exempt	n/a
Over 90,000	32,000.00	Statutory	32,000.00	0.00	32,000.00	exempt	n/a

Premises Licences - Exclusively / Primarily supplying Alcohol**Initial Fee****Rateable Value**

Band D - £87,001 to £125,000 : 2 x the Premises Licence	900.00	Statutory	900.00	0.00	900.00	exempt	n/a
Band E - over £125,000 : 3 x the Premises Licence	1,905.00	Statutory	1,905.00	0.00	1,905.00	exempt	n/a

Annual Fee - Exclusively/Primarily supplying Alcohol**Rateable Value**

Band D - £87,001 to £125,000 : 2 x the Premises Licence	640.00	Statutory	640.00	0.00	640.00	exempt	n/a
Band E - over £125,000 : 3 x the Premises Licence	1,050.00	Statutory	1,050.00	0.00	1,050.00	exempt	n/a

Annual Fee**Rateable Value**

Band A - No Rateable Value	100.00	Statutory	100.00	0.00	100.00	exempt	n/a
Band A - less than £4,300	100.00	Statutory	100.00	0.00	100.00	exempt	n/a
Band B - £4,300 to £33,000	190.00	Statutory	190.00	0.00	190.00	exempt	n/a
Band C - £33,001 to £87,000	315.00	Statutory	315.00	0.00	315.00	exempt	n/a
Band D - £87,001 to £125,000	450.00	Statutory	450.00	0.00	450.00	exempt	n/a
Band E - Over £125,000	635.00	Statutory	635.00	0.00	635.00	exempt	n/a

2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Premises Licenses - Other**Annual Fee****Application**

S.25 - Theft, loss etc. of premises licence or summary	10.50	Statutory	10.50	0.00	10.50	exempt	n/a
S.29 - Application for a provisional statement where premises being built	315.00	Statutory	315.00	0.00	315.00	exempt	n/a
S.33 - Notification of change of name or address	10.50	Statutory	10.50	0.00	10.50	exempt	n/a
S.37 - Application to vary licence to specify individual as premises supervisor	23.00	Statutory	23.00	0.00	23.00	exempt	n/a
S.42 - Application for transfer of premises licence	23.00	Statutory	23.00	0.00	23.00	exempt	n/a
S.47 - Interim authority notice following death etc. of licence holder	23.00	Statutory	23.00	0.00	23.00	exempt	n/a
S.79 - Theft, loss etc. of certificate or summary	10.50	Statutory	10.50	0.00	10.50	exempt	n/a
S.82 - Notification of change of name or alteration of rules of club	10.50	Statutory	10.50	0.00	10.50	exempt	n/a
S.83(1) / (2) - Change of relevant registered address of club	10.50	Statutory	10.50	0.00	10.50	exempt	n/a
S.100 - Temporary event notice	21.00	Statutory	21.00	0.00	21.00	exempt	n/a
S.100 - Late Temporary event notice	21.00	Statutory	21.00	0.00	21.00	exempt	n/a
S.110 - Theft, loss etc. of temporary event notice	10.50	Statutory	10.50	0.00	10.50	exempt	n/a
S.117 - Application for a grant or renewal of personal licence (10 yrs)	37.00	Statutory	37.00	0.00	37.00	exempt	n/a
S.126 - Theft, loss etc. of personal licence	10.50	Statutory	10.50	0.00	10.50	exempt	n/a
S.127 - Duty to notify change of name or address	10.50	Statutory	10.50	0.00	10.50	exempt	n/a
S.178 - Right of freeholder etc. to be notified of licensing matters	21.00	Statutory	21.00	0.00	21.00	exempt	n/a

Rounded to nearest £1

Note: MAX denotes that the fee is currently at the statutory maximum

Gambling Premises**Bingo Premises**

New & Provisional Statement	3,000.00	MAX	3,000.00	0.00	3,000.00	exempt	n/a	MAX
Annual Fee	1,000.00	MAX	1,000.00	0.00	1,000.00	exempt	n/a	MAX
Licence for Provisional Statement Holder	1,117.00	2.06	1,140.00	0.00	1,140.00	exempt	1-Apr-26	
Variation	1,492.00	2.00	1,522.00	0.00	1,522.00	exempt	1-Apr-26	
Transfer	1,117.00	2.06	1,140.00	0.00	1,140.00	exempt	1-Apr-26	
Re-instatement	1,200.00	MAX	1,200.00	0.00	1,200.00	exempt	n/a	MAX
Copy Licence	25.00	MAX	25.00	0.00	25.00	exempt	n/a	MAX
Notification of Change	50.00	MAX	50.00	0.00	50.00	exempt	n/a	MAX

	2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Betting Premises								
New & Provisional Statement	3,000.00	MAX	3,000.00	0.00	3,000.00	exempt	1-Apr-26	MAX
Annual Fee	600.00	MAX	600.00	0.00	600.00	exempt	n/a	MAX
Licence for Provisional Statement Holder	1,117.00	2.06	1,140.00	0.00	1,140.00	exempt	1-Apr-26	
Variation	1,492.00	2.00	1,522.00	0.00	1,522.00	exempt	1-Apr-26	
Transfer	1,117.00	2.06	1,140.00	0.00	1,140.00	exempt	1-Apr-26	
Re-instatement	1,200.00	MAX	1,200.00	0.00	1,200.00	exempt	n/a	MAX
Copy Licence	25.00	MAX	25.00	0.00	25.00	exempt	n/a	MAX
Notification of Change	50.00	MAX	50.00	0.00	50.00	exempt	n/a	MAX
Betting Premises (Tracks)								
New & Provisional Statement	2,500.00	MAX	2,500.00	0.00	2,500.00	exempt	n/a	MAX
Annual Fee	1,000.00	MAX	1,000.00	0.00	1,000.00	exempt	1-Apr-26	MAX
Licence for Provisional Statement Holder	950.00	MAX	950.00	0.00	950.00	exempt	n/a	MAX
Variation	1,250.00	MAX	1,250.00	0.00	1,250.00	exempt	n/a	MAX
Transfer	950.00	MAX	950.00	0.00	950.00	exempt	1-Apr-26	MAX
Re-instatement	950.00	MAX	950.00	0.00	950.00	exempt	1-Apr-26	MAX
Copy Licence	25.00	MAX	25.00	0.00	25.00	exempt	n/a	MAX
Notification of Change	50.00	MAX	50.00	0.00	50.00	exempt	n/a	MAX
Family Entertainment Centre								
New & Provisional Statement	2,000.00	MAX	2,000.00	0.00	2,000.00	exempt	n/a	MAX
Annual Fee	750.00	MAX	750.00	0.00	750.00	exempt	n/a	MAX
Licence for Provisional Statement Holder	950.00	MAX	950.00	0.00	950.00	exempt	n/a	MAX
Variation	1,000.00	MAX	1,000.00	0.00	1,000.00	exempt	n/a	MAX
Transfer	950.00	MAX	950.00	0.00	950.00	exempt	n/a	MAX
Re-instatement	950.00	MAX	950.00	0.00	950.00	exempt	n/a	MAX
Copy Licence	25.00	MAX	25.00	0.00	25.00	exempt	n/a	MAX
Notification of Change	50.00	MAX	50.00	0.00	50.00	exempt	n/a	MAX
						exempt		

	2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Adult Gaming Centre								
New & Provisional Statement	2,000.00	MAX	2,000.00	0.00	2,000.00	exempt	n/a	MAX
Annual Fee	1,000.00	MAX	1,000.00	0.00	1,000.00	exempt	n/a	MAX
Licence for Provisional Statement Holder	1,117.00	2.06	1,140.00	0.00	1,140.00	exempt	1-Apr-26	
Variation	1,000.00	MAX	1,000.00	0.00	1,000.00	exempt	n/a	MAX
Transfer	1,117.00	2.06	1,140.00	0.00	1,140.00	exempt	1-Apr-26	
Re-instatement	1,200.00	MAX	1,200.00	0.00	1,200.00	exempt	n/a	MAX
Copy Licence	25.00	MAX	25.00	0.00	25.00	exempt	n/a	MAX
Notification of Change	50.00	MAX	50.00	0.00	50.00	exempt	n/a	MAX
Lotteries								
Small Society Lottery Grant	40.00	Statutory	40.00	0.00	40.00	exempt	n/a	
Small Society Lottery Annual Fee	20.00	Statutory	20.00	0.00	20.00	exempt	n/a	
Gaming in Pubs and Clubs								
Licensed Premises Gaming Machine Notification	50.00	Statutory	50.00	0.00	50.00	exempt	n/a	
Licensed Premises Gaming Machine Permit (existing operator)	100.00	Statutory	100.00	0.00	100.00	exempt	n/a	
Licensed Premises Gaming Machine Permit (in all other cases)	150.00	Statutory	150.00	0.00	150.00	exempt	n/a	
Licensed Premises Gaming Machine Permit Variation	100.00	Statutory	100.00	0.00	100.00	exempt	n/a	
Licensed Premises Gaming Machine Permit Transfer	25.00	Statutory	25.00	0.00	25.00	exempt	n/a	
Licensed Premises Gaming Machine Permit Change of Name	25.00	Statutory	25.00	0.00	25.00	exempt	n/a	
Licensed Premises Gaming Machine Permit Copy of Permit	15.00	Statutory	15.00	0.00	15.00	exempt	n/a	
Club Gaming Machine Permit Grant	200.00	Statutory	200.00	0.00	200.00	exempt	n/a	
Club Gaming Machine Permit Grant (Existing Club Premises Cert. Holder)	100.00	Statutory	100.00	0.00	100.00	exempt	n/a	
Club Gaming Machine Permit Grant (Club Prem. Cert. Holder with current Part 2 or 3 Licence)	100.00	Statutory	100.00	0.00	100.00	exempt	n/a	
Club Gaming Machine Permit Existing Operator Grant	100.00	Statutory	100.00	0.00	100.00	exempt	n/a	
Club Gaming Machine Permit Variation	100.00	Statutory	100.00	0.00	100.00	exempt	n/a	
Club Gaming Machine Permit Renewal	200.00	Statutory	200.00	0.00	200.00	exempt	n/a	
Club Gaming Machine Permit Renewal (Club Premises Cert. Holder)	100.00	Statutory	100.00	0.00	100.00	exempt	n/a	
Club Gaming Machine Permit Copy Permit	15.00	Statutory	15.00	0.00	15.00	exempt	n/a	
Club Gaming Permit Grant	200.00	Statutory	200.00	0.00	200.00	exempt	n/a	
Club Gaming Permit Grant (Club Prems. Cert. Holder with current Part 2 or 3 Licence)	100.00	Statutory	100.00	0.00	100.00	exempt	n/a	
Club Gaming Permit Grant (Existing Operator)	100.00	Statutory	100.00	0.00	100.00	exempt	n/a	
Club Gaming Permit Variation	100.00	Statutory	100.00	0.00	100.00	exempt	n/a	
Club Gaming Permit Renewal	200.00	Statutory	200.00	0.00	200.00	exempt	n/a	
Club Gaming Permit Renewal (Club Premises Certificate Holder)	100.00	Statutory	100.00	0.00	100.00	exempt	n/a	
Club Gaming Permit Copy Certificate	15.00	Statutory	15.00	0.00	15.00	exempt	n/a	
Annual fee for all Gaming Machine Permits	50.00	Statutory	50.00	0.00	50.00	exempt	n/a	

