

2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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COMMUNITY SERVICES**GREEN SPACES & AMENITIES****CEMETERIES**

NB The increases in the following cemetery charges were approved by Full Council on the 28th September 2016 and are included here for completeness

Interment Fees

Over 1 month - 2 years	275.00	8.25	298.00	-	298.00	zero	1-Jan-17
13 years and over	972.00	8.25	1,053.00	-	1,053.00	zero	1-Jan-17
Where Casket is used	1,129.00	8.25	1,223.00	-	1,223.00	zero	1-Jan-17
Where Vault is used	1,129.00	8.25	1,223.00	-	1,223.00	zero	1-Jan-17
Interment after appointed time	163.00	8.25	177.00	-	177.00	zero	1-Jan-17
Interment of cremated remains	195.00	8.25	212.00	-	212.00	zero	1-Jan-17

Interment Fees - Public Grave

Over 1 month - 12 years	172.00	8.25	187.00	-	187.00	zero	1-Jan-17
13 years and over	326.00	8.25	353.00	-	353.00	zero	1-Jan-17
Service in Cemetery Chapel	121.00	8.25	131.00	-	131.00	zero	1-Jan-17

Removal & Replacement

Headstones (remove and re-fix to National Association of Memorial Masons standards)	150.00	8.25	163.00	-	163.00	zero	1-Jan-17
Sidestones	122.00	8.25	133.00	-	133.00	zero	1-Jan-17
Chippings	74.00	8.25	81.00	-	81.00	zero	1-Jan-17

Right to Erect Memorials

Headstone (900mm maximum)(including first inscription)	271.00	8.25	294.00	49.00	245.00	20.00	1-Jan-17
Wooden Cross	45.00	8.25	49.00	8.17	40.83	20.00	1-Jan-17
Vase without inscription and under 300 mm							
Otherwise	99.00	8.25	108.00	18.00	90.00	20.00	1-Jan-17
Inscription (each)	53.00	8.25	58.00	9.67	48.33	20.00	1-Jan-17

Exclusive Right of Burial**Burnley**

Row 1 - 4	880.00	8.25	953.00	-	953.00	zero	1-Jan-17
Lawn Section	1,082.00	8.25	1,172.00	-	1,172.00	zero	1-Jan-17
Any other row	880.00	8.25	953.00	-	953.00	zero	1-Jan-17
Additional charge for Vault	552.00	8.25	598.00	-	598.00	zero	1-Jan-17
Purchase of above by Non-Resident of Burnley Borough							

Miscellaneous

Search of Register	FOC		FOC		FOC		
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	2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
<u>Padiham Garden of Remembrance</u>								
Use of Memorial Stone	99.00	8.25	108.00	-	108.00	zero	1-Jan-17	
Use of Niche for one person	184.00	8.25	200.00	-	200.00	zero	1-Jan-17	
Additional remains in Niche	116.00	8.25	126.00	-	126.00	zero	1-Jan-17	
<u>CREMATORIUM</u>								
<u>NB The increases in the following cremation charges were approved by Full Council on the 28th September 2016 and are included here for completeness</u>								
<u>Cremation</u>								
Over 1 month - 12 years	186.00	8.25	202.00	-	202.00	zero	1-Jan-17	
13 years and over	600.00	8.25	650.00	-	650.00	zero	1-Jan-17	
Medical Referee	24.50	8.25	27.00	-	27.00	zero	1-Jan-17	
Additional fee for Saturday & 12.30 additional time	165.00	8.25	179.00	-	179.00	zero	1-Jan-17	
<u>Entries in Book of Remembrance</u>								
2 line	87.50	8.25	94.70	15.78	78.92	20.00	1-Jan-17	
5 line	137.10	8.25	148.40	24.73	123.67	20.00	1-Jan-17	
8 line	200.90	8.25	217.40	36.23	181.17	20.00	1-Jan-17	
5 line with Badge	210.10	8.25	227.40	37.90	189.50	20.00	1-Jan-17	
6 line with Coat of Arms	268.70	8.25	290.80	48.47	242.33	20.00	1-Jan-17	
<u>Remembrance Cards</u>								
With 2 line inscription	54.85	8.25	59.40	9.90	49.50	20.00	1-Jan-17	
With 5 line inscription	64.00	8.25	69.30	11.55	57.75	20.00	1-Jan-17	
With 8 line inscription	87.50	8.25	94.70	15.78	78.92	20.00	1-Jan-17	
Additional 2 line inscription	32.65	8.25	35.35	5.89	29.46	20.00	1-Jan-17	
Additional 5 line inscription	43.15	8.25	46.70	7.78	38.92	20.00	1-Jan-17	
Additional 8 line inscription	49.75	8.25	53.85	8.98	44.87	20.00	1-Jan-17	
Additional cost for flower emblem (only with 5 or 8 line entry)	54.85	8.25	59.40	9.90	49.50	20.00	1-Jan-17	
<u>Retaining of Ashes</u>								
After 1 month (per month)	56.30	8.25	60.95	-	60.95	zero	1-Jan-17	
<u>Scattering of Ashes</u>								
Cremation not at Burnley	56.30	8.25	60.95	-	60.95	zero	1-Jan-17	
<u>Memorial Wall</u>								
Lakeland stone plaque	471.50	8.25	510.40	85.07	425.33	20.00	1-Jan-17	
(plus lettering per letter - existing walls only, new walls subject to new price list)	3.10	8.25	3.30	0.55	2.75	20.00	1-Jan-17	

	2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Ash Plots								
Exclusive right of burial (40 years)	348.00	8.25	377.00	62.83	314.17	20.00	1-Jan-17	
Interment fee	198.00	8.25	215.00	35.83	179.17	20.00	1-Jan-17	
Right to erect memorial	220.00	8.25	239.00	39.83	199.17	20.00	1-Jan-17	
<u>PARKS - OUTDOOR SPORTS ACTIVITIES & EVENTS</u>								
<u>Events - Towneley Park</u>								
Local Organisations	158.40	2.00	161.50	26.92	134.58	20.00	1-Jan-17	
Non Resident Organisation - per event	403.45	2.00	411.50	68.58	342.92	20.00	1-Jan-17	
<u>Towneley Park</u>								
Cricket	52.00	2.00	53.05	8.84	44.21	20.00	1-Jan-17	
<u>Football pitches (from 1st August each year)</u>								
Grade A - (changing, showers & attendant)								
Prairie, Fennyfold, Towneley	52.00	2.00	53.05	8.84	44.21	20.00	1-Jan-17	
Grade B (pitch only)								
Queens Park, Worsthorne, Stoneyholme, Hapton	36.40	2.00	37.15	6.19	30.96	20.00	1-Jan-17	
<u>Barden Central Arena</u>								
Burnley United A F C per season	2,585.90	2.00	2,637.60	-	2,637.60	Exempt	1-Jan-17	
<u>Junior Football</u>								
Hire of Junior pitch	11.40	2.00	11.60	1.93	9.67	20.00	1-Jan-17	
Use of changing accommodation only	11.40	2.00	11.60	1.93	9.67	20.00	1-Jan-17	
<u>ALLOTMENTS</u>								
Allotment Rent per m ²	0.24	12.50	0.27	-	0.27	zero	1-Jan-17	
Concessionary Rental (50%)	0.12	12.50	0.14	-	0.14	zero	1-Jan-17	
Water	12.75	12.50	14.35	-	14.35	zero	1-Jan-17	
Admin fee for setting up of new tenancy agreements	10.40	12.50	11.70	1.95	9.75	20.00	1-Jan-17	

Note : Allotments users require 3 months notice of any price increases.

