



EXECUTIVE

The meeting was a remote meeting held in accordance with the regulations under Section 78 of the Coronavirus Act 2020.

Tuesday, 16th June, 2020 at 6.30 pm

PRESENT

MEMBERS

Councillors C Briggs, M Lishman, G Birtwistle, I Emo and C Towneley

OFFICERS

| | |
|----------------|--|
| Mick Cartledge | – Chief Executive |
| Lukman Patel | – Chief Operating Officer |
| Kate Ingram | – Strategic Head of Economy and Growth |
| Alison McEwan | – Democracy Officer |

IN ATTENDANCE Cllrs Hosker, Mottershead & Townsend

1. Minutes

The Minutes of the meeting on 22nd April were approved as a correct record.

2. Additional Items of Business

In accordance with the provisions of Section 100 (B)(4)(b) of the Local Government Act 1972 the Chair decided that the following item of business should be considered at Minute 6, the reason being to enable meetings of outside bodies 2020/21 to progress.

3. Exclusion of the Public

Purpose

To consider when it may be relevant to exclude the public from the meeting.

Reason for Decision

Minute numbers 8 and 9 contain information relating to the financial or business affairs of any particular person (including the authority holding that information).

Decision

That the public be excluded from the meeting before discussion takes place on the items relating to Minutes 9 and 10 in view of the nature of the business to be transacted, if the public were present, there would be a disclosure to them of exempt information, within the meaning of Paragraph 12A of the Local Government Act 1972.

4. Right To Speak

Ms Stacie McKendrey addressed the meeting in the public part of the meeting on:
Burnley Market COVID Response (Private Item)

5. Burnley Council Response to the Covid 19 Pandemic

The Chief Executive submitted a presentation to the Executive, outlining the work that had taken place during the COVID 19 pandemic within service areas and with partner organisations and responded to questions and observations from the Executive.

The Executive was advised that the presentation had also been submitted and received positively at the meeting of the Scrutiny Committee held on 10th June 2020. The Executive was also advised that the presentation was available to view on You Tube.

Following the presentation, the Executive expressed thanks to officers, staff and partner organisations for the significant work that had been undertaken and continued to be undertaken currently.

Councillor Lishman referred to the lack of income streams, fuel, food and debt poverty exacerbated by the pandemic and requested that a plan be submitted to the next meeting of the Executive with a solid and constructive plan of action.

Following a query from Councillor C Towneley, it was confirmed that responses to questions arising from the same presentation submitted to the Scrutiny Committee held on 10th June 2020 were currently being populated.

Decision

That a post Covid-19 plan of action be submitted to the next meeting of the Executive.

6. Executive Appointments to Outside Bodies

Purpose

To request that the Executive consider the appointment of representatives to serve on various Outside Bodies as detailed in the supplementary agenda/report.

Reason for Decision

To enable to advise of membership to Outside Bodies 2020/21 to organisations as detailed within the supplementary agenda/report.

Decision

The Executive approved the nominations to Outside Bodies 2020/21 as detailed below.

| Outside Body | 2019-20 Appointments | 2020-21 Nominations |
|--|--|--|
| Pennine Lancashire Leaders and Chief Executives Joint Committee (PLLACE) Qualified Appointments | Leader of the Council Deputy Leader of the Council (substitute) | Leader of the Council Deputy Leader of the Council (substitute) |
| Pennine Lancashire Building Control Joint Executive Committee Qualified Appointments | Executive Member for Housing and Leisure Executive Member for Resources and Performance Management (substitute) | Executive Member for Housing and Leisure Executive Member for Resources and Performance Management (substitute) |
| Traffic Regulation Order Sub Committee (TROSC) | Executive Members for Housing and Leisure, Economy and Growth, and Community and Env. Services | Executive Members for Housing and Leisure, Economy and Growth, and Community and Env. Services |
| Barnfield & Burnley Development Limited (BBDL) | Leader Chief Executive | Leader Chief Executive |
| Housing Joint Venture Company – Council | Appointment to Housing Joint Venture Company Members to consider the appointment of representatives as follows | Housing Joint Venture Company Members to consider the appointment of representatives as follows Housing |

| | | |
|---|--|---|
| | That the qualified applicant of representatives to Housing Joint Venture be as follows: Chief Operating Officer Council-Executive Member for Housing and Leisure, Chief Operating Officer Stakeholder-Leader, Chief Executive, Strategic Head of Economy and Growth | |
| Housing Joint Venture Company - Stakeholder | Leader, Chief Executive, Strategic Head of Economy and Growth | Leader, Chief Executive, Strategic Head of Economy and Growth |

7. Exclusion of the Public

PRIVATE– The press and the public were excluded during consideration of the following items (as outlined in minute 5).

8. Burnley Market COVID19 Response

Purpose

To set out proposals for a Recovery Plan for Burnley Market including revised opening times and a rent support package.

Reason for Decision

To support the recovery plan as outlined in the report submitted to the Executive.

Decision

1. That the revised opening times as set out in the report be approved; and
2. That the reduced rental proposals as set out in the report be approved; and
3. That a review be undertaken at the end of September 2020 taking into account the circumstances of the pandemic and the Council's financial position.
4. That a meeting be convened at the Town Hall, Burnley to include Councillors Briggs, Birtwistle, Kate Ingram, Stacie McKendrey and two additional representatives from Burnley Market Traders to provide an opportunity for Burnley Market Traders to express their views.

9. Urgent Delegated Officer Executive Decisions Establishment of Environmental Health (Compliance) Officer - Streetscene

Purpose

To advise the Executive of the Urgent Delegated Officer Decision taken by the Chief Executive – The Establishment of an Environmental Health (Compliance) Officer – Streetscene.

Reason for Decision

The Executive was advised that the introduction of the NHS Test and Trace system was expected to result in additional pressure to the Council's Environmental Health team. Whilst details of the implications were still unclear, it was anticipated that the team would be required to work with Public Health Authorities on the local outbreak management aspect of the new service to manage local COVID-19 outbreaks. The Executive was also advised that the Council must secure the resource quickly in order to ensure that it was better placed to meet the Government's requirements.

Decision

The Executive noted the urgent decision of the Chief Executive to establish the temporary position of Environmental Health (Compliance) Officer for a maximum of 12 months within the Streetscene unit.

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