2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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LOCAL AIR POLLUTION PREVENTION & CONTROL (LAPPC)

Reduced fee activities are: Service Stations, Vehicle Refinishers, Dry Cleaners and Small Waste Oil Burners under 0.4 MW.

Application Fee

Standard Process	1,650.00	Statutory	1,650.00	0.00	1,650.00	zero	n/a
Additional fee for operating without a permit	1,188.00	Statutory	1,188.00	0.00	1,188.00	zero	n/a
PVRI, SWOBs and Dry Cleaners reduced fee activities	155.00	Statutory	155.00	0.00	155.00	zero	n/a
PVR I & II combined	257.00	Statutory	257.00	0.00	257.00	zero	n/a
Other reduced fee activities	362.00	Statutory	362.00	0.00	362.00	zero	n/a
Reduced fee activities: Additional fee for operating without a permit	71.00	Statutory	71.00	0.00	71.00	zero	n/a
Mobile screening & crushing plant for the 1st & 2nd applications	1,650.00	Statutory	1,650.00	0.00	1,650.00	zero	n/a
For the 3rd to 7th applications	985.00	Statutory	985.00	0.00	985.00	zero	n/a
For the 8th and subsequent applications	498.00	Statutory	498.00	0.00	498.00	zero	n/a

Note: where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts

Annual Subsistence Charge

Standard process Low (+ £99 if permit for combined Part B & waste installation)	772.00	Statutory	772.00	0.00	772.00	zero	n/a
Standard process Medium (+ £149 if permit for combined Part B & waste installation)	1,161.00	Statutory	1,161.00	0.00	1,161.00	zero	n/a
Standard process High (+ £198 if permit for combined Part B & waste installation)	1,747.00	Statutory	1,747.00	0.00	1,747.00	zero	n/a
Reduced Fee activities - Low	79.00	Statutory	79.00	0.00	79.00	zero	n/a
Reduced Fee activities - Medium	158.00	Statutory	158.00	0.00	158.00	zero	n/a
Reduced Fee activities - High	237.00	Statutory	237.00	0.00	237.00	zero	n/a
PVR I & II combined - Low	113.00	Statutory	113.00	0.00	113.00	zero	n/a
PVR I & II combined - Medium	226.00	Statutory	226.00	0.00	226.00	zero	n/a
PVR I & II combined - High	341.00	Statutory	341.00	0.00	341.00	zero	n/a
Other reduced fee activities - Low	228.00	Statutory	228.00	0.00	228.00	zero	n/a
Other reduced fee activities - Medium	365.00	Statutory	365.00	0.00	365.00	zero	n/a
Other reduced fee activities - High	548.00	Statutory	548.00	0.00	548.00	zero	n/a
Mobile screening & crushing plant for 1st & 2nd permits - Low	626.00	Statutory	626.00	0.00	626.00	zero	n/a
Mobile screening & crushing plant for 1st & 2nd permits - Medium	1,034.00	Statutory	1,034.00	0.00	1,034.00	zero	n/a
Mobile screening & crushing plant for 1st & 2nd permits - High	1,551.00	Statutory	1,551.00	0.00	1,551.00	zero	n/a
For the 3rd to 7th permits - Low	385.00	Statutory	385.00	0.00	385.00	zero	n/a
For the 3rd to 7th permits - Medium	617.00	Statutory	617.00	0.00	617.00	zero	n/a
For the 3rd to 7th permits - High	924.00	Statutory	924.00	0.00	924.00	zero	n/a
For the 8th and subsequent permits - Low	198.00	Statutory	198.00	0.00	198.00	zero	n/a
For the 8th and subsequent permits - Medium	314.00	Statutory	314.00	0.00	314.00	zero	n/a
For the 8th and subsequent permits - High	473.00	Statutory	473.00	0.00	473.00	zero	n/a
Late payment fee	52.00	Statutory	52.00	0.00	52.00	zero	n/a

Note: Where a Part B Installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts

Transfer and Surrender

Standard process transfer	162.00	Statutory	162.00	0.00	162.00	zero	n/a
Standard process partial transfer	476.00	Statutory	476.00	0.00	476.00	zero	n/a
New operator at low risk reduced fee activity	75.00	Statutory	75.00	0.00	75.00	zero	n/a

	2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Reduced fee activities: partial transfer	45.00	Statutory	45.00	0.00	45.00	zero	n/a	
Temporary transfer for mobiles								
First transfer	51.00	Statutory	51.00	0.00	51.00	zero	n/a	
Repeat following enforcement or warning	51.00	Statutory	51.00	0.00	51.00	zero	n/a	
Substantial Change								
Standard process	1,005.00	Statutory	1,005.00	0.00	1,005.00	zero	n/a	
Standard process where the substantial change results in a new PPC activity	1,579.00	Statutory	1,579.00	0.00	1,579.00	zero	n/a	
Reduced fee activities	98.00	Statutory	98.00	0.00	98.00	zero	n/a	

	2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
LAPPC mobile plant charges								
Application Fee - 1 permit	1,650.00	Statutory	1,650.00	0.00	1,650.00	zero	n/a	
Application Fee - 2 permits	1,650.00	Statutory	1,650.00	0.00	1,650.00	zero	n/a	
Application Fee - 3 permits	985.00	Statutory	985.00	0.00	985.00	zero	n/a	
Application Fee - 4 permits	985.00	Statutory	985.00	0.00	985.00	zero	n/a	
Application Fee - 5 permits	985.00	Statutory	985.00	0.00	985.00	zero	n/a	
Application Fee - 6 permits	985.00	Statutory	985.00	0.00	985.00	zero	n/a	
Application Fee - 7 permits	985.00	Statutory	985.00	0.00	985.00	zero	n/a	
Application Fee - 8 permits and over	498.00	Statutory	498.00	0.00	498.00	zero	n/a	
Subsistence Fee - 1 permit - Low	626.00	Statutory	626.00	0.00	626.00	zero	n/a	
Subsistence Fee - 2 permits - Low	626.00	Statutory	626.00	0.00	626.00	zero	n/a	
Subsistence Fee - 3 permits - Low	385.00	Statutory	385.00	0.00	385.00	zero	n/a	
Subsistence Fee - 4 permits - Low	385.00	Statutory	385.00	0.00	385.00	zero	n/a	
Subsistence Fee - 5 permits - Low	385.00	Statutory	385.00	0.00	385.00	zero	n/a	
Subsistence Fee - 6 permits - Low	385.00	Statutory	385.00	0.00	385.00	zero	n/a	
Subsistence Fee - 7 permits - Low	385.00	Statutory	385.00	0.00	385.00	zero	n/a	
Subsistence Fee - 8 permits and over - Low	198.00	Statutory	198.00	0.00	198.00	zero	n/a	
Subsistence Fee - 1 permit - Med	1,034.00	Statutory	1,034.00	0.00	1,034.00	zero	n/a	
Subsistence Fee - 2 permits - Med	1,034.00	Statutory	1,034.00	0.00	1,034.00	zero	n/a	
Subsistence Fee - 3 permits - Med	617.00	Statutory	617.00	0.00	617.00	zero	n/a	
Subsistence Fee - 4 permits - Med	617.00	Statutory	617.00	0.00	617.00	zero	n/a	
Subsistence Fee - 5 permits - Med	617.00	Statutory	617.00	0.00	617.00	zero	n/a	
Subsistence Fee - 6 permits - Med	617.00	Statutory	617.00	0.00	617.00	zero	n/a	
Subsistence Fee - 7 permits - Med	617.00	Statutory	617.00	0.00	617.00	zero	n/a	
Subsistence Fee - 8 permits and over - Med	314.00	Statutory	314.00	0.00	314.00	zero	n/a	
Subsistence Fee - 1 permit - High	1,551.00	Statutory	1,551.00	0.00	1,551.00	zero	n/a	
Subsistence Fee - 2 permits - High	1,551.00	Statutory	1,551.00	0.00	1,551.00	zero	n/a	
Subsistence Fee - 3 permits - High	924.00	Statutory	924.00	0.00	924.00	zero	n/a	
Subsistence Fee - 4 permits - High	924.00	Statutory	924.00	0.00	924.00	zero	n/a	
Subsistence Fee - 5 permits - High	924.00	Statutory	924.00	0.00	924.00	zero	n/a	
Subsistence Fee - 6 permits - High	924.00	Statutory	924.00	0.00	924.00	zero	n/a	
Subsistence Fee - 7 permits - High	924.00	Statutory	924.00	0.00	924.00	zero	n/a	
Subsistence Fee - 8 permits and over - High	473.00	Statutory	473.00	0.00	473.00	zero	n/a	

