

LANDLORD LICENSING newsletter



"Working together for safer, stronger neighbourhoods"

AUTUMN 2025

MEET YOUR AREA OFFICERS

As the selective licensing schemes continue to grow, we've recently welcomed new staff members to the Selective Licensing Team and made some changes to area officers across the designated areas. These updates will help us provide a more responsive service and ensure landlords know exactly who to contact if they need advice or support.

Each officer is responsible for a specific area. This means you'll have a dedicated point of contact who understands the challenges and progress in your neighbourhood. Whether you have a query about your licence, need guidance on compliance, or would like an update on audits in your area, your officer will be on hand to assist.

We encourage landlords to get in touch directly with their area officer if they need help. Building strong working relationships between landlords and officers is an important part of making the schemes a success. By working together, we can improve housing standards, support responsible landlords, and strengthen our communities.



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WHAT IS AN AUDIT?

An audit is carried out in selective licensing areas to check the condition of properties externally and ensure landlords are meeting their licensing obligations.

As part of each audit properties with external disrepair are identified so issues can be addressed and the area improved. Eight properties per area are inspected internally at random to confirm compliance with licence conditions and additional properties are selected to check that landlords have properly referenced their tenants.

Take a look at the audit reports here:
burnley.gov.uk/selective-licensing-area-audits/

LATEST AUDITS

Burnley Wood with Healey Wood (Zone 3) audit was completed in January 2025.

Burnley Wood with Healey Wood (Zone 4) audit is due for completion by the end of September 2025.

Audits in Trinity, Queensgate and Daneshouse with Stoneyholme were completed in September 2025.

Padiham and Gannow zone 1 audits are underway, with expected completion by October 2025.



Burnley.gov.uk

Burnley Council...creating better communities

Selective Licensing
Burnley Council
Housing & Development Control
Town Hall, Manchester Road,
Burnley BB11 9SA

Tel: 01282 475 810
Email: landlords@burnley.gov.uk

LANDLORD TRAINING DAYS

We are pleased to announce a series of landlord training days taking place in the new year. These sessions are open to all landlords, and the available dates are listed below. Closer to each session, we will send out an email inviting you to confirm your interest. In the meantime, please review the dates and make a note in your diary if you would like to attend.

Training Calendar 2026

Landlord Training (full day)

- Thursday 12th February (in person)
- Wednesday 11th March (online)
- Wednesday 13th May (online)
- Wednesday 16th September (online)
- Wednesday 14th October 2026 (online)

Damp and Mould Training (half day)

- Wednesday 15th April (online)
- Wednesday 24th June 2026 (online)

ENFORCEMENT ACTION

Since the last Landlords' Newsletter in August 2024, the council has issued 21 civil penalties to landlords and property agents for various breaches of housing regulations. These penalties reflect our continued commitment to ensuring safe, well-managed, and compliant private rented homes across the district. We encourage all landlords to review their obligations and take proactive steps to maintain compliance to avoid enforcement action.



PRIVATE RENTED SECTOR FORUM

A message from your representatives on the Private Rented Sector Forum:

Further to our recent landlords' meeting, where we discussed the impact of antisocial behaviour on our communities, we are keen to adopt a proactive approach to addressing these challenges.

We are therefore inviting landlords to register their interest in joining this initiative. By working collectively, we will be better placed to ensure that issues are effectively communicated to the police, the local council, and the street scene teams, with the aim of achieving meaningful improvements within our neighbourhoods

Email your interest to : prsfburnley@gmail.com



NATIONAL ENERGY ACTION – ACTION FOR WARM HOMES

National Energy Action the fuel poverty and energy efficiency charity

Struggling with high energy bills or a cold, draughty home?

The Burnley Energy Action Team is offering free home retrofit consultations to help you save money and make your home warmer.

- Tailored advice on energy-saving improvements
- Help finding and applying for grants
- Friendly support from start to finish
- No obligation to carry out any work

National Energy Action, the UK's leading fuel poverty charity.

CONTACT US TODAY:

01282 501562

burnley.energy@nea.org.uk

www.nea.org.uk/get-help



TALK TO US

We need to know what problems you are experiencing in your area so we can help. Please contact the team on 01282 475810, or landlords@burnley.gov.uk