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BARDEN ATHLETIC FACILITIES**Annual ticket**

Adult	18.95	2.00	19.35	3.23	16.12	20.00	1-Jan-17
Junior / Recreation Passport	9.50	2.00	9.70	1.62	8.08	20.00	1-Jan-17
Senior Citizen	9.50	2.00	9.70	1.62	8.08	20.00	1-Jan-17

Burnley Athletic Club

Training session (per season)	378.25	2.00	385.80	64.30	321.50	20.00	1-Jan-17
Full track event (up to 3 hours)	82.90	2.00	84.55	14.09	70.46	20.00	1-Jan-17
Each additional hour	23.70	2.00	24.10	4.02	20.08	20.00	1-Jan-17

Schools use (per hour)

Track only	28.90	2.00	29.50	4.92	24.58	20.00	1-Jan-17
Track and changing facilities	46.55	2.00	47.50	7.92	39.58	20.00	1-Jan-17
Track, equipment and changing	72.05	2.00	73.50	12.25	61.25	20.00	1-Jan-17

Other Organisations (per hour)

Track, equipment and changing	99.65	2.00	101.65	16.94	84.71	20.00	1-Jan-17
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Use of Floodlights

Per hour	42.80	2.00	43.60	7.27	36.33	20.00	1-Jan-17
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TOWNELEY**Car Parking - Pay & Display**

Riverside - per day	1.00	50.00	1.50	0.25	1.25	20.00	1-Feb-17
Towneley Hall - per hour	0.80	-	0.80	0.13	0.67	20.00	n/a
9 Hole Golf - per day	1.00	50.00	1.50	0.25	1.25	20.00	1-Feb-17
Causeway End / Golf Course - per day	2.05	50.00	3.10	0.52	2.58	20.00	1-Feb-17
Barwise per day	1.00	50.00	1.50	0.25	1.25	20.00	1-Feb-17

Car Parking - Contracts (per annum)

Towneley Hall	58.00	-	58.00	9.67	48.33	20.00	n/a
Riverside	26.00	50.00	39.00	6.50	32.50	20.00	1-Feb-17
Barwise	26.00	50.00	39.00	6.50	32.50	20.00	1-Feb-17
Woodgrove	52.00	50.00	78.00	13.00	65.00	20.00	1-Feb-17

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GOLF**Towneley Course (18 holes)****Monday to Friday**

18 Holes	16.30	2.00	16.65	2.78	13.87	20.00	1-Jan-17
Earlybird	10.70	2.00	10.90	1.82	9.08	20.00	1-Jan-17
Twilight	10.70	2.00	10.90	1.82	9.08	20.00	1-Jan-17
Winter Rate (1st Nov - 28th Feb)	11.75	2.00	12.00	2.00	10.00	20.00	1-Jan-17
Concessions (60+ and U18)	9.20	2.00	9.40	1.57	7.83	20.00	1-Jan-17
Golf Societies (10+ pre-booked)	12.25	2.00	12.50	2.08	10.42	20.00	1-Jan-17

Sat, Sun & Bank Holidays

18 holes	18.85	2.00	19.25	3.21	16.04	20.00	1-Jan-17
Earlybird	11.75	2.00	12.00	2.00	10.00	20.00	1-Jan-17
Twilight	11.75	2.00	12.00	2.00	10.00	20.00	1-Jan-17
Concessions (U18 if accompanied by adult)	10.60	2.00	10.80	1.80	9.00	20.00	1-Jan-17
Winter Rate (1st Nov - 28th Feb)	12.75	2.00	13.00	2.17	10.83	20.00	1-Jan-17
Golf Societies (10+ pre-booked)	16.30	2.00	16.65	2.78	13.87	20.00	1-Jan-17

Annual Membership

Annual Membership	430.00	2.00	439.00	73.17	365.83	20.00	1-Jan-17
Annual Membership (restricted Mon-Fri)	314.00	2.00	320.00	53.33	266.67	20.00	1-Jan-17
Annual Membership - Junior (under 18)	58.00	2.00	59.00	9.83	49.17	20.00	1-Jan-17
Annual Membership - Junior Intermediate (under 21)	170.00	2.00	173.00	28.83	144.17	20.00	1-Jan-17
Golf & Leisure (7 day combined golf & leisure membership)	651.00	2.00	664.00	110.67	553.33	20.00	1-Jan-17
Insurance (per membership)	6.20	2.00	6.30	1.05	5.25	20.00	1-Jan-17
Registered user annual fee - lockers	38.40	2.00	39.15	6.53	32.62	20.00	1-Jan-17

Brunshaw Course (9 holes)

Adults - Monday - Friday	7.15	2.00	7.30	1.22	6.08	20.00	1-Jan-17
Adults - Sat / Sun / Bank Holidays	7.65	2.00	7.80	1.30	6.50	20.00	1-Jan-17
Concession (Under 18s & Over 65s - Monday to Friday)	3.55	2.00	3.60	0.60	3.00	20.00	1-Jan-17
Concession (Under 18s only - Sat / Sun / Bank Holiday)	4.10	2.00	4.20	0.70	3.50	20.00	1-Jan-17
Adult & Junior ticket weekday (adults & U18)	7.15	2.00	7.30	1.22	6.08	20.00	1-Jan-17
Adult & Junior ticket weekend (adults & U18)	8.15	2.00	8.30	1.38	6.92	20.00	1-Jan-17
Junior holiday ticket	22.95	2.00	23.40	3.90	19.50	20.00	1-Jan-17

Pitch & Putt - Towneley (per round)

Monday - Friday	3.55	2.00	3.60	0.60	3.00	20.00	1-Jan-17	35%
Sat / Sun / Bank Holidays	4.10	2.00	4.20	0.70	3.50	20.00	1-Jan-17	35%
Concession (Under 18s & Over 65s - Monday to Friday)	2.30	2.00	2.35	0.39	1.96	20.00	1-Jan-17	
Concession (Under 18s only - Sat / Sun / Bank Holidays)	2.30	2.00	2.35	0.39	1.96	20.00	1-Jan-17	35%
Family Ticket (2 adults & up to 2 children under 16)	6.90	2.00	7.05	1.18	5.87	20.00	1-Jan-17	
Refundable Deposit	3.05	2.00	3.10	0.52	2.58	20.00	1-Jan-17	35%

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TOWNELEY HALL**Guided Tours**

Local Links Subscription Scheme for Schools per annum	215.60	2.00	219.90	36.65	183.25	20.00	1-Jan-17	
Adults Day - Per Guide (up to 25 people)	194.35	2.00	198.25	33.04	165.21	20.00	1-Jan-17	
Unbooked (per person)	5.50	2.00	5.60	0.93	4.67	20.00	1-Jan-17	
Unbooked (children)	3.30	2.00	3.30	0.55	2.75	20.00	1-Jan-17	
Adults Evening (per person) (minimum 25 people)(including tea & coffee)	10.00	2.00	10.20	1.70	8.50	20.00	1-Jan-17	
School Groups - per person	3.70	2.00	3.70	0.62	3.08	20.00	1-Jan-17	
School Groups - with actors	4.90	2.00	5.00	0.83	4.17	20.00	1-Jan-17	

Use of Hall

Commercial Photography (non Burnley Firms)	1,020.00	2.00	1,040.40	173.40	867.00	20.00	1-Jan-17	400-1,000
Great Hall	612.00	2.00	624.20	104.03	520.17	20.00	1-Jan-17	300-600
Daytime Events by negotiation (Regency Rooms)	612.00	2.00	624.20	104.03	520.17	20.00	1-Jan-17	300-600
Evening Events by negotiation (Regency Rooms)	1,020.00	2.00	1,040.40	173.40	867.00	20.00	1-Jan-17	500-1,000
Lecture Theatre	408.00	2.00	416.10	69.35	346.75	20.00	1-Jan-17	200-400
Library	71.00	2.00	72.40	12.07	60.33	20.00	1-Jan-17	31.20
Great Hall & both Regency Rooms	2,040.00	2.00	2,080.80	346.80	1,734.00	20.00	1-Jan-17	500-2,000

Conference & Meeting Courses

Day Delegate Rate - includes room hire, 2 servings of tea / coffee & light buffet lunch per person (basic standard AV equipment included)	33.45	2.00	34.10	5.68	28.42	20.00	1-Jan-17	
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Additional Equipment & Services

TV & Video	76.05	2.00	77.55	12.93	64.62	20.00	1-Jan-17	
Photocopies per sheet (up to 50)	0.25	2.00	0.25	0.04	0.21	20.00	n/a	
Photocopies per sheet (over 50)	0.10	2.00	0.10	0.02	0.08	20.00	n/a	