2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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LOCAL AUTHORITY - INTEGRATED POLLUTION PREVENTION AND CONTROL LA-IPPC

Note: Every subsistence charge in the fees below includes the additional £99 charge to cover LA extra costs in dealing with reporting under the E-PRTR Regulation

Application	3,363.00	Statutory	3,363.00	0.00	3,363.00	zero	n/a
Additional fee for operating without a permit	1,188.00	Statutory	1,188.00	0.00	1,188.00	zero	n/a
Annual Subsistence - Low	1,343.00	Statutory	1,343.00	0.00	1,343.00	zero	n/a
Annual Subsistence - Medium	1,507.00	Statutory	1,507.00	0.00	1,507.00	zero	n/a
Annual Subsistence - High	2,230.00	Statutory	2,230.00	0.00	2,230.00	zero	n/a
Late payment fee	52.00	Statutory	52.00	0.00	52.00	zero	n/a
Substantial variation	1,368.00	Statutory	1,368.00	0.00	1,368.00	zero	n/a
Transfer	235.00	Statutory	235.00	0.00	235.00	zero	n/a
Partial Transfer	698.00	Statutory	698.00	0.00	698.00	zero	n/a
Surrender	698.00	Statutory	698.00	0.00	698.00	zero	n/a

Environment Agency Subsistence Fees for Discharge to Controlled Waters

Charge Band A - Where permit conditions contain numerical water discharge limits other than for the pollutants or parameters listed in bands B and C	2,270.00	Statutory	2,270.00	0.00	2,270.00	zero	n/a
Charge Band B - Where permit conditions contain numerical water discharge limits for BOD, COD(3) or ammonia	760.00	Statutory	760.00	0.00	760.00	zero	n/a
Charge Band C - Where permit conditions contain numerical limits for water flow, volume, suspended solids, pH, temperature, or oil or grease	222.00	Statutory	222.00	0.00	222.00	zero	n/a
Charge Band D - Where conditions are included in a permit which do not fall within any of the descriptions in bands A-C (e.g. descriptive conditions)	66.00	Statutory	66.00	0.00	66.00	zero	n/a

	2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
<u>Private Water Supply Sampling</u>								
Sampling Visit per hour	37.00	35.00	50.00	0.00	50.00	zero	1-Apr-26	
Risk Assessment Visit per hour	37.00	35.00	50.00	0.00	50.00	zero	1-Apr-26	
Investigation Visit per hour	37.00	35.00	50.00	0.00	50.00	zero	1-Apr-26	
Temporary Authorisation to Breach Standard per hour	37.00	35.00	50.00	0.00	50.00	zero	1-Apr-26	
*Plus laboratory fees set by United Utilities (or Other)								
<u>Environmental Health</u>								
FHRS Re-rating Visit (on-line application)	157.60	2.00	160.75	0.00	160.75	zero	1-Apr-26	
FHRS Re-rating Visit (posting application)	162.85	2.00	166.10	0.00	166.10	zero	1-Apr-26	
Tattooist/Skin Piercing Rating Scheme Initial Visit & Training	123.60	2.00	126.05	0.00	126.05	zero	1-Apr-26	
Tattooist/Skin Piercing Rating Scheme Revisit	61.80	2.00	63.05	0.00	63.05	zero	1-Apr-26	
Tattooist/Skin Piercing Rating Scheme Annual Inspection	74.10	2.00	75.60	0.00	75.60	zero	1-Apr-26	
Pre Licence/Registration/Permit Advisory Visit	77.90	2.00	79.45	0.00	79.45	zero	1-Apr-26	
Data Protection Act Letters	52.55	2.00	53.60	0.00	53.60	zero	1-Apr-26	
Hourly rate for business advice/guidance	36.75	36.00	50.00	0.00	50.00	zero	1-Apr-26	

2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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HOUSING & DEVELOPMENT CONTROL**HOUSING****Grants**

Disabled Facilities Grants Administration	1,197.70	2.00	1,221.65	203.61	1,018.04	20.00	1-Apr-26
Emergency Works	1,197.70	2.00	1,221.65	203.61	1,018.04	20.00	1-Apr-26
Heating Rebate	63.05	2.00	64.30	0.00	64.30	zero	1-Apr-26
Safe and Secure	282.10	2.00	287.75	47.96	239.79	20.00	1-Apr-26
Declutter and Clean	307.35	2.00	313.50	52.25	261.25	20.00	1-Apr-26
Home Replacement Grant	130.80	2.00	133.40	22.23	111.17	20.00	1-Apr-26
Relocation Grant	130.80	2.00	133.40	22.23	111.17	20.00	1-Apr-26

Immigration Act

Immigration Act Entry Clearance Inspection	87.20	2.00	88.95	14.83	74.12	20.00	1-Apr-26
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Enforcement Notices Under Housing Act 2004

Single Dwelling (cost based on staff time & surveys carried out)	Range between £200 and £470				zero		
House in Multiple Occupation (cost based on staff time & surveys carried out)	Range between £200 and £470				zero		

HMO Licensing

Payment Upon Application	546.00	2.00	557.00	92.83	464.17	20.00	1-Apr-26
Deduct 30% for licence holder accredited by GLAS	380.00	2.00	388.00	64.67	323.33	20.00	1-Apr-26
Payment Upon Granting the Licence	396.00	2.00	404.00	67.33	336.67	20.00	1-Apr-26
Deduct 30% for licence holder accredited by GLAS	277.00	2.00	283.00	47.17	235.83	20.00	1-Apr-26
Request for copy of the public register	NEW	Fixed	50.00	0.00	50.00	zero	n/a

Mobile Home Fit and Proper Person Assessment

Assessment	320.00	2.00	326.00	54.33	271.67	20.00	1-Apr-26
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Selective Licensing Online**New Application Fee**

Upon Application	370.00	3.20	382.00	0.00	382.00	zero	1-Apr-26
Upon Granting the Licence	345.00	3.20	356.00	0.00	356.00	zero	1-Apr-26
Total	715.00	3.20	738.00	0.00	738.00	zero	1-Apr-26

Renewal/Additional Property Fee

Upon Application	340.00	3.20	351.00	0.00	351.00	zero	1-Apr-26
Upon Granting the Licence	300.00	3.20	310.00	0.00	310.00	zero	1-Apr-26
Total	640.00	3.20	660.00	0.00	660.00	zero	1-Apr-26
Request for copy of the public register	NEW	Fixed	50.00	0.00	50.00	zero	NEW

Please note:

Accredited Landlords have a 30% reduction on the application and property fee.

There is a £100 reduction if complete within 6 weeks of the start of the designation.

PLANNING SERVICES**Copying Charges****Plotter Copies - Black & White**

A0	7.20	2.00	7.35	0.00	7.35	zero	1-Apr-26
A1	5.80	2.00	5.90	0.00	5.90	zero	1-Apr-26
A2	4.30	2.00	4.40	0.00	4.40	zero	1-Apr-26

Plotter Copies - Colour

A0	11.55	2.00	11.80	0.00	11.80	zero	1-Apr-26
A1	8.70	2.00	8.85	0.00	8.85	zero	1-Apr-26
A2	7.20	2.00	7.35	0.00	7.35	zero	1-Apr-26
A3 & A4	1.75	2.00	1.80	0.00	1.80	zero	1-Apr-26

A minimum handling charge of £1.50 is payable if documents are forwarded by post.

Approval Notices & Habitation Certificates (per sheet)

Scanned copy of Decision Notice/S106	0.10	2.00	0.10	0.00	0.10	zero	1-Apr-26
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	8.50	2.00	8.65	0.00	8.65	zero	1-Apr-26
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rounded to nearest £1

Location Plans supplied under Ordnance Survey, Planning & Building Control Scheme (per set)	45.00	2.00	46.00	0.00	46.00	zero	1-Apr-26
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rounded to nearest £1

Former Local Plan

Burnley Local Plan Second Review	61.00	2.00	62.00	0.00	62.00	zero	1-Apr-26
Set of Proposals Maps (4)	24.00	2.00	24.00	0.00	24.00	zero	1-Apr-26

Current Planning Policy Documents (including drafts)

Local Development Scheme	5.00	2.00	5.00	0.00	5.00	zero	1-Apr-26
Annual Monitoring Report	31.00	2.00	32.00	0.00	32.00	zero	1-Apr-26
SCI	FOC		FOC		FOC		
Burnley's Local Plan 2018 (all versions) (price each)	37.00	2.00	38.00	0.00	38.00	zero	1-Apr-26
Set of Policies Maps (2)	23.00	2.00	23.00	0.00	23.00	zero	1-Apr-26
Supplementary Planning Documents - SPDs & SPGs (price each)	11.00	2.00	11.00	0.00	11.00	zero	1-Apr-26

2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Associated Documents (A4 only)

Retail Office & Leisure Study 2013	60.00	2.00	61.00	0.00	61.00	zero	1-Apr-26
Burnley Employment Land Study Demand Update 2014	23.00	2.00	23.00	0.00	23.00	zero	1-Apr-26
Strategic Flood Risk Assessment (Level 1)	119.00	2.00	121.00	0.00	121.00	zero	1-Apr-26
Strategic Flood Risk Assessment (Level 2)	20.00	2.00	20.00	0.00	20.00	zero	1-Apr-26
Burnley SHMA 2016	37.00	2.00	38.00	0.00	38.00	zero	1-Apr-26
Burnley SHMA Update Nov 2018	15.00	2.00	15.00	0.00	15.00	zero	1-Apr-26
Local Plan Viability Assessment 2017	37.00	2.00	38.00	0.00	38.00	zero	1-Apr-26
Burnley & Pendle GTAA 2012	11.00	2.00	11.00	0.00	11.00	zero	1-Apr-26
Burnley SHLAA - Report Only	37.00	2.00	38.00	0.00	38.00	zero	1-Apr-26
Burnley SHLAA - Including Maps (A3 or above)	60.00	2.00	61.00	0.00	61.00	zero	1-Apr-26

Other

All Other Related Documents:

