

How we manage the waiting list and offer new tenancies

- You may apply to join more than one allotment site waiting list.
- When your name gets to the top of the site waiting list, we will contact you when a plot becomes available by email and by text to your mobile (if provided). We will use the contact details you have provided, so please ensure you inform us of any changes, or you could lose your place on the list.
- Once you are contacted with an offer to view an allotment, you will have 14 days to arrange to visit the site with the allotment officer, accept the plot and sign the tenancy agreement before we withdraw the offer.
- It is always advisable to visit the site and see the plot before you sign the tenancy agreement so you can see exactly where it is and what condition it is in. Available allotment plots may be overgrown, and you may need to undertake heavy work to clear the plot to bring it back into cultivation.
- If no response is received, we will assume that you are no longer interested in having an allotment and will remove your details from the waiting list.
- Due to high demand for allotment plots, if you decline the plot that is offered, your name will be placed at the bottom of the waiting list
- As a new tenant you will usually be offered a half plot of around 75-100m². This creates more manageable plot sizes and has allowed the council to provide more applicants the opportunity to get growing, while also making the growing experience more manageable for new growers.

- All applicants on the waiting list will be contacted annually in September, by email, to determine whether they wish to remain on the list. If no response is received within 28 days, their details will be removed from the waiting list.