Wedding Charges

Red Regency Room - wedding only (Mon - Thurs)	630.30	2.00	642.90	107.15	535.75	20.00	1-Jan-17	300-600
Red Regency Room - wedding only (Fri - Sun)	1,575.90	2.00	1,607.40	267.90	1,339.50	20.00	1-Jan-17	600-1,500
Red & Green Rooms - wedding only	1,050.60	2.00	1,071.60	178.60	893.00	20.00	1-Jan-17	600-1,000
Great Hall & Red & Green Rooms - special rate	2,101.20	2.00	2,143.20	357.20	1,786.00	20.00	1-Jan-17	1,000-2,000
Marquee Fees	525.30	2.00	535.80	89.30	446.50	20.00	1-Jan-17	

Wedding - Special Offer Packages

Basic - Wedding ceremony & drinks reception	2,072.90	2.00	2,114.35	352.39	1,761.96	20.00	1-Jan-17	
Deluxe - Wedding breakfast, drinks & toastmaster	3,048.20	2.00	3,109.10	518.18	2,590.92	20.00	1-Jan-17	
Premier - Wedding ceremony, drinks, breakfast, drinks package & toastmaster	4,267.65	2.00	4,353.00	725.50	3,627.50	20.00	1-Jan-17	

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<u>Wedding - New Special Offer Packages</u>							
Friday & Saturday - Daytime (min 70 guests) Hall - price per person	68.20	2.00	69.50	11.58	57.92	20.00	1-Jan-17
Friday & Saturday - Evening (min 100 guests) Stables - price per person	15.70	2.00	16.00	2.67	13.33	20.00	1-Jan-17
Sunday to Thursday - Daytime (min 70 guests) Hall - price per person	57.70	2.00	58.80	9.80	49.00	20.00	1-Jan-17
Sunday to Thursday - Evening (min 100 guests) Stables - price per person	15.70	2.00	16.00	2.67	13.33	20.00	1-Jan-17
<u>Towneley Hall Catering Equipment (related to Marquee events)</u>							
5 foot round Banqueting Tables - per table	10.80	2.00	11.00	1.83	9.17	20.00	1-Jan-17
Red Banqueting Chairs - per chair	3.25	2.00	3.30	0.55	2.75	20.00	1-Jan-17
Occasional Tables - per table	4.30	2.00	4.40	0.73	3.67	20.00	1-Jan-17
Trestle Tables - per table	6.55	2.00	6.70	1.12	5.58	20.00	1-Jan-17
<u>Other items by negotiation</u>							
Chair covers	3.15	2.00	3.20	0.53	2.67	20.00	1-Jan-17
Chair covers & bows	4.20	2.00	4.30	0.72	3.58	20.00	1-Jan-17
Banquet cloths	5.25	2.00	5.35	0.89	4.46	20.00	1-Jan-17
Banquet chairs	3.15	2.00	3.20	0.53	2.67	20.00	1-Jan-17
<u>Entrance Fees</u>							
Non Residents of Burnley Borough per person - adults per visit	4.10	46.30	6.00	1.00	5.00	20.00	1-Jan-17 *
* Free admission for non resident children and OAPs							
Fee reduced by £1 when the rooms are closed for private functions							
Residents of Burnley Borough per person - adults per annum		New	5.00	0.83	4.17	20.00	1-Jan-17 *
* Free admission for resident children and OAPs							
Fee reduced by £1 when the rooms are closed for private functions							

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STREETSCENE

CAR PARKING CHARGES

The current strategy is to increase car parking charges every two years.

Short Stay Car Parks

**Elizabeth St / Grimshaw St / Standish St / Parker Lane /
William Thompson / Orchard Bridge / Cow Lane 1 & 2 / Pioneer 1 /
Sutcliffe St / Thomas St**

0-1 hour	} Monday - Saturday	1.00	-	1.00	0.17	0.83	20.00	n/a
1-2 hours		1.60	-	1.60	0.27	1.33	20.00	n/a
2-3 hours		2.10	-	2.10	0.35	1.75	20.00	n/a
3 Hours plus		5.60	-	5.60	0.93	4.67	20.00	n/a
Sundays & Bank Holidays		Free		Free				
Disabled pass holders - up to 3 hrs		Free		Free				

Disabled pass holders - over 3 hrs - charges apply as above

Victoria

0-1 hour	} Saturday only	1.00	-	1.00	0.17	0.83	20.00	n/a
1-2 hours		1.60	-	1.60	0.27	1.33	20.00	n/a
2-3 hours		2.10	-	2.10	0.35	1.75	20.00	n/a
3 Hours plus		5.60	-	5.60	0.93	4.67	20.00	n/a
Disabled pass holders - up to 3 hrs		Free		Free				

Disabled pass holders - over 3 hrs - charges apply as above

Pioneer 2 / King St

0-1 hour	} Monday - Saturday	1.00	-	1.00	0.17	0.83	20.00	n/a
1-2 hours		1.60	-	1.60	0.27	1.33	20.00	n/a
2-3 hours		2.10	-	2.10	0.35	1.75	20.00	n/a
3 Hours plus		3.80	-	3.80	0.63	3.17	20.00	n/a
Disabled pass holders - up to 3 hrs		Free		Free				

Disabled pass holders - over 3 hrs - charges apply as above

Long Stay Car Parks

Finsley Gate 2 / Centenary Way

Monday - Saturday per visit		3.80	-	3.80	0.63	3.17	20.00	n/a
Sundays & Bank Holidays		Free		Free				
Disabled pass holders - up to 3 hrs		Free		Free				

Disabled pass holders - over 3 hrs - charges apply as above

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Contracts

**Finsley Gate 1, 2 & 3 / King St / Bank Parade / Pioneer 2 / Centenary Way
William Thompson**

per quarter Monday to Friday (inclusive)	173.35	2.00	176.80	29.47	147.33	20.00	1-Feb-17
per quarter Monday to Saturday (inclusive)	208.00	2.00	212.15	35.36	176.79	20.00	1-Feb-17

Other Contracts Charges

Staff Car Parking Charges - Operational	278.00	2.00	283.55	47.26	236.29	20.00	1-Feb-17
Staff Car Parking Charges - Non-Operational	319.50	2.00	325.90	54.32	271.58	20.00	1-Feb-17
Part Time Employees / Members Car Parking Charges		pro rata	pro rata				

Towneley Hall Car Parks

River Side Car Park - per day	}	Now included under Green Spaces & Amenities
Hall Car Park - per hour		
9 Hole Golf - per day		
Causeway End / Golf Course - per day		
Towneley Holmes Road Car park		

PEST CONTROL & WASTE

Pest Control

Flea & Bed Bug Sprays	51.00	2.30	52.15	8.69	43.46	20.00	1-Jan-17
Wasps Nests	51.00	2.30	52.15	8.69	43.46	20.00	1-Jan-17

Waste & Recycling Collection Containers

Replacement per residual waste wheeled bin	28.00	2.00	28.55	-	28.55	zero	1-Jan-17
Residual waste wheeled bin at new build properties	28.00	2.00	28.55	-	28.55	zero	1-Jan-17
Recycling Box & Lid	FOC		FOC				
White Sacks	FOC		FOC				
First green waste wheeled bin	FOC		FOC				
Additional green waste wheeled bin	28.00	2.00	28.55	-	28.55	zero	1-Jan-17
Biodegradable Sacks for green waste	n/a		n/a				
Provision of 1100 ltr container for new build apartments/flats	380.00	2.00	387.60	64.60	323.00	20.00	1-Jan-17

NB The addition of the following two fees were approved by Full Council on the 28th September 2016 and are included here for completeness

Annual charge for Green Waste Collection	-	NEW	30.00	-	30.00	zero	1-Apr-17
- 'Early Bird' Annual charge for Green Waste Collection	-	NEW	25.00	-	25.00	zero	1-Apr-17

Bulky & White Goods (One collection covers one white good or up to four bulky items)

Charge per collection	12.00	8.50	13.00	-	13.00	zero	1-Jan-17
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Default Works - Property repair works

Full Cost plus charge for staff time & administration	25%		25%				
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CONTAMINATED LAND

Contaminated Land Report	182.65	2.00	186.30	-	186.30	zero	1-Jan-17
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2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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HOUSING & DEVELOPMENT CONTROL**HOUSING****Grants**

Disabled Facilities Grants Administration

943.62	2.00	962.50	160.42	802.08	20.00	1-Jan-17	
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Immigration Act