Black & White - Price per side - A4	0.10	2.00	0.10	0.00	0.10	zero	1-Apr-26
Black & White - Price per side - A3	0.20	2.00	0.20	0.00	0.20	zero	1-Apr-26
Colour - Price per side - A4	0.20	2.00	0.20	0.00	0.20	zero	1-Apr-26
Colour - Price per side - A3	0.55	2.00	0.55	0.00	0.55	zero	1-Apr-26
Planning History Search (up to 2 entries)	11.00	2.00	11.00	0.00	11.00	zero	1-Apr-26
Planning History Search (up to 4 entries)	24.00	2.00	24.00	0.00	24.00	zero	1-Apr-26
Planning History Search (5 to 9 entries)	39.00	2.00	40.00	0.00	40.00	zero	1-Apr-26
Planning History Search (10 plus entries)	50.00	2.00	51.00	0.00	51.00	zero	1-Apr-26

Self & Custom Build Register

Listing on register per year up to 3 years	115.00	2.00	117.00	0.00	117.00	zero	1-Apr-26
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Pre-Planning Application Fees

BURNLEY BOROUGH COUNCIL INCOME TARIFF FROM 1ST APRIL 2026
Appendix A

	2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Significant Major Development Proposal	1,224.00	2.00	1,248.00	208.00	1,040.00	20.00	1-Apr-26	
Further Meeting to above (or an hourly rate agreed in advance)	327.00	2.00	334.00	55.67	278.33	20.00	1-Apr-26	
Major Development Proposal	816.00	2.00	832.00	138.67	693.33	20.00	1-Apr-26	
Further Meeting to above (or an hourly rate agreed in advance)	164.00	2.00	167.00	27.83	139.17	20.00	1-Apr-26	
Minor Development Proposal	408.00	2.00	416.00	69.33	346.67	20.00	1-Apr-26	
Further Meeting to above (or an hourly rate agreed in advance)	81.00	2.00	83.00	13.83	69.17	20.00	1-Apr-26	
Householder Development Proposal (written advice only)	92.00	2.00	94.00	15.67	78.33	20.00	1-Apr-26	
Householder Development Proposal (with site visit)	138.00	2.00	141.00	23.50	117.50	20.00	1-Apr-26	
Other Development (adverts, trees, LBC, priors) Proposals (written advice)	102.00	2.00	104.00	17.33	86.67	20.00	1-Apr-26	
Other Development (adverts, trees, LBC, priors) Proposals (with site visit)	148.00	2.00	151.00	25.17	125.83	20.00	1-Apr-26	

TO BE UPDATED ONCE FEE CONFIRMATION HAS BEEN RECEIVED - PLANNING APPLICATION FEES (fees are set nationally with effect from 1st April based on CPI inflation of the previous September)

OUTLINE APPLICATIONS - Erection of dwellinghouses

per 0.1 hectare (or part thereof) for sites not more than 0.5 Hectares	588.00	external	588.00	0.00	588.00	zero	1-Apr-26
per 0.1 hectare (or part thereof) for sites between 0.5 hectares and 2.5 hectares	635.00	external	635.00	0.00	635.00	zero	1-Apr-26
for sites more than 2.5 hectares	15,695.00	external	15,695.00	0.00	15,695.00	zero	1-Apr-26
In addition, for each 0.1 hectare (or part thereof) in excess of 2.5 hectares subject to maximum total of £205,943	189.00	external	189.00	0.00	189.00	zero	1-Apr-26

OUTLINE APPLICATIONS - Erection of buildings (not dwellinghouses)

per 0.1 hectare (or part thereof) for sites not more than 1 Hectares	588.00	external	588.00	0.00	588.00	zero	1-Apr-26
per 0.1 hectare (or part thereof) for sites between 1 hectares and 2.5 hectares	635.00	external	635.00	0.00	635.00	zero	1-Apr-26
for sites more than 2.5 hectares	15,695.00	external	15,695.00	0.00	15,695.00	zero	1-Apr-26
In addition, for each 0.1 (or part thereof) hectare in excess of 2.5 hectares subject to maximum total of £205,943	189.00	external	189.00	0.00	189.00	zero	1-Apr-26

OUTLINE APPLICATIONS - Erection of Agricultural Buildings

the site area is less than 1 hectare for each 0.1 hectare (or part thereof) of the site area;	588.00	external	588.00	0.00	588.00	zero	1-Apr-26
the site area is at least 1 hectare but does not exceed 2.5 hectares, for each 0.1 hectare (or part thereof) of the site area;	635.00	external	635.00	0.00	635.00	zero	1-Apr-26
the site area exceeds 2.5 hectares, £15,695 subject to a maximum in total of £205,943.	15,695.00	external	15,695.00	0.00	15,695.00	zero	1-Apr-26
in addition for each 0.1 hectare in excess of 2.5 hectares	189.00	external	189.00	0.00	189.00	zero	1-Apr-26

HOUSEHOLDER APPLICATIONS

The carrying out of operations (including the erection of a building) within the curtilage of an existing dwellinghouse, for purposes ancillary to the enjoyment of that dwellinghouse, as such, or the	262.00	external	262.00	0.00	262.00	zero	1-Apr-26
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ENLARGEMENT, IMPROVEMENT OR ALTERATION OF EXISTING DWELLINGHOUSES

where the application relates to a single dwellinghouse	528.00	external	528.00	0.00	528.00	zero	1-Apr-26
where the application relates to two or more dwellinghouses	1,043.00	external	1,043.00	0.00	1,043.00	zero	1-Apr-26

FULL APPLICATIONS (and First Submissions of Reserved Matters)

Dwellings							
Alterations/extensions to two or more dwellings including works within boundaries	512.00	external	512.00	0.00	512.00	zero	1-Apr-26
New dwellings (not more than 10), per dwelling	588.00	external	588.00	0.00	588.00	zero	1-Apr-26
New dwellings (between 10 and 50)	635.00	external	635.00	0.00	635.00	zero	1-Apr-26

	2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
New dwellings (more than 50)	31,385.00	external	31,385.00	0.00	31,385.00	zero	1-Apr-26	
In addition, for each dwelling house in excess of 50 subject to a maximum in total of £444,885	189.00	external	189.00	0.00	189.00	zero	1-Apr-26	
Erection of Buildings (not dwellings, agricultural, glasshouses, plant or machinery)								
Gross floor space to be created by the development:								
No increase or no more than 40m2	298.00	external	298.00	0.00	298.00	zero	1-Apr-26	
More than 40m2 but no more than 1000m2 cost per 75sqm of part thereof	588.00	external	588.00	0.00	588.00	zero	1-Apr-26	
More than 1000m2 but no more than 3750m2, cost per each 75m2 or part thereof	635.00	external	635.00	0.00	635.00	zero	1-Apr-26	
More than 3750m2	31,385.00	external	31,385.00	0.00	31,385.00	zero	1-Apr-26	
in addition, for each 75m2 in excess of 3750m2 subject to a maximum in total of £411,885	189.00	external	189.00	0.00	189.00	zero	1-Apr-26	
Erection of Buildings (on land used for agriculture purposes)								
Gross floor space to be created by the development:								
Not more than 465m2	122.00	external	122.00	0.00	122.00	zero	1-Apr-26	
More than 465m2 but not more than 540m2	588.00	external	588.00	0.00	588.00	zero	1-Apr-26	
More than 540m2 but not more than 1000m2, cost for first 540m2	588.00	external	588.00	0.00	588.00	zero	1-Apr-26	
In addition, for each 75m2 or part thereof in excess of 540m2	588.00	external	588.00	0.00	588.00	zero	1-Apr-26	
More than 1000sqm but not more than 4215 sqm	5,077.00	external	5,077.00	0.00	5,077.00	zero	1-Apr-26	
In addition, for each 75m2 or part thereof in excess of 1000m2	635.00	external	635.00	0.00	635.00	zero	1-Apr-26	
More than 4215m2	31,385.00	external	31,385.00	0.00	31,385.00	zero	1-Apr-26	
In addition, for each 75m2 in excess of 4215m2 subject to maximum total of £411,885	189.00	external	189.00	0.00	189.00	zero	1-Apr-26	
Erection of Glasshouses (on land used for the purposes of agriculture)								
Gross floor space to be created by the development:								
Not more than 465m2	122.00	external	122.00	0.00	122.00	zero	1-Apr-26	
More than 462sqm but not more than 1000sqm	3,280.00	external	3,280.00	0.00	3,280.00	zero	1-Apr-26	
More than 1000m2	3,542.00	external	3,542.00	0.00	3,542.00	zero	1-Apr-26	
Erection, Alteration or Replacement of Plant and Machinery								
Site Area:								
No more than 1 hectares, cost per 0.1 hectare or part thereof	588.00	external	588.00	0.00	588.00	zero	1-Apr-26	
More than 1 hectare but not more than 5 hectares, cost per 0.1 hectare or part thereof	635.00	external	635.00	0.00	635.00	zero	1-Apr-26	
More than 5 hectares	31,385.00	external	31,385.00	0.00	31,385.00	zero	1-Apr-26	
In addition, for each 0.1 hectare (or part thereof) in excess of 5 hectares subject to a maximum in total of £411,885	189.00	external	189.00	0.00	189.00	zero	1-Apr-26	
APPLICATIONS OTHER THAN BUILDING WORKS								
Car Parks, Service Roads or Other Accesses								
For existing uses	298.00	external	298.00	0.00	298.00	zero	1-Apr-26	
Waste (use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)								
Site area:								

