

**CONDITIONS RELATING TO PRIVATE HIRE VEHICLE LICENCE
MADE UNDER LOCAL GOVERNMENT (MISCELLANEOUS
PROVISIONS) ACT 1976 (The Act)**

REQUIREMENTS TO BE IN PLACE AT THE TIME OF THE APPLICATION TO BE MAINTAINED THROUGHOUT THE PERIOD OF THE LICENCE

1. The vehicle must not be equipped with roof fittings except a roof rack or a wireless aerial, which must be fitted in such a manner as to satisfy the Council.
2. The vehicle must be fitted with the following signs:
 - i. On saloon cars, estate cars and M.P.V's a sign on both nearside and offside front doors must be displayed, and contain the following information: the name of the firm, the words 'Private Hire' and the firm's telephone number. The sign may also include the firm's website and/or email address and/or mobile application. Such signs should be affixed by permanent means and shall not be less than 30cm X 20cm but can, if desired, cover the whole of the front door.
 - ii. Rear door signs as prescribed by the Council to include plate number and insurance advice to be permanently fixed.
 - iii. A sign at the rear of the vehicle may be fitted, to be between 5cm and 10cm in height and 1 metre in width, giving only the name of the firm, the email or website address or mobile application and telephone number.
 - iv. Any further sign either to be displayed internally or externally which the Council in its absolute discretion may from time to time require.
3. There shall be no lights, plates, signs, advertisements or other fittings (other than the signs referred to in condition 1 and the licence plate referred to in Condition 8) displayed on, in or from the vehicle, except those approved by the appropriate Secretary of State.
In addition to the above, minibuses may be sign-written and include corporate livery.
4. Any radio microphone installed in the vehicle shall be fitted in such a position that its use by the driver would not impair his control of the vehicle when it is in motion.
5. If the vehicle is fitted with a taximeter, that taximeter must be so constructed, attached and maintained to comply with the following requirements:

- (a) the taximeter shall be fitted with a key, flag, or other device, the turning of which will bring the machinery of the taximeter into action and cause the word 'HIRED' to appear on the face of the taximeter.
 - (b) such key, flag or other device shall be capable of being locked in such a position that the machinery of the taximeter is not in action and that no fare is recorded on the face of the taximeter.
 - (c) when the machinery of the taximeter is in action there shall be recorded on the face of the taximeter in clearly legible figures a fare not exceeding the rate of fare which the proprietor or driver is entitled to demand and take from the hire of the carriage by distance.
 - (d) the word 'FARE' shall be printed on the face of the taximeter in plain letters so as clearly to apply to the fare recorded thereon.
 - (e) the taximeter shall be so placed that all letters and figures on the face thereof are at all times plainly visible to any person being conveyed in the carriage, and for that purpose the letters and figure shall be capable of being suitably illuminated during any period of hiring.
 - (f) the taximeter shall be so affixed to the carriage with seals or other appliances that it shall not be practicable for any person to tamper with them except by breaking, damaging or permanently displacing the seals or other appliances.
6. The vehicle shall contain a statement of fares to be fitted and maintained in such a position so as to be clearly visible at all times to the hirer. The statement shall clearly show the following:
- (a) the minimum charge of each hiring (if any).
 - (b) the fare tariff.
 - (c) the retention charge per minute or portion thereof.
 - (d) any additional charges.
7. The vehicle shall:
- (a) have a capacity for at least four adult passengers
 - (b) have an engine capacity of not less than 1200cc
 - (a) be of such design to enable any person in the carriage to communicate with the driver.
 - (b) be fitted with a roof covering which can be kept watertight.

- (c) contain windows and a means of opening and closing not less than one window on each side.
 - (d) contain seats, which must be properly cushioned or covered.
 - (e) the floor of the vehicle must be provided with a proper carpet, mat or other suitable covering.
 - (f) the fittings and furniture in the vehicle must be kept in a clean condition, well maintained and in every way fit for public service.
 - (g) be provided with sufficient luggage space for the number of passengers for which the vehicle is licensed.
 - (h) contain at least two doors for the use of persons conveyed in the vehicle and a separate means of ingress and egress for the driver.
 - (i) be equipped with an adequate first aid kit and fire extinguisher, both of which must be indelibly marked with the registration number of the vehicle it is used in.
 - (j) display 'No Smoking' signage that complies with current legislation.
8. A plate identifying the vehicle as a Private Hire Vehicle, which has been provided by the Council and is of such design as the Council shall determine from time to time, shall be securely affixed to the rear of the vehicle and the whole of the plate clearly visible.