Immigration Act Entry Clearance Inspection

69.15	2.00	70.55	11.76	58.79	20.00	1-Jan-17	
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Enforcement Notices Under Housing Act 2004

Single Dwelling (cost based on staff time & surveys carried out)

Range between £200 and £470

zero n/a

House in Multiple Occupation (cost based on staff time & surveys carried out)

Range between £200 and £470

zero n/a

Licensing

House in Multiple Occupation - fee covers 5 year period (up to max 10 rooms then additional charge of £21.00 per room)

551.85	2.00	562.90	-	562.90	zero	1-Jan-17	
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House in Multiple Occupation - fee covers 5 year period - Accredited Landlord

413.90	2.00	422.20	-	422.20	zero	1-Jan-17	
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Selective Licensing

Application Fee

n/a	Fixed	n/a	-	n/a	zero	n/a	
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Additional Property

n/a	Fixed	n/a	-	n/a	zero	n/a	
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Annual Monitoring Fee in years 1, 2, 3, 4 and 5

n/a	Fixed	n/a	-	n/a	zero	n/a	
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Renewal Application Fee

664.00	Fixed	664.00	-	664.00	zero	n/a	
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Renewal Additional Property Fee

584.00	Fixed	584.00	-	584.00	zero	n/a	
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New Application Fee

750.00	Fixed	750.00	-	750.00	zero	n/a	
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New Additional Property Fee

670.00	Fixed	670.00	-	670.00	zero	n/a	
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Please note:

Accredited Landlords have a 30% reduction on the application and property fee.

There is a £100 reduction if complete within three months of the start of the designation.

£20 reduction for submitting completed applications online.

2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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PLANNING SERVICES**Copying Charges****Plotter Copies - Black & White**

A0	5.90	-	n/a
A1	4.80	-	n/a
A2	3.55	-	n/a

Plotter Copies - Colour

A0	9.50	-	n/a
A1	7.20	-	n/a
A2	5.90	-	n/a
A4 & A3	1.35	-	n/a

A minimum handling charge of £1.50 is payable if documents are forwarded by post

Approval Notices & Habitation Certificates (per sheet)

Scanned copy of Decision Notice/S106

0.10	-	n/a				
New	-	7.00	-	7.00	zero	n/a

rounded to nearest £1

Location Plans supplied under Ordnance Survey, Planning & Building

Control Scheme (per set) rounded to nearest £1	36.00	-	n/a
Proposals Maps (set of 4) rounded to nearest £1	21.00	-	n/a
Retail & Leisure Study 2005 - rounded to nearest £1	192.00	-	n/a

Saved Local Plan

Burnley Local Plan Second Review

Set of Proposals Maps (4)

50.00	-	50.00	-	50.00	zero	n/a
21.00	-	21.00	-	21.00	zero	n/a

New Policy Documents (including drafts)

Local Development Scheme

Annual Monitoring Report

SCI

New Burnley Local Plan (all versions) (price each)

Policies Map

Supplementary Planning Documents - SPDs & SPGs (price each)

Sustainability Appraisal (all versions) (price each)

Habitats Regulations Assessments (price each)

Sustainability Appraisal Scoping Report

5.00	-	5.00	-	5.00	zero	n/a
20.00	-	20.00	-	20.00	zero	n/a
FOC	-	FOC	-	FOC	zero	n/a
30.00	-	30.00	-	30.00	zero	n/a
20.00	-	20.00	-	20.00	zero	n/a
10.00	-	10.00	-	10.00	zero	n/a
70.00	-	70.00	-	70.00	zero	n/a
10.00	-	10.00	-	10.00	zero	n/a
20.00	-	20.00	-	20.00	zero	n/a

Associated Documents

Retail & Leisure Study 2005 (price each)

Retail Office & Leisure Study 2013

Burnley Employment Land Study Demand Update 2014

Strategic Flood Risk (Level 1)

Burnley & Pendle Council's Housing Needs Study & SHMA 2013

Burnley & Pendle GTAA 2012

Burnley SHLAA (forthcoming) - Report Only

Burnley SHLAA (forthcoming) - Including Maps

192.00	-	192.00	-	192.00	zero	n/a
50.00	-	50.00	-	50.00	zero	n/a
20.00	-	20.00	-	20.00	zero	n/a
100.00	-	100.00	-	100.00	zero	n/a
50.00	-	50.00	-	50.00	zero	n/a
10.00	-	10.00	-	10.00	zero	n/a
30.00	-	30.00	-	30.00	zero	n/a
50.00	-	50.00	-	50.00	zero	n/a

2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Other

All Other Related Documents:

Black & White - Price per side - A4	0.10	-	0.10	-	0.10	zero	n/a
Black & White - Price per side - A2	0.20	-	0.20	-	0.20	zero	n/a
Colour - Price per side - A4	0.20	-	0.20	-	0.20	zero	n/a
Colour - Price per side - A3	0.50	-	0.50	-	0.50	zero	n/a
Planning History Search (up to 2 entries)	New		10.55		10.55	zero	n/a
Planning History Search (up to 4 entries)	New		21.00		21.00	zero	n/a
Planning History Search (5 to 9 entries)	New		31.65		31.65	zero	n/a
Planning History Search (10 plus entries)	New		42.20		42.20	zero	n/a

Pre-Planning Application Fees

Significant Major Development Proposal	630.00	5.00	662.00	110.33	551.67	20.00	1-Jan-17
Further Meeting to above (or an hourly rate agreed in advance)	252.00	5.00	265.00	44.17	220.83	20.00	1-Jan-17
Major Development Proposal	378.00	5.00	397.00	66.17	330.83	20.00	1-Jan-17
Further Meeting to above (or an hourly rate agreed in advance)	126.00	5.00	132.00	22.00	110.00	20.00	1-Jan-17
Minor Development Proposal	126.00	5.00	132.00	22.00	110.00	20.00	1-Jan-17
Further Meeting to above (or an hourly rate agreed in advance)	63.00	5.00	66.00	11.00	55.00	20.00	1-Jan-17
Householder Development Proposal (written advice only)	44.00	2.00	45.00	7.50	37.50	20.00	1-Jan-17
Householder Development Proposal (with site visit)	64.00	2.00	65.00	10.83	54.17	20.00	1-Jan-17
Other Development (adverts, trees, LBC, priors) Proposals (written advice)	66.00	2.00	67.00	11.17	55.83	20.00	1-Jan-17
Other Development (adverts, trees, LBC, priors) Proposals (with site visit)	86.00	2.00	88.00	14.67	73.33	20.00	1-Jan-17

PLANNING APPLICATION FEES

ALL OUTLINE APPLICATIONS

per 0.1 hectare for sites up to and including 2.5 hectares	385.00	external	385.00	-	385.00	zero	n/a
for sites more than 2.5 hectares	9,527.00	external	9,527.00	-	9,527.00	zero	n/a
In addition, for each 0.1 hectare in excess of 2.5 hectares subject to maximum total of £125,000	115.00	external	115.00	-	115.00	zero	n/a

HOUSEHOLDER APPLICATIONS

Alterations/extensions to a single dwelling including works within boundary	172.00	external	172.00	-	172.00	zero	n/a
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FULL APPLICATIONS (and First Submissions of Reserved Matters

Dwellings

Alterations/extensions to two or more dwellings including works within boundaries	339.00	external	339.00	-	339.00	zero	n/a
New dwellings (up to and including 50), per dwelling	385.00	external	385.00	-	385.00	zero	n/a
New dwellings (more than 50)	19,049.00	external	19,049.00	-	19,049.00	zero	n/a
In addition, for each dwelling house in excess of 50 subject to a maximum in total of £250,000	115.00	external	115.00	-	115.00	zero	n/a