	2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
No more than 15 hectares, cost per 0.1 hectare (or part thereof)	321.00	external	321.00	0.00	321.00	zero	1-Apr-26	
More than 15 hectares	47,963.00	external	47,963.00	0.00	47,963.00	zero	1-Apr-26	
in addition, for each 0.1 hectare (or part thereof) in excess of 15 hectares subject to a maximum in total of £107,090	189.00	external	189.00	0.00	189.00	zero	1-Apr-26	
Operations Connected with Exploratory Drilling for Oil or Natural Gas								
Site area:								
No more than 7.5 hectares, cost per 0.1 hectares (or part thereof)	698.00	external	698.00	0.00	698.00	zero	1-Apr-26	
More than 7.5 hectares	52,269.00	external	52,269.00	0.00	52,269.00	zero	1-Apr-26	
In addition, for each 0.1 hectare (or part thereof) in excess of 7.5 hectares subject to a maximum in total of £411,885	207.00	external	207.00	0.00	207.00	zero	1-Apr-26	
Operations (other than exploratory drilling) for the winning and working of oil or natural gas								
Site area:								
No more than 15 hectares, cost per 0.1 hectare (or part thereof)	353.00	external	353.00	0.00	353.00	zero	1-Apr-26	
More than 15 hectares	52,886.00	external	52,886.00	0.00	52,886.00	zero	1-Apr-26	
in addition, for each 0.1 hectare (or part thereof) in excess of 15 hectares subject to a maximum in total of £107,090	207.00	external	207.00	0.00	207.00	zero	1-Apr-26	
Other Operations (winning and working of minerals) excluding oil & natural gas								
Sire area:								
No more than 15 hectares, cost per 0.1 hectare (or part thereof)	321.00	external	321.00	0.00	321.00	zero	1-Apr-26	
More than 15 hectares	47,963.00	external	47,963.00	0.00	47,963.00	zero	1-Apr-26	
In addition, for each 0.1 hectare (or part thereof) in excess of 15 hectares subject to a maximum total of £107,090	189.00	external	189.00	0.00	189.00	zero	1-Apr-26	
Other Operations (not coming within any of the above categories)								
Any site area, per 0.1 hectare (or part thereof) subject to a maximum in total of £2,578	298.00	external	298.00	0.00	298.00	zero	1-Apr-26	
Lawful Development Certificate								
Existing use - in breach of a planning condition	same as full planning fee	external	same as full planning fee	0.00	same as full planning fee	zero	1-Apr-26	
Existing use - lawful not to comply with any particular condition or limitation	298.00	external	298.00	0.00	298.00	zero	1-Apr-26	
Proposed use or operation	half the normal planning fee	external	half the normal planning fee	0.00	half the normal planning fee	zero	1-Apr-26	

	2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
<u>PRIOR APPROVAL</u>								
Larger Home Extensions	240.00	external	240.00	0.00	240.00	zero	1-Apr-26	
Additional Storeys on a Home	240.00	external	240.00	0.00	240.00	zero	1-Apr-26	
Change of use from commercial, business and service uses (Use Class E) to dwellinghouses (Part 3 Class MA) - per each proposed dwellinghouse	250.00	external	250.00	0.00	250.00	zero	1-Apr-26	
Change of use of other buildings to dwellinghouses (Part 3, Classes M,N, Q)	240.00	external	240.00	0.00	240.00	zero	1-Apr-26	
- if it includes buildign operations within the change of use	516.00	external	516.00	0.00	516.00	zero	1-Apr-26	
Electronic Communications (part 16 Class A)	588.00	external	588.00	0.00	588.00	zero	1-Apr-26	
All other applications for prior approval	240.00	external	240.00	0.00	240.00	zero	1-Apr-26	
<u>OTHER APPLICATIONS</u>								
Applications for Urgent Development, made to the Secretary of State	same as full planning fee	external	same as full planning fee	0.00	same as full planning fee	zero	1-Apr-26	
Monitoring of mining and landfill sites								
- where the whole or part of the site is active	504.00	external	504.00	0.00	504.00	zero	1-Apr-26	
- in any other case	168.00	external	168.00	0.00	168.00	zero	1-Apr-26	
Certificates of appropriate alternative development	298.00	external	298.00	0.00	298.00	zero	1-Apr-26	
Application or deemed application is made or deemed to be made by or on behalf of a club, society or other organisation (including any persons administering a trust) which is not established or conducted for profit and whose objects are the provision of facilities for sport or recreation	588.00	external	588.00	0.00	588.00	zero	1-Apr-26	
Construction of new Dwelling houses (not more than 10 dwellinghouses) - per dwellinghouse	421.00	external	421.00	0.00	421.00	zero	1-Apr-26	
more than 10 but not more than 50 dwellinghouses - per dwellinghouse	459.00	external	459.00	0.00	459.00	zero	1-Apr-26	
More than 50 dwellinghouses	22,688.00	external	22,688.00	0.00	22,688.00	zero	1-Apr-26	
In addition, for each dwelling house in excess of 50 subject to a maximum fee of £411,885	137.00	external	137.00	0.00	137.00	zero	1-Apr-26	
<u>RESERVED MATTERS</u>								
Application for approval of reserved matters following outline approval - amount due if full fee not already paid	588.00	external	588.00	0.00	588.00	zero	1-Apr-26	
<u>APPROVAL/VARIATION/DISCHARGE OF CONDITION</u>								
<u>Removal / Variation of a condition (to develop land without compliance to conditions previously attached)</u>								
Householder development	86.00	external	86.00	0.00	86.00	zero	1-Apr-26	
Major Development	2,000.00	external	2,000.00	0.00	2,000.00	zero	1-Apr-26	
Any other case	596.00	external	596.00	0.00	596.00	zero	1-Apr-26	
<u>Discharge of conditions</u>								
Per request per Householder	86.00	external	86.00	0.00	86.00	zero	1-Apr-26	
In any other case (including condition relating to the submission of a Biodiversity Gain Plan)	298.00	external	298.00	0.00	298.00	zero	1-Apr-26	
<u>Non material changes to planning permission or permission in principle:</u>								
Householder development	44.00	external	44.00	0.00	44.00	zero	1-Apr-26	
In any other case	298.00	external	298.00	0.00	298.00	zero	1-Apr-26	
<u>CHANGE OF USE</u>								

2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Change of use of a building to use as one or more separate dwelling houses

Per dwelling up to 10 dwellings

More than 10 but not more than 50 dwellings

More than 50 dwellings

in addition, for each dwelling house in excess of 50 dwelling houses

subject to a maximum in total of £411,885

Other changes of use

Building or land

588.00	external	588.00	0.00	588.00	zero	1-Apr-26	
635.00	external	635.00	0.00	635.00	zero	1-Apr-26	
31,385.00	external	31,385.00	0.00	31,385.00	zero	1-Apr-26	
189.00	external	189.00	0.00	189.00	zero	1-Apr-26	

588.00	external	588.00	0.00	588.00	zero	1-Apr-26	
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ADVERTISING

Relating to the business on the premises

Advance signs which are not situated on or visible from the site, directing the public to a business

Advance signs which are not situated on or visible from the site, directing the public to a business

Other advertisements

168.00	external	168.00	0.00	168.00	zero	1-Apr-26	
168.00	external	168.00	0.00	168.00	zero	1-Apr-26	
588.00	external	588.00	0.00	588.00	zero	1-Apr-26	

APPLICATION FOR A NON-MATERIAL AMENDMENT FOLLOWING A GRANT OF A PLANNING PERMISSION

2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Application in respect of:
Householder development
Major development
any other case

86.00	external	86.00	0.00	86.00	zero	1-Apr-26	
2,000.00	external	2,000.00	0.00	2,000.00	zero	1-Apr-26	
586.00	external	586.00	0.00	586.00	zero	1-Apr-26	

PERMISSION IN PRINCIPLE**Erection of dwellinghouses**

where the application is for permission in principle, for each 0.1 (or part thereof) hectare
where the number of dwelling houses is fewer than 10 - per dwellinghouse
where the number of dwelling houses is at least 10 but no more than 50 - per dwellinghouse
where the number of dwellinghouses is more than 50 subject to a maximum total of £411,885
in addition for each dwellinghouse in excess of 50)

512.00	external	512.00	0.00	512.00	zero	1-Apr-26	
588.00	external	588.00	0.00	588.00	zero	1-Apr-26	
635.00	external	635.00	0.00	635.00	zero	1-Apr-26	
31,385.00	external	31,385.00	0.00	31,385.00	zero	1-Apr-26	
189.00	external	189.00	0.00	189.00	zero	1-Apr-26	

Erection of Buildings (Not Agricultural of dwellings)

where the application is for permission in principle, for each 0.1 (or part thereof) hectare
where no floor space is created by the development
where the area of gross floor space does not exceed 40 sq metres

512.00	external	512.00	0.00	512.00	zero	1-Apr-26	
298.00	external	298.00	0.00	298.00	zero	1-Apr-26	
298.00	external	298.00	0.00	298.00	zero	1-Apr-26	

where the area of gross floor space created by the development exceeds 40 square metres but is

less than 1000 square metres, for each 75 square metres (or part thereof);
where the area of gross floor space created by the development is at least 1000 square metres but
does not exceed 3750 square metres, for each 75 square metres (or part thereof);
where the area of gross floor space created by the development exceeds 3750 square metres,
subject to a maximum in total of £411,885.