	2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Erection of Buildings (not dwellings, agricultural, glasshouses, plant or machinery)								
Gross floor space to be created by the development:								
No increase or no more than 40m2	195.00	external	195.00	-	195.00	zero	n/a	
More than 40m2 but no more than 75m2	385.00	external	385.00	-	385.00	zero	n/a	
More than 75m2 but no more than 3750m2, cost per each 75m2 or part thereof	385.00	external	385.00	-	385.00	zero	n/a	
More than 3750m2	19,049.00	external	19,049.00	-	19,049.00	zero	n/a	
in addition, for each 75m2 in excess of 3750m2	115.00	external	115.00	-	115.00	zero	n/a	
subject to a maximum in total of £250,000								
Erection of Buildings (on land used for agriculture purposes)								
Gross floor space to be created by the development:								
Not more than 465m2	80.00	external	80.00	-	80.00	zero	n/a	
More than 465m2 but not more than 540m2	385.00	external	385.00	-	385.00	zero	n/a	
More than 540m2 but not more than 4215m2, cost for first 540m2	385.00	external	385.00	-	385.00	zero	n/a	
In addition, for each 75m2 or part thereof in excess of 540m2	385.00	external	385.00	-	385.00	zero	n/a	
More than 4215m2	19,049.00	external	19,049.00	-	19,049.00	zero	n/a	
In addition, for each 75m2 in excess of 4215m2	115.00	external	115.00	-	115.00	zero	n/a	
subject to maximum total of £250,000								
Erection of Glasshouses (on land used for the purposes of agriculture)								
Gross floor space to be created by the development:								
Not more than 465m2	80.00	external	80.00	-	80.00	zero	n/a	
More than 465m2	2,150.00	external	2,150.00	-	2,150.00	zero	n/a	
Erection, Alteration or Replacement of Plant or Machinery								
Site Area:								
No more than 5 hectares, cost per 0.1 hectare or part thereof	385.00	external	385.00	-	385.00	zero	n/a	
More than 5 hectares	19,049.00	external	19,049.00	-	19,049.00	zero	n/a	
In addition, for each 0.1 hectare (or part thereof) in excess of 5 hectares	115.00	external	115.00	-	115.00	zero	n/a	
subject to a maximum in total of £250,000								
<u>APPLICATIONS OTHER THAN BUILDING WORKS</u>								
Car Parks, Service Roads or Other Accesses								
For existing uses	195.00	external	195.00	-	195.00	zero	n/a	
Waste (use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)								
Site area:								
No more than 15 hectares, cost per 0.1 hectare (or part thereof)	195.00	external	195.00	-	195.00	zero	n/a	
More than 15 hectares	29,112.00	external	29,112.00	-	29,112.00	zero	n/a	
in addition, for each 0.1 hectare (or part thereof) in excess of 15 hectares	115.00	external	115.00	-	115.00	zero	n/a	
subject to a maximum in total of £65,000								

	2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Operations Connected with Exploratory Drilling for Oil or Natural Gas								
Site area:								
No more than 7.5 hectares, cost per 0.1 hectares (or part thereof)	423.00	external	423.00	-	423.00	zero	n/a	
More than 7.5 hectares	31,725.00	external	31,725.00	-	31,725.00	zero	n/a	
In addition, for each 0.1 hectare (or part thereof) in excess of 7.5 hectares subject to a maximum in total of £250,000	126.00	external	126.00	-	126.00	zero	n/a	
Operations (other than exploratory drilling) for the winning and working of oil or natural gas								
Site area:								
No more than 15 hectares, cost per 0.1 hectare (or part thereof)	n/a		214.00	-	214.00	zero	n/a	
More than 15 hectares	n/a		29,112.00	-	29,112.00	zero	n/a	
in addition, for each 0.1 hectare (or part thereof) in excess of 15 hectares subject to a maximum in total of £65,000	n/a		115.00	-	115.00	zero	n/a	
Other Operations (winning and working of minerals) excluding oil & natural gas								
Site area:								
No more than 15 hectares, cost per 0.1 hectare (or part thereof)	195.00	external	195.00	-	195.00	zero	n/a	
More than 15 hectares	29,112.00	external	29,112.00	-	29,112.00	zero	n/a	
In addition, for each 0.1 hectare (or part thereof) in excess of 15 hectares	115.00	external	115.00	-	115.00	zero	n/a	
Other Operations (not coming within any of the above categories)								
Any site area, per 0.1 hectare (or part thereof) subject to a maximum in total of £1,690	195.00	external	195.00	-	195.00	zero	n/a	
Lawful Development Certificate								
Existing use - in breach of a planning condition	same as full planning fee							
Existing use - lawful not to comply with a particular condition	195.00	external	195.00	-	195.00	zero	n/a	
Proposed use	half the normal planning fee							

	2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
<u>PRIOR APPROVAL</u>								
Agricultural & forestry buildings & operations or demolition of buildings	80.00	external	80.00	-	80.00	zero	n/a	
Telecommunications code systems operators	385.00	external	385.00	-	385.00	zero	n/a	
Proposed change of use to state funded school or registered nursery	80.00	external	80.00	-	80.00	zero	n/a	
Proposed change of use of agricultural buildings to a flexible use within shops, financial & professional services, restaurants & cafes, business, storage or distribution, hotels or assembly or leisure	80.00	external	80.00	-	80.00	zero	n/a	
Proposed change of use of a building from office (use class B1) use to a use falling within use class 3C (dwellinghouse)	80.00	external	80.00	-	80.00	zero	n/a	
Proposed change of use of agricultural building to a dwellinghouse (use class C3), where there are no associated building operations	172.00	external	172.00	-	172.00	zero	n/a	
Proposed change of use of a building from a retail Use class A1 or A2) use or a mixed retail and residential use to a use falling within use class C3 (dwellinghouse) where there are no associated building operations	80.00	external	80.00	-	80.00	zero	n/a	
Proposed change of use of a building from a retail (use class A1 or A2) use or a mixed retail and residential use to a use falling within use class C3 (dwellinghouse) and associated building operations	172.00	external	172.00	-	172.00	zero	n/a	
Notification for prior approval for a change of use from storage or distribution buildings (class B8) and any land within its curtilage to dwellinghouses (class C3)	80.00	external	80.00	-	80.00	zero	n/a	
Notification for prior approval for a change of use from amusement arcades/centres & casinos (sui generis uses) and any land within its curtilage to dwellinghouses (class C3)	80.00	external	80.00	-	80.00	zero	n/a	
Notification for prior approval for a change of use from amusement arcades/centres and casinos (sui generis uses) and any land within its curtilage to dwellinghouses (class C3) and associated building operations	172.00	external	172.00	-	172.00	zero	n/a	
Notification for prior approval for a change of use from shops (class A1), financial & professional services (class A2), betting offices, pay day loan shops & casinos (sui generis uses) to restaurants & cafes (class A3)	80.00	external	80.00	-	80.00	zero	n/a	
Notification for prior approval for a change of use from shops (class A1), financial & professional services (class A2), betting offices, pay day loan shops & casinos (sui generis uses) to restaurants & cafes (class A3) & associated building operations	80.00	external	80.00	-	80.00	zero	n/a	
Notification for prior approval for a change of use from shops (class A1), financial & professional services (class A2), betting offices, pay day loan shops (sui generis uses) to assembly & leisure uses (class D2)	80.00	external	80.00	-	80.00	zero	n/a	
<u>RESERVED MATTERS</u>								
Application for approval of reserved matters following outline approval - amount due if full fee not already paid	385.00	external	385.00	-	385.00	zero	n/a	
<u>APPROVAL/VARIATION/DISCHARGE OF CONDITION</u>								
Application for removal of variation of a condition following grant of planning permission	195.00	external	195.00	-	195.00	zero	n/a	
Request for confirmation that one or more planning conditions have been complied with:								
Per request per Householder	28.00	external	28.00	-	28.00	zero	n/a	
Per request otherwise	97.00	external	97.00	-	97.00	zero	n/a	

	2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
<u>CHANGE OF USE</u>								
Change of use of a building to use as one or more separate dwelling houses								
Per dwelling up to 50 dwellings	385.00	external	385.00	-	385.00	zero	n/a	
More than 50 dwellings	19,049.00	external	19,049.00	-	19,049.00	zero	n/a	
in addition, for each dwelling house in excess of 50 dwelling houses subject to a maximum in total of £250,000	115.00	external	115.00	-	115.00	zero	n/a	
Other changes of use								
Building or land	385.00	external	385.00	-	385.00	zero	n/a	
<u>ADVERTISING</u>								
Relating to the business on the premises	110.00	external	110.00	-	110.00	zero	n/a	
Advance signs which are not situated on or visible from the site, directing the public to a business	110.00	external	110.00	-	110.00	zero	n/a	
Other advertisements	385.00	external	385.00	-	385.00	zero	n/a	
<u>APPLICATION FOR A NEW PLANNING PERMISSION TO REPLACE AN EXTANT PLANNING PERMISSION</u>								
Applications in respect of:								
Major development	575.00	external	575.00	-	575.00	zero	n/a	
Householder developments	57.00	external	57.00	-	57.00	zero	n/a	
Other developments	195.00	external	195.00	-	195.00	zero	n/a	
<u>APPLICATION FOR A NON-MATERIAL AMENDMENT FOLLOWING A GRANT OF A PLANNING PERMISSION</u>								
Application in respect of:								
Householder development	28.00	external	28.00	-	28.00	zero	n/a	
Other development	195.00	external	195.00	-	195.00	zero	n/a	

2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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BUILDING REGULATION FEES

Charges are now set by Pennine Lancashire Building Control Service and the income retained by the partnership

TABLE A - STANDARD CHARGES FOR NEW HOUSES

The fees were approved on 1st November 2016 and are rounded up to the nearest whole pound.

Plan Charge

No. of dwellings:

1	217.00	3.00%	224.00	37.33	186.67	20.00	1-Jan-17
2	297.00	3.00%	306.00	51.00	255.00	20.00	1-Jan-17
3	391.00	3.00%	403.00	67.17	335.83	20.00	1-Jan-17
4	485.00	3.00%	500.00	83.33	416.67	20.00	1-Jan-17
5	586.00	3.00%	604.00	100.67	503.33	20.00	1-Jan-17

Inspection Charge

No. of dwellings:

1	573.00	3.00%	591.00	98.50	492.50	20.00	1-Jan-17
2	793.00	3.00%	817.00	136.17	680.83	20.00	1-Jan-17
3	1,007.00	3.00%	1,038.00	173.00	865.00	20.00	1-Jan-17
4	1,164.00	3.00%	1,199.00	199.83	999.17	20.00	1-Jan-17
5	1,288.00	3.00%	1,327.00	221.17	1,105.83	20.00	1-Jan-17

Building Notice Charge

No. of dwellings:

1	948.00	3.00%	977.00	162.83	814.17	20.00	1-Jan-17
2	1,307.00	3.00%	1,347.00	224.50	1,122.50	20.00	1-Jan-17
3	1,677.00	3.00%	1,728.00	288.00	1,440.00	20.00	1-Jan-17
4	1,978.00	3.00%	2,038.00	339.67	1,698.33	20.00	1-Jan-17
5	2,249.00	3.00%	2,317.00	386.17	1,930.83	20.00	1-Jan-17

Note

- For 3 or more dwellings or if the floor area of a dwelling exceeds 500m² or flats over 3 storeys the charge will be individually determined.
- All the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered Competent Person scheme, if this is not the case an additional charge will apply based upon a basic inspection charge per dwelling of £197.00 including Vat (account will be given to repetitive work and a discount may be applied)
- The amount of the plan charge is based on the number of dwellings contained in the application.
- The inspection charge is based on the total units in the project.
- Unless otherwise agreed, schemes exceeding one year in duration may be subject to an additional charge.
- For larger building projects the Council may agree to fees being paid by instalments. Please contact your local Pennine Lancashire Building Control office for further details.

2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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TABLE B - STANDARD CHARGES FOR CERTAIN SMALL BUILDINGS, EXTENSIONS AND ALTERATIONS**CATEGORY 1 - Extensions to dwellings**Plan Charge

Extension(s) - Internal floor area not exceeding 6m ²	374.00	3.00%	386.00	64.33	321.67	20.00	1-Jan-17
Internal floor area over 6m ² but not exceeding 40m ²	164.00	3.00%	169.00	28.17	140.83	20.00	1-Jan-17
Internal floor area over 40m ² but not exceeding 60m ²	164.00	3.00%	169.00	28.17	140.83	20.00	1-Jan-17
Internal floor area over 60m ² but not exceeding 80m ²	164.00	3.00%	169.00	28.17	140.83	20.00	1-Jan-17

Inspection Charge

Extension(s) - Internal floor area not exceeding 6m ²	Included in Plan Charge						
Internal floor area over 6m ² but not exceeding 40m ²	327.00	3.00%	337.00	56.17	280.83	20.00	1-Jan-17
Internal floor area over 40m ² but not exceeding 60m ²	478.00	3.00%	493.00	82.17	410.83	20.00	1-Jan-17
Internal floor area over 60m ² but not exceeding 80m ²	674.00	3.00%	695.00	115.83	579.17	20.00	1-Jan-17

Building Notice Charge

Extension(s) - Internal floor area not exceeding 6m ²	449.00	3.00%	463.00	77.17	385.83	20.00	1-Jan-17
Internal floor area over 6m ² but not exceeding 40m ²	590.00	3.00%	608.00	101.33	506.67	20.00	1-Jan-17
Internal floor area over 40m ² but not exceeding 60m ²	771.00	3.00%	795.00	132.50	662.50	20.00	1-Jan-17
Internal floor area over 60m ² but not exceeding 80m ²	1,005.00	3.00%	1,036.00	172.67	863.33	20.00	1-Jan-17

CATEGORY 2 - Garages & Carports

Erection or extension of a detached or attached building or an extension to a dwelling ;

Which consists of a garage, carport, or both, having a floor area not exceeding 40m² in total and is intended to be used in common with an existing building

Plan Charge	262.00	3.00%	270.00	45.00	225.00	20.00	1-Jan-17
Inspection Charge	Included in Plan Charge						
Building Notice Charge	315.00	3.00%	325.00	54.17	270.83	20.00	1-Jan-17

Where the garage extension exceeds a floor area of 40m² but does not exceed 60m²

Plan Charge	374.00	3.00%	386.00	64.33	321.67	20.00	1-Jan-17
Inspection Charge	Included in Plan Charge						
Building Notice Charge	449.00	3.00%	463.00	77.17	385.83	20.00	1-Jan-17

CATEGORY 3 - Garage Conversions

The conversion, in part or full, of an attached domestic garage to an existing dwelling into a habitable room.

Plan Charge	255.00	3.00%	263.00	43.83	219.17	20.00	1-Jan-17
Inspection Charge	Included in Plan Charge						
Building Notice Charge	306.00	3.00%	316.00	52.67	263.33	20.00	1-Jan-17

2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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CATEGORY 4 - Loft Conversions & Dormers

Formation of a room(s) in an existing roof space, including means of access thereto. Fees for lofts greater than 40m² are to be based on the cost of the work, subject to an agreed minimum plan charge.

Without a dormer but not exceeding 40m² in floor area*

Plan Charge

374.00 3.00% 386.00 64.33 321.67 20.00 1-Jan-17

Inspection Charge

Included in Plan Charge

Building Notice Charge

449.00 3.00% 463.00 77.17 385.83 20.00 1-Jan-17

With a dormer but not exceeding 40m² in floor area*

Plan Charge

164.00 3.00% 169.00 28.17 140.83 20.00 1-Jan-17

Inspection Charge

327.00 3.00% 337.00 56.17 280.83 20.00 1-Jan-17

Building Notice Charge

590.00 3.00% 608.00 101.33 506.67 20.00 1-Jan-17

Note

1. Floor area is the area measured at a height of 2 metres above floor level
2. All the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered Competent Person Scheme, if this is not the case an additional charge will apply.
3. Unless otherwise agreed, schemes exceeding one year in duration may be subject to an additional charge.
4. If the internal floor area, of an extension to a dwelling, exceeds 80m² Table E will apply (subject to a minimum build cost of £50,001).
5. Loft Conversions greater than 40m² will be based on the cost of the work and Table E will apply, subject to an agreed minimum plan charge.

2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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TABLE C - STANDARD CHARGES FOR DOMESTIC ALTERATIONS**CATEGORY 1 - Installation of replacement windows and doors***

in a dwelling where the number of windows / doors does not exceed 20

Plan Charge	100.00	3.00%	103.00	17.17	85.83	20.00	1-Jan-17
Inspection Charge	Included in Plan Charge						
Building Notice Charge	100.00	3.00%	103.00	17.17	85.83	20.00	1-Jan-17

CATEGORY 2 - Controlled Electrical work*

To a single dwelling (not carried out in conjunction with work being undertaken that falls within Table B).