588.00	external	588.00	0.00	588.00	zero	1-Apr-26	
635.00	external	635.00	0.00	635.00	zero	1-Apr-26	

in addition for each 75 square metres (or part thereof) in excess of 3750 square metres

31,385.00	external	31,385.00	0.00	31,385.00	zero	1-Apr-26	
189.00	external	189.00	0.00	189.00	zero	1-Apr-26	

Erection of buildings on Agricultural Land or Agricultural buildings

where the application is for permission in principle, for each 0.1 (or part thereof) hectare

512.00	external	512.00	0.00	512.00	zero	1-Apr-26	
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BUILDING CONTROL

Building Control Officer Hourly Rate

106.00	10.00	117.00	19.50	97.50	20.00	1-Apr-26	
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TABLE A - STANDARD CHARGES FOR NEW HOUSES**Plan Charge**

No. of dwellings:

1	311.00	10.00	343.00	57.17	285.83	20.00	1-Apr-26
2	425.00	10.00	468.00	78.00	390.00	20.00	1-Apr-26
3	558.00	10.00	614.00	102.33	511.67	20.00	1-Apr-26
4	691.00	10.00	761.00	126.83	634.17	20.00	1-Apr-26
5	835.00	10.00	919.00	153.17	765.83	20.00	1-Apr-26

2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Inspection Charge

No. of dwellings:

1	817.00	10.00	899.00	149.83	749.17	20.00	1-Apr-26
2	1,128.00	10.00	1,241.00	206.83	1,034.17	20.00	1-Apr-26
3	1,433.00	10.00	1,577.00	262.83	1,314.17	20.00	1-Apr-26
4	1,653.00	10.00	1,819.00	303.17	1,515.83	20.00	1-Apr-26
5	1,830.00	10.00	2,013.00	335.50	1,677.50	20.00	1-Apr-26

Building Notice Charge

No. of dwellings:

1	1,349.00	10.00	1,484.00	247.33	1,236.67	20.00	1-Apr-26
2	1,857.00	10.00	2,043.00	340.50	1,702.50	20.00	1-Apr-26
3	2,380.00	10.00	2,618.00	436.33	2,181.67	20.00	1-Apr-26
4	2,809.00	10.00	3,090.00	515.00	2,575.00	20.00	1-Apr-26
5	3,192.00	10.00	3,512.00	585.33	2,926.67	20.00	1-Apr-26

Note

- For 5 or more dwellings or if the floor area of a dwelling exceeds 300m² or flats over 3 storeys, the charge will be individually determined.
- All the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered Competent Person scheme, if this is not the case an additional charge will apply.
- The amount of the plan charge is based on the number of dwellings contained in the application.
- The inspection charge is based on the total units in the project.
- Unless otherwise agreed, schemes exceeding one year in duration may be subject to an additional charge.
- For larger building projects the Council may agree to fees being paid by instalments.

2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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TABLE B - STANDARD CHARGES FOR CERTAIN SMALL BUILDINGS, EXTENSIONS AND ALTERATIONS**CATEGORY 1 - Extensions to dwellings**Plan Charge

Extension(s) - Internal floor area not exceeding 6m ²	535.00	10.00	589.00	98.17	490.83	20.00	1-Apr-26
Internal floor area over 6m ² but not exceeding 40m ²	232.00	10.00	256.00	42.67	213.33	20.00	1-Apr-26
Internal floor area over 40m ² but not exceeding 60m ²	232.00	10.00	256.00	42.67	213.33	20.00	1-Apr-26
Internal floor area over 60m ² but not exceeding 80m ²	232.00	10.00	256.00	42.67	213.33	20.00	1-Apr-26

Inspection Charge

Extension(s) - Internal floor area not exceeding 6m ²	Included in Plan Charge						
Internal floor area over 6m ² but not exceeding 40m ²	469.00	10.00	516.00	86.00	430.00	20.00	1-Apr-26
Internal floor area over 40m ² but not exceeding 60m ²	682.00	10.00	751.00	125.17	625.83	20.00	1-Apr-26
Internal floor area over 60m ² but not exceeding 80m ²	960.00	10.00	1,056.00	176.00	880.00	20.00	1-Apr-26

Building Notice Charge

Extension(s) - Internal floor area not exceeding 6m ²	641.00	10.00	706.00	117.67	588.33	20.00	1-Apr-26
Internal floor area over 6m ² but not exceeding 40m ²	841.00	10.00	926.00	154.33	771.67	20.00	1-Apr-26
Internal floor area over 40m ² but not exceeding 60m ²	1,097.00	10.00	1,207.00	201.17	1,005.83	20.00	1-Apr-26
Internal floor area over 60m ² but not exceeding 80m ²	1,430.00	10.00	1,573.00	262.17	1,310.83	20.00	1-Apr-26

CATEGORY 2 - Garages & Carports

Erection or extension of a detached or attached building or an extension to a dwelling;

Which consists of a garage, carport, or both, having a floor area not exceeding 40m² in total and is intended to be used in common with an existing building

Plan Charge	374.00	10.00	412.00	68.67	343.33	20.00	1-Apr-26
Inspection Charge	Included in Plan Charge						
Building Notice Charge	451.00	10.00	497.00	82.83	414.17	20.00	1-Apr-26

Where the garage extension exceeds a floor area of 40m² but does not exceed 60m²

Plan Charge	535.00	10.00	589.00	98.17	490.83	20.00	1-Apr-26
Inspection Charge	Included in Plan Charge						
Building Notice Charge	641.00	10.00	706.00	117.67	588.33	20.00	1-Apr-26

2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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CATEGORY 3 - Garage Conversions

The conversion, in part or full, of an attached domestic garage to an existing dwelling into a habitable room.

Plan Charge

366.00 10.00 403.00 67.17 335.83 20.00 1-Apr-26

Inspection Charge

Included in Plan Charge

Building Notice Charge

437.00 10.00 481.00 80.17 400.83 20.00 1-Apr-26

CATEGORY 4 - Loft Conversions & Dormers

Formation of a room(s) in an existing roof space, including means of access thereto.

Fees for lofts greater than 40m² are to be based on the cost of the work, subject to an agreed minimum plan charge.

Without a dormer but not exceeding 40m² in floor area*

Plan Charge

535.00 10.00 589.00 98.17 490.83 20.00 1-Apr-26

Inspection Charge

Included in Plan Charge

Building Notice Charge

641.00 10.00 706.00 117.67 588.33 20.00 1-Apr-26

With a dormer but not exceeding 40m² in floor area*

Plan Charge

237.00 10.00 261.00 43.50 217.50 20.00 1-Apr-26

Inspection Charge

469.00 10.00 516.00 86.00 430.00 20.00 1-Apr-26

Building Notice Charge

841.00 10.00 926.00 154.33 771.67 20.00 1-Apr-26

Note

1. Floor area is the area measured at a height of 2 metres above floor level.
 2. All the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered Competent Person Scheme, if this is not the case an additional charge will apply.
 3. Unless otherwise agreed, schemes exceeding one year in duration may be subject to an additional charge.
 4. If the internal floor area, of an extension to a dwelling, exceeds 80m² Table E will apply (subject to a minimum build cost of £50,001).
 5. Loft Conversions greater than 40m² will be based on the cost of the work and Table E will apply, subject to a agreed minimum plan charge.
- ### All the above charges are on the basis that any controlled fitting of a multifuel heating device (wood burnign stove) is carried out by a person who is a member of a registered Competent Pesron Scheme. If this is not the case an additional charge will apply.

2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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TABLE C - STANDARD CHARGES FOR DOMESTIC ALTERATIONS**CATEGORY 1 - Installation of replacement windows and doors***

in a dwelling where the number of windows / doors does not exceed 20

Plan Charge

159.00	10.00	175.00	29.17	145.83	20.00	1-Apr-26
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Inspection Charge

Included in Plan Charge

Building Notice Charge

159.00	10.00	175.00	29.17	145.83	20.00	1-Apr-26
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CATEGORY 2 - Controlled Electrical work*

To a single dwelling (not carried out in conjunction with work being undertaken that falls within Table B)

Plan Charge

275.00	10.00	303.00	50.50	252.50	20.00	1-Apr-26
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Inspection Charge

Included in Plan Charge

Building Notice Charge

275.00	10.00	303.00	50.50	252.50	20.00	1-Apr-26
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CATEGORY 3 - Renovation of a Single Thermal Element

To a dwelling house or flat (including cavity wall insulation)

Plan Charge

197.00	10.00	217.00	36.17	180.83	20.00	1-Apr-26
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Inspection Charge

Included in Plan Charge

Building Notice Charge

197.00	10.00	217.00	36.17	180.83	20.00	1-Apr-26
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CATEGORY 4 - Heating Appliance Installation*

Where work relates to installation of a multi-fuel heating appliance including associated flue liner/chimney and hearth to which Part J applies, and to a single dwelling by a person not registered under a Government scheme, the following charges will be applied

Plan Charge

366.00	10.00	403.00	67.17	335.83	20.00	1-Apr-26
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Inspection Charge

Included in Plan Charge

Building Notice Charge

366.00	10.00	403.00	67.17	335.83	20.00	1-Apr-26
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CATEGORY 5 - Removal or partial removal of chimney breast(s) within a dwelling

Plan Charge

307.00	10.00	338.00	56.33	281.67	20.00	1-Apr-26
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Inspection Charge

Included in Plan Charge

Building Notice Charge

307.00	10.00	338.00	56.33	281.67	20.00	1-Apr-26
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2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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CATEGORY 6 - Removal of wall and insertion of 1 or 2 steel beams up to a maximum

span of 4 metres

Plan Charge

307.00 10.00 338.00 56.33 281.67 20.00 1-Apr-26

Inspection Charge

Included in Plan Charge

Building Notice Charge

307.00 10.00 338.00 56.33 281.67 20.00 1-Apr-26

Note

- * Not carried out and registered under by a Competent Person Scheme
- Unless otherwise agreed, schemes exceeding one year in duration may be subject to an additional charge.
- If three or more items listed in table C (above) are proposed then please refer to Table E (subject to a minimum plan charge equal to a minimum build cost of £10,001)

TABLE D - OTHER NON-DOMESTIC WORK : EXTENSIONS AND NEW BUILD & THERMAL IMPROVEMENTS**CATEGORY 1 - Extension(s) - Internal floor area not exceeding 6m²**

Plan Charge

535.00 10.00 589.00 98.17 490.83 20.00 1-Apr-26

Inspection Charge

Included in Plan Charge

Building Notice Charge

Not applicable

CATEGORY 2 - Internal floor area over 6m² but not exceeding 40m²

Plan Charge

237.00 10.00 261.00 43.50 217.50 20.00 1-Apr-26

Inspection Charge

469.00 10.00 516.00 86.00 430.00 20.00 1-Apr-26

Building Notice Charge

Not applicable

CATEGORY 3 - Internal floor area over 40m² but not exceeding 80m²

Plan Charge

237.00 10.00 261.00 43.50 217.50 20.00 1-Apr-26

Inspection Charge

682.00 10.00 751.00 125.17 625.83 20.00 1-Apr-26

Building Notice Charge

Not applicable

CATEGORY 4 - Renovation of a single thermal element - cost up to £20,000*

Plan Charge

284.00 10.00 313.00 52.17 260.83 20.00 1-Apr-26

Inspection Charge

Included in Plan Charge

Building Notice Charge

Not applicable

2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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CATEGORY 5 - Replacement of non-domestic windows*, not exceeding 20