Plan Charge	191.00	3.00%	197.00	32.83	164.17	20.00	1-Jan-17
Inspection Charge	Included in Plan Charge						
Building Notice Charge	191.00	3.00%	197.00	32.83	164.17	20.00	1-Jan-17

CATEGORY 3 - Renovation of a Thermal Element

To a dwelling house or flat (including cavity wall insulation)

Plan Charge	125.00	3.00%	129.00	21.50	107.50	20.00	1-Jan-17
Inspection Charge	Included in Plan Charge						
Building Notice Charge	125.00	3.00%	129.00	21.50	107.50	20.00	1-Jan-17

CATEGORY 4 - Heating Appliance Installation*

Where work relates to installation of a multi-fuel heating appliance including associated flue liner / chimney and hearth to which Part J applies, and to a single dwelling by a person not registered under a Government scheme, the following charges will be applied.

Plan Charge	255.00	3.00%	263.00	43.83	219.17	20.00	1-Jan-17
Inspection Charge	Included in Plan Charge						
Building Notice Charge	255.00	3.00%	263.00	43.83	219.17	20.00	1-Jan-17

CATEGORY 5 - Removal or partial removal of chimney breast(s) within a dwelling

Plan Charge	214.00	3.00%	221.00	36.83	184.17	20.00	1-Jan-17
Inspection Charge	Included in Plan Charge						
Building Notice Charge	214.00	3.00%	221.00	36.83	184.17	20.00	1-Jan-17

CATEGORY 6 - Removal of wall and insertion of 1 or 2 steel beams up to a maximum span of four metres

Plan Charge	214.00	3.00%	221.00	36.83	184.17	20.00	1-Jan-17
Inspection Charge	Included in Plan Charge						
Building Notice Charge	214.00	3.00%	221.00	36.83	184.17	20.00	1-Jan-17

Note

- * Not carried out and registered under by a Competent Person Scheme
- Unless otherwise agreed, schemes exceeding one year in duration may be subject to an additional charge.

2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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TABLE D - OTHER NON-DOMESTIC WORK : EXTENSIONS AND NEW BUILD & THERMAL IMPROVEMENTS**CATEGORY 1 - Extension(s) - Internal floor area not exceeding 6m²**

Plan Charge	374.00	3.00%	386.00	64.33	321.67	20.00	1-Jan-17
Inspection Charge	Included in Plan Charge						
Building Notice Charge	Not applicable						

CATEGORY 2 - Internal floor area over 6m² but not exceeding 40m²

Plan Charge	164.00	3.00%	169.00	28.17	140.83	20.00	1-Jan-17
Inspection Charge	327.00	3.00%	337.00	56.17	280.83	20.00	1-Jan-17
Building Notice Charge	Not applicable						

CATEGORY 3 - Internal floor area over 40m² but not exceeding 80m²

Plan Charge	164.00	3.00%	169.00	28.17	140.83	20.00	1-Jan-17
Inspection Charge	478.00	3.00%	493.00	82.17	410.83	20.00	1-Jan-17
Building Notice Charge	Not applicable						

CATEGORY 4 - Renovation of thermal element - cost up to £20,000*

Plan Charge	197.00	3.00%	203.00	33.83	169.17	20.00	1-Jan-17
Inspection Charge	Included in Plan Charge						
Building Notice Charge	Not applicable						

CATEGORY 5 - Replacement of non-domestic windows*, not exceeding 20

Plan Charge	-	0.00%	150.00	25.00	125.00	20.00	1-Jan-17
Inspection Charge	Included in Plan Charge						
Building Notice Charge	Not applicable						

Note

- * Where cost exceeds £20,000 the charge is individually determined
- Unless otherwise agreed, schemes exceeding one year in duration may be subject to an additional charge.
- Floor area is the area measured at a height of 2 metres above floor level
- If the internal floor area exceeds 80m² Table E will apply (subject to a minimum plan charge equal to a minimum build cost of £50,001)
- Category 5 does not include replacement doors due to Part B - Fire safety implications.

2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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TABLE E - STANDARD CHARGES FOR ALL OTHER WORK NOT IN TABLES A, B, C & D
(excludes individually determined charges)

Plan Charge

Estimated Cost

from £0 - £2,000	214.00	3.00%	221.00	36.83	184.17	20.00	1-Jan-17
£2,001 - £5,000	255.00	3.00%	263.00	43.83	219.17	20.00	1-Jan-17
£5,001 - £7,000	274.00	3.00%	283.00	47.17	235.83	20.00	1-Jan-17
£7,001 - £10,000	290.00	3.00%	299.00	49.83	249.17	20.00	1-Jan-17
£10,001 - £20,000	93.00	3.00%	96.00	16.00	80.00	20.00	1-Jan-17
£20,001 - £30,000	109.00	3.00%	113.00	18.83	94.17	20.00	1-Jan-17
£30,001 - £40,000	138.00	3.00%	143.00	23.83	119.17	20.00	1-Jan-17
£40,001 - £50,000	174.00	3.00%	180.00	30.00	150.00	20.00	1-Jan-17
£50,001 - £75,000	214.00	3.00%	221.00	36.83	184.17	20.00	1-Jan-17
£75,001 - £100,000*	274.00	3.00%	283.00	47.17	235.83	20.00	1-Jan-17

Inspection Charge

Estimated Cost

from £0 - £2,000	Included in Plan Charge						
£2,001 - £5,000	Included in Plan Charge						
£5,001 - £7,000	Included in Plan Charge						
£7,001 - £10,000	Included in Plan Charge						
£10,001 - £20,000	290.00	3.00%	299.00	49.83	249.17	20.00	1-Jan-17
£20,001 - £30,000	386.00	3.00%	398.00	66.33	331.67	20.00	1-Jan-17
£30,001 - £40,000	451.00	3.00%	465.00	77.50	387.50	20.00	1-Jan-17
£40,001 - £50,000	522.00	3.00%	538.00	89.67	448.33	20.00	1-Jan-17
£50,001 - £75,000	643.00	3.00%	663.00	110.50	552.50	20.00	1-Jan-17
£75,001 - £100,000*	821.00	3.00%	846.00	141.00	705.00	20.00	1-Jan-17

Building Notice Charge

Estimated Cost

from £0 - £2,000	256.00	3.00%	264.00	44.00	220.00	20.00	1-Jan-17
£2,001 - £5,000	306.00	3.00%	316.00	52.67	263.33	20.00	1-Jan-17
£5,001 - £7,000	328.00	3.00%	338.00	56.33	281.67	20.00	1-Jan-17
£7,001 - £10,000	348.00	3.00%	359.00	59.83	299.17	20.00	1-Jan-17
£10,001 - £20,000	460.00	3.00%	474.00	79.00	395.00	20.00	1-Jan-17
£20,001 - £30,000	595.00	3.00%	613.00	102.17	510.83	20.00	1-Jan-17
£30,001 - £40,000	707.00	3.00%	729.00	121.50	607.50	20.00	1-Jan-17
£40,001 - £50,000	834.00	3.00%	860.00	143.33	716.67	20.00	1-Jan-17
£50,001 - £75,000	1,028.00	3.00%	1,059.00	176.50	882.50	20.00	1-Jan-17
£75,001 - £100,000*	1,315.00	3.00%	1,355.00	225.83	1,129.17	20.00	1-Jan-17

Note

1. *Where cost exceeds £100,000 the charge is individually determined.
2. Unless otherwise agreed, schemes exceeding one year in duration may be subject to an additional charge.
3. In respect of domestic work the above charges are on the basis that any controlled electrical work is carried out by a person who is a member of a registered Competent Person scheme. If this is not the case an additional charge will apply, see Table C

2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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TABLE F - DEMOLITION CHARGE

Application to demolish existing property under Section 80 of the Building Act 1984 and issuing the counter notice under Section 81 of the Building Act 1984

180.00	3.00%	186.00	-	186.00	0.00	1-Jan-17	
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TABLE G - OTHER CHARGES**CATEGORY 1 - Copy of Completion certificates**

25.00	3.00%	26.00	4.33	21.67	20.00	1-Jan-17	
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CATEGORY 2 - Copy Decision Notices

25.00	3.00%	26.00	4.33	21.67	20.00	1-Jan-17	
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CATEGORY 3 - Re-opening of Archived applications that have been dormant for 2 y