Plan Charge

Inspection Charge

Building Notice Charge

211.00	10.00	233.00	38.83	125.00	20.00	1-Apr-26	
Included in Plan Charge							
Not applicable							

Note

- * Where cost exceeds £20,000 the charge is individually determined.
- Unless otherwise agreed, schemes exceeding one year in duration may be subject to an additional charge.
- Floor area is the area measured at a height of 2 metres above floor level.
- If the internal floor area exceeds 80m² Table E will apply (subject to a minimum plan charge equal to a minimum build cost of £50,001)

TABLE E - STANDARD CHARGES FOR ALL OTHER WORK NOT IN TABLES A, B, C & D

(excludes individually determined charges)

Plan Charge

Estimated Cost

from £0 - £2,000

£2,001 - £5,000

£5,001 - £7,000

£7,001 - £10,000

£10,001 - £20,000

£20,001 - £30,000

£30,001 - £40,000

£40,001 - £50,000

£50,001 - £75,000

£75,001 - £100,000*

307.00	10.00	338.00	56.33	281.67	20.00	1-Apr-26	
366.00	10.00	403.00	67.17	335.83	20.00	1-Apr-26	
394.00	10.00	434.00	72.33	361.67	20.00	1-Apr-26	
415.00	10.00	457.00	76.17	380.83	20.00	1-Apr-26	
136.00	10.00	150.00	25.00	125.00	20.00	1-Apr-26	
160.00	10.00	176.00	29.33	146.67	20.00	1-Apr-26	
203.00	10.00	224.00	37.33	186.67	20.00	1-Apr-26	
250.00	10.00	275.00	45.83	229.17	20.00	1-Apr-26	
307.00	10.00	338.00	56.33	281.67	20.00	1-Apr-26	
394.00	10.00	434.00	72.33	361.67	20.00	1-Apr-26	

2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Inspection Charge

Estimated Cost

from £0 - £2,000

£2,001 - £5,000

£5,001 - £7,000

£7,001 - £10,000

£10,001 - £20,000

£20,001 - £30,000

£30,001 - £40,000

£40,001 - £50,000

£50,001 - £75,000

£75,000 - £100,000*

Included in Plan Charge

Included in Plan Charge

Included in Plan Charge

Included in Plan Charge

415.00	10.00	457.00	76.17	380.83	20.00	1-Apr-26
552.00	10.00	608.00	101.33	506.67	20.00	1-Apr-26
644.00	10.00	709.00	118.17	590.83	20.00	1-Apr-26
744.00	10.00	819.00	136.50	682.50	20.00	1-Apr-26
917.00	10.00	1,009.00	168.17	840.83	20.00	1-Apr-26
1,168.00	10.00	1,285.00	214.17	1,070.83	20.00	1-Apr-26

Building Notice Charge

Estimated Cost

from £0 - £2,000

£2,001 - £5,000

£5,001 - £7,000

£7,001 - £10,000

£10,001 - £20,000

£20,001 - £30,000

£30,001 - £40,000

£40,001 - £50,000

£50,001 - £75,000

£75,000 - £100,000*

367.00	10.00	404.00	67.33	336.67	20.00	1-Apr-26
437.00	10.00	481.00	80.17	400.83	20.00	1-Apr-26
470.00	10.00	517.00	86.17	430.83	20.00	1-Apr-26
498.00	10.00	548.00	91.33	456.67	20.00	1-Apr-26
657.00	10.00	723.00	120.50	602.50	20.00	1-Apr-26
847.00	10.00	932.00	155.33	776.67	20.00	1-Apr-26
1,006.00	10.00	1,107.00	184.50	922.50	20.00	1-Apr-26
1,187.00	10.00	1,306.00	217.67	1,088.33	20.00	1-Apr-26
1,459.00	10.00	1,605.00	267.50	1,337.50	20.00	1-Apr-26
1,867.00	10.00	2,054.00	342.33	1,711.67	20.00	1-Apr-26

Note

- *Where cost exceeds £100,000 the charge is individually determined.
- Unless otherwise agreed, schemes exceeding one year in duration may be subject to an additional charge.
- In respect of domestic work the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered Competent Person scheme. If this is not the case an additional charge will apply, see Table C

TABLE F - OTHER CHARGES**CATEGORY 1 - Copy of Completion certificates**

38.00	2.00	39.00	6.50	32.50	20.00	1-Apr-26
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CATEGORY 2 - Copy Decision Notices

38.00	2.00	39.00	6.50	32.50	20.00	1-Apr-26
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CATEGORY 3 - Withdrawal of an application and any associated changes

Charge per hour subject to a minimum charge of £106.00

106.00	2.00	109.00	18.17	90.83	20.00	1-Apr-26
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CATEGORY 4- Supply of non-standard data and information, including responding to

Solicitor enquiries

Charge per hour subject to a minimum charge of £106.00

106.00	2.00	109.00	18.17	90.83	20.00	1-Apr-26
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2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Note

- Where a **'Full Plans'** application is made, in most cases a plan charge is payable at the time of application and an invoice for the inspection charge will be sent following the first inspection on site.
- For a **'Regularisation'** application (related to unauthorised work) fees are individually determined but will be subject to a minimum of 150% of the associated net charge(s).
No Vat is payable on a Regularisation Charge.
- Charges in **Table E** are based upon an estimated cost, which means a reasonable estimate (excluding Vat) that would be charged for carrying out all the work, by a professional contractor. No reductions are made for DIY proposals.
- When it is intended to carry out **additional work** on a dwelling at the same time as any work in **Table B** then the charge for this additional work may be discounted by 25%, subject to a maximum estimated cost of £20,000.
- When it is intended to carry out more than one extension to a dwelling, the areas of the extensions may be aggregated in determining a total internal floor area to which the fee may then be applied.
Please note however, the area of loft conversions or garage conversions may not be aggregated to an extension but a 25% discount can be applied.
- For work that is an electrical installation only, such as rewiring, use **Table C**.
All other installation work should be included in the overall charges.
- For a **"Reversion"** application fees are individually determined.
- For applications that are due to **start on site immediately**, both Plan Fee and Inspection Fee are payable when submitting the application.
Please be advised that if you commence works prior to receiving Building Regulations approval, you do so at your own risk.
- For current and active Local Authority Building Control Partnership customer fees will be individually determined.
- Costs cannot be discounted across separate applications

	2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
MARKETS								
Deposit for new tenants taking a unit in the Market	230.00	2.00	235.00	39.17	195.83	20.00	1-Apr-26	
Hourly charge for additional opening outside of normal hours for trader access	70.00	2.00	72.00	12.00	60.00	20.00	1-Apr-26	
Lease preparation fee	272.00	2.00	278.00	46.33	231.67	20.00	1-Apr-26	
New product line addition to existing user clause to include deed of variation costs.	339.00	2.00	346.00	57.67	288.33	20.00	1-Apr-26	
Call put to an alarm activation resulting from Traders unit/action plus alarm call out costs.	35.00	2.00	36.00	6.00	30.00	20.00	1-Apr-26	
Electricity recharge late payment fee per week o/s to cover cost of reminders for payment	16.00	2.00	17.00	2.83	14.17	20.00	1-Apr-26	
Provision of payment schedule for disputed rent – repayable if a rent error made.	29.00	2.00	30.00	5.00	25.00	20.00	1-Apr-26	
Per Copy of Rent invoice required	10.00	2.00	11.00	1.83	9.17	20.00	1-Apr-26	
Represented cheque or Direct Debit payment refused by bankers	22.00	2.00	23.00	3.83	19.17	20.00	1-Apr-26	
Assignment of lease with existing user clause to cover council's legal costs in preparation of deed and to reflect element of value of assignment to existing trader selling on their business	272.00	2.00	278.00	46.33	231.67	20.00	1-Apr-26	
Assignment of lease as above but with additional and or change of user clause.	339.00	2.00	346.00	57.67	288.33	20.00	1-Apr-26	
Per letter relating to breaches of Market Regulations	29.00	2.00	30.00	5.00	25.00	20.00	1-Apr-26	
Per day breach of user clause to reflect unfair trading advantage gained by selling of unauthorised product.	29.00	2.00	30.00	5.00	25.00	20.00	1-Apr-26	
Penalty Fee per hour in relation to arriving late to open and or leaving early to close. (Funds to be paid into Advertising fund).	35.00	2.00	36.00	6.00	30.00	20.00	1-Apr-26	
Non-attendance on Designated Market Days and/or Christmas Sundays and Late Night Thursdays. (Funds to be paid into Advertising fund).	137.00	2.00	140.00	23.33	116.67	20.00	1-Apr-26	
Remedy of breach and withdrawal of court action by the Council after court action has been scheduled.	339.00	2.00	346.00	57.67	288.33	20.00	1-Apr-26	
Markets Operated in line with the Market Rights Policy								
Non-For Profit Charitable Markets	NEW	2.00	0.00	0.00	0.00	20.00	1-Apr-26	New
Registered Charity/fundraising based events where tolls are charged. Under 50 vendors	NEW	2.00	20.00	3.33	16.67	20.00	1-Apr-26	
Commercially Operated Markets held in Burnley under the Market Rights Policy								
Number of Vendors								
0-50	NEW	2.00	100.00	0.00	100.00	zero	1-Apr-26	
51-100	NEW	2.00	200.00	0.00	200.00	zero	1-Apr-26	
101-150	NEW	2.00	300.00	0.00	300.00	zero	1-Apr-26	
151-200	NEW	2.00	400.00	0.00	400.00	zero	1-Apr-26	
201-300	NEW	2.00	500.00	0.00	500.00	zero	1-Apr-26	
>300	NEW	2.00	600.00	0.00	600.00	zero	1-Apr-26	
Commerically Operated Markets outside of Burnley Town Centre under the Market Rights Policy i.e. Padiham, Hapton, Cliviger, Worsthorne, Briercliffe etc.								
	NEW	2.00	80.00	0.00	80.00	zero	1-Apr-26	

2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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RESOURCES**REVENUES & BENEFITS****LOCAL TAXATION**

Council Tax Summons	77.00	2.00	79.00	0.00	79.00	zero	1-Apr-26
Council Tax Liability Order	20.00	2.00	20.00	0.00	20.00	zero	1-Apr-26
NNDR Summons	107.00	2.00	109.00	0.00	109.00	zero	1-Apr-26
NNDR Liability Order	20.00	2.00	20.00	0.00	20.00	zero	1-Apr-26

LEGAL & DEMOCRATIC SERVICES**LEGAL FEES**

Note 1. Vat is chargeable on the fees if vat is payable on the consideration or rent.

*** These fees may be charged at a higher level in accordance with, for example, the work involved in more complex cases.**

Rounded to nearest £5

Disposals

Sale of Garden plot	330.00	2.00	335.00	0.00	335.00	see note 1	1-Apr-26
Sale of any other land	685.00	2.00	700.00	0.00	700.00	see note 1	1-Apr-26
Small Scale Building Licence	685.00	2.00	700.00	0.00	700.00	see note 1	1-Apr-26
Building Licence	1,595.00	2.00	1,625.00	0.00	1,625.00	see note 1	1-Apr-26
Sealing of documents	70.00	2.00	70.00	0.00	70.00	see note 1	1-Apr-26

Landlord & Tenant

Contracted out' short term lease/licences	685.00	2.00	700.00	0.00	700.00	see note 1	1-Apr-26
Longer term business lease	1,140.00	2.00	1,165.00	0.00	1,165.00	see note 1	1-Apr-26
Underlease - Brunshaw / Anglesey	570.00	2.00	580.00	0.00	580.00	see note 1	1-Apr-26
Licence to Assign	475.00	2.00	485.00	0.00	485.00	see note 1	1-Apr-26
Licence for Alterations	475.00	2.00	485.00	0.00	485.00	see note 1	1-Apr-26
Licence for Change of Use	475.00	2.00	485.00	0.00	485.00	see note 1	1-Apr-26
Licence to Assign (combined with licence for alterations / change of use)	795.00	2.00	810.00	0.00	810.00	see note 1	1-Apr-26
Licence to Underlet	795.00	2.00	810.00	0.00	810.00	see note 1	1-Apr-26

Licence to Underlet (combined with licence for alterations / change of use)	1,140.00	2.00	1,165.00	0.00	1,165.00	see note 1	1-Apr-26
Surrenders	475.00	2.00	485.00	0.00	485.00	see note 1	1-Apr-26
Letter of consent to assign (long leaseholds at nominal rent)	76.00-190.00	2.00	78.00-194.00	0.00	78.00-194.00	see note 1	1-Apr-26
Registration of Assignment or Underlease	70.00	2.00	70.00	0.00	70.00	see note 1	1-Apr-26
Grant of Easements or Rights	485.00	2.00	495.00	0.00	495.00	see note 1	1-Apr-26
Deed of Variation	485.00	2.00	495.00	0.00	495.00	see note 1	1-Apr-26

2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Planning

Section 106 Agreements (minimum charge)

670.00	2.00	685.00	0.00	685.00	o/s scope	1-Apr-26	
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Miscellaneous

Copy Documents - per A4 sheet (minimum £10)

0.50	2.00	0.50	0.00	0.50	see note 1	1-Apr-26	
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Land Charges**Note: CON29 elements of Land Charges are now vatable at the standard rate**

CON29R	155.10	2.00	158.20	26.37	131.83	standard	1-Apr-26
Each Additional Parcel of Land	27.50	2.00	28.05	4.68	23.37	standard	1-Apr-26
Each Optional CON29O Enquiry (Q5 - 20)	5.50	2.00	5.60	0.93	4.67	standard	1-Apr-26
Each Optional CON29O Enquiry (Q4 Q21 & Q22)	38.50	2.00	39.25	6.54	32.71	standard	1-Apr-26
Each Additional Enquiry	34.10	2.00	34.80	5.80	29.00	standard	1-Apr-26

ROOM HIRE**Burnley Town Hall - Room Hire****Meetings**

Mornings - 8am to 1pm	109.25	2.00	111.45	0.00	111.45	zero	1-Apr-26
Afternoon - 1pm to 6pm	109.25	2.00	111.45	0.00	111.45	zero	1-Apr-26
Evening - 6pm to 10pm	109.25	2.00	111.45	0.00	111.45	zero	1-Apr-26

2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Others

Mornings - 8am to 1pm	109.25	2.00	111.45	0.00	111.45	zero	1-Apr-26
Afternoon - 1pm to 6pm	109.25	2.00	111.45	0.00	111.45	zero	1-Apr-26
Evening - 6pm to 10pm	109.25	2.00	111.45	0.00	111.45	zero	1-Apr-26

Parker Lane - Room Hire

Mornings - 8am to 1pm	109.25	2.00	111.45	0.00	111.45	zero	1-Apr-26
Afternoon - 1pm to 6pm	109.25	2.00	111.45	0.00	111.45	zero	1-Apr-26
Evening - 6pm to 10pm	109.25	2.00	111.45	0.00	111.45	zero	1-Apr-26

FINANCE & PROPERTY SERVICES**PROPERTY TEAM****GARAGE SITES**

Increased charges will be implemented at the next billing date following 1st April

Note : 3 months notice is required to increase rents for garage

sites & garden plots

Per plot, per annum	122.90	0.00	122.90	20.48	102.42	20.00	1-Apr-26
Concession for registered disabled	13.69	0.00	13.70	2.28	11.42	20.00	1-Apr-26
Admin fee for setting up of new tenancy agreements	59.30	0.00	59.30	9.88	49.42	20.00	1-Apr-26

GARDEN PLOTS

Increased charges will be implemented at the next billing date following 1st April

Per square yard, per annum	0.88	0.00	0.88	0.00	0.88	zero	1-Apr-26
Grant of Garden Tenancy	49.42	0.00	49.42	0.00	49.42	zero	1-Apr-26
Service of Notices on Garden Tenancies (Set in TA terms at £50)	42.80	0.00	42.80	0.00	42.80	see note 1	1-Apr-26

Note : The rents of garage sites & garden plots are only being reviewed and increased every 3 years due to the administrative cost of writing to inform tenants.

The last review was undertaken during 01/04/2025 of appropriate market rentals.

PROPERTY SURVEYOR FEES

These fees/charges are for general guidance.

These fees may be negotiated at higher level in accordance with the work involved in more complex cases.

Note 1 - Vat is not chargeable on the fees/charges unless VAT is payable on the consideration or rent.

Disposals

Sale of Garden plot	273.05	2.00	278.50	0.00	278.50	see note 1	1-Apr-26
Sale of any other land (minimum charge or 1% of sale price whichever is higher)	453.15	2.00	462.20	0.00	462.20	see note 1	1-Apr-26
Building Licence (minimum charge but depending on size/complexity)	906.35	2.00	924.50	0.00	924.50	see note 1	1-Apr-26

	2025/26 Gross Fees £	% inc 2.0%	2026/27 Gross Fees £	Vat included in fee	2026/27 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Freehold Reversion	273.05	2.00	278.50	0.00	278.50	see note 1	1-Apr-26	
<u>Landlord & Tenant</u>								
Contracted out short term lease	317.50	2.00	323.85	0.00	323.85	see note 1	1-Apr-26	
Longer term business lease	453.15	2.00	462.20	0.00	462.20	see note 1	1-Apr-26	
Grant of Garden Tenancy	50.25	2.00	51.25	0.00	51.25	see note 1	1-Apr-26	
Service of Notices on Garden Tenancies	42.80	2.00	43.65	0.00	43.65	see note 1	1-Apr-26	
Underlease - Brunshaw / Anglesey	317.50	2.00	323.85	0.00	323.85	see note 1	1-Apr-26	
Renewal Lease	317.50	2.00	323.85	0.00	323.85	see note 1	1-Apr-26	
Licence to Assign	301.15	2.00	307.15	0.00	307.15	see note 1	1-Apr-26	
Licence for Alterations	361.75	2.00	369.00	0.00	369.00	see note 1	1-Apr-26	
Licence for Change of Use	317.50	2.00	323.85	0.00	323.85	see note 1	1-Apr-26	
Licence to Assign (combined with licence for alterations/change of use)	453.15	2.00	462.20	0.00	462.20	see note 1	1-Apr-26	
Licence to Underlet	361.75	2.00	369.00	0.00	369.00	see note 1	1-Apr-26	
Licence to Underlet (combined with licence for alterations/change of use)	453.15	2.00	462.20	0.00	462.20	see note 1	1-Apr-26	
Letter of consent to assign (long leaseholds at nominal rent)	min 108.00		min 108.00		min 108.00	see note 1	1-Apr-26	
<u>Planning</u>								
Site Compound Licence	301.15	2.00	307.15	0.00	307.15	see note 1	1-Apr-26	
Copy Documents - per A4 sheet	0.60	2.00	0.60	0.10	0.50	20.00	1-Apr-26	
<u>Pavement Café Licences</u>								
Initial licence set up *	300.00	2.00	306.00	0.00	306.00	exempt	1-Apr-26	
Annual renewal/change of licensee*	200.00	2.00	204.00	0.00	204.00	exempt	1-Apr-26	

*Locally set maximum charge within Statutory maximum levels set by legislation

BURNLEY BUS STATION - these are calculated once the annual bus station budget is approved in February each year

Bus Station departure charges are calculated using pence to 4 decimal places

Per Departure - Standard bus / Minibus	To be determined	2.00	To be determined	To be determined	20.00	1-Apr-26
Per Departure - Long (coach)	To be determined	2.00	To be determined	To be determined	20.00	1-Apr-26

(The net fee is increased and then VAT added)