Charge per hour subject to a minimum charge of £74.00 inc. Vat

71.00	3.00%	74.00	12.33	61.67	20.00	1-Jan-17	
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CATEGORY 4 - Withdrawal of an application and any associated changes

Charge per hour subject to a minimum charge of £74.00 inc. Vat

71.00	3.00%	74.00	12.33	61.67	20.00	1-Jan-17	
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CATEGORY 5 - Building Regulations Confirmation letter

71.00	3.00%	74.00	12.33	61.67	20.00	1-Jan-17	
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CATEGORY 6 - Supply of non-standard data and information, including responding

Charge per hour subject to a minimum charge of £74.00 inc. Vat

71.00	3.00%	74.00	12.33	61.67	20.00	1-Jan-17	
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Note

- Where a **'Full Plans'** application is made, in most cases a plan charge is payable at the time of application and an invoice for the inspection charge will be sent following the first inspection on site.
- For a **'Regularisation'** application (related to unauthorised work) fees are individually determined but will be subject to a minimum of 150% of the associated net charge(s). No Vat is payable on a Regularisation Charge.
- Charges in **Table E** are based upon an estimated cost, which means a reasonable estimate (excluding Vat) that would be charged for carrying out all the work, by a professional contractor. No reductions are made for DIY proposals.
- When it is intended to carry out additional work on a dwelling at the same time as any work in **Table B**, then the charge for this additional work may be discounted by 50%, subject to a maximum estimated cost of £10,000.
- When it is intended to carry out more than one extension to a dwelling, the areas of the extensions may be aggregated in determining a total internal floor area to which the fee may then be applied. Please note however, the area of loft conversions or garage conversions may not be aggregated to an extension but a 50% discount can be applied.
- For work that is an electrical installation only, such as rewiring, use **Table C**. All other installation work should be included in the overall charges.
- For a **"Reversion"** application fees are individually determined. Please contact your local Pennine Lancashire Building Control Office for further details.

2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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RESOURCES

REVENUES & BENEFITS

LOCAL TAXATION

Council Tax Summons	95.00	-	95.00	-	95.00	zero	1-Jan-17
Council Tax Liability Order	20.00	-	20.00	-	20.00	zero	1-Jan-17
NNDR Summons	105.00	-	105.00	-	105.00	zero	1-Jan-17
NNDR Liability Order	20.00	-	20.00	-	20.00	zero	1-Jan-17

PEOPLE, LAW & REGULATION

LEGAL FEES

Note 1. Vat is chargeable on the fees if vat is payable on the consideration or rent.

* These fees may be charged at a higher level in accordance with, for example, the work involved in more complex cases.

Rounded to
nearest £5

Disposals

Sale of Garden plot	230.00	2.00	235.00	-	235.00	see note 1	1-Jan-17
Sale of any other land	480.00	2.00	490.00	-	490.00	see note 1	1-Jan-17
Small Scale Building Licence	480.00	2.00	490.00	-	490.00	see note 1	1-Jan-17
Building Licence	1,120.00	2.00	1,140.00	-	1,140.00	see note 1	1-Jan-17
Sealing of documents	60.00	-	60.00	-	60.00	see note 1	1-Jan-17

Landlord & Tenant

Contracted out' short term lease/licences	480.00	2.00	490.00	-	490.00	see note 1	1-Jan-17
Longer term business lease	800.00	2.00	815.00	-	815.00	see note 1	1-Jan-17
Underlease - Brunshaw / Anglesey	400.00	2.00	410.00	-	410.00	see note 1	1-Jan-17
Licence to Assign	330.00	2.00	335.00	-	335.00	see note 1	1-Jan-17
Licence for Alterations	330.00	2.00	335.00	-	335.00	see note 1	1-Jan-17
Licence for Change of Use	330.00	2.00	335.00	-	335.00	see note 1	1-Jan-17
Licence to Assign (combined with licence for alterations / change of use)	555.00	2.00	565.00	-	565.00	see note 1	1-Jan-17
Licence to Underlet	555.00	2.00	565.00	-	565.00	see note 1	1-Jan-17
Licence to Underlet (combined with licence for alterations / change of use)	800.00	2.00	815.00	-	815.00	see note 1	1-Jan-17
Surrenders	330.00	2.00	335.00	-	335.00	see note 1	1-Jan-17
Letter of consent to assign (long leaseholds at nominal rent)	60.00-145.00			-	-	see note 1	1-Jan-17
Registration of Assignment or Underlease	60.00	2.00	60.00	-	60.00	see note 1	1-Jan-17
Grant of Easements or Rights	330.00	2.00	335.00	-	335.00	see note 1	1-Jan-17
Deed of Variation	330.00	2.00	335.00	-	335.00	see note 1	1-Jan-17

	2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Planning								
Section 106 Agreements (minimum charge)	480.00	2.00	490.00	-	490.00	outside scop	1-Jan-17	
Mortgages								
Vacating Receipts	146.25	2.00	149.20	-	149.20	see note 1	1-Jan-17	
Notice of Charge	73.15	2.00	74.60	-	74.60	see note 1	1-Jan-17	
Mortgage Questionnaire	124.50	2.00	127.00	-	127.00	see note 1	1-Jan-17	
Miscellaneous								
Copy Documents - per A4 sheet (minimum £10)	0.45	-	0.45	-	0.45	see note 1	1-Jan-17	
Land Charges								
LLC1	18.90	0.60	19.00	-	19.00	zero	30-Mar-17	
CON29R	117.70	19.80	141.00	23.50	117.50	20.00	30-Mar-17	
Local Search (LLC1 + CON29R)	136.60	17.12	160.00	23.50	136.50	20.00	30-Mar-17	
Each Additional Parcel of Land	21.00	19.00	25.00	4.17	20.83	20.00	30-Mar-17	
Each Optional CON29O Enquiry (Q 5 - 20)	4.20	19.00	5.00	0.83	4.17	20.00	30-Mar-17	
Each Optional CON29O Enquiry (Q4 Q21 & Q22)	29.45	18.80	35.00	5.83	29.17	20.00	30-Mar-17	
Each Additional Enquiry	25.55	21.30	31.00	5.17	25.83	20.00	30-Mar-17	
Personal Search	FOC	statutory	FOC	-	FOC	zero	30-Mar-17	
PROPERTY TEAM								
GARAGE SITES								
Note : 3 months notice is required to increase rents for garage sites & garden plots								
Per plot, per annum	104.45	-	104.45	17.41	87.04	20.00	1-Jan-17	
Concession for registered disabled	11.65	-	11.65	1.94	9.71	20.00	1-Jan-17	
GARDEN PLOTS								
Per square yard, per annum	0.7463	-	0.7463	-	0.7463	zero	1-Jan-17	
Per square metre, per annum	0.8926	-	0.8926	-	0.8926	zero	1-Jan-17	
Allotments per square yard, per annum	0.1705	-	0.1705	-	0.1705	zero	1-Jan-17	
Allotments per square metre, per annum	0.2040	-	0.2040	-	0.20	zero	1-Jan-17	
Admin fee for setting up of new tenancy agreements	48.95	-	48.95	8.16	40.79	20.00	1-Jan-17	
Note : The rents of garage sites & garden plots are only being increased every 3 years due to the administrative cost of writing to inform tenants. The last review was undertaken during 2016/17 of appropriate market rentals.								

2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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PROPERTY SURVEYOR FEES

These fees/charges are for general guidance. These fees may be negotiated at higher level in accordance with the work involved in more complex cases.

Note 1 - Vat is not chargeable on the fees/charges unless VAT is payable on the consideration or rent.

Disposals

Sale of Garden plot	216.60	2.00	220.95	-	220.95	see note 1	1-Jan-17
Sale of any other land (minimum charge or 1% of sale price whichever is the higher)	359.45	2.00	366.65	-	366.65	see note 1	1-Jan-17
Building Licence (minimum charge but depending on size/complexity)	718.95	2.00	733.35	-	733.35	see note 1	1-Jan-17
Freehold Reversion	216.60	2.00	220.95	-	220.95	see note 1	1-Jan-17

Landlord & Tenant

Contracted out' short term lease	251.80	2.00	256.85	-	256.85	see note 1	1-Jan-17
Longer term business lease	359.45	2.00	366.65	-	366.65	see note 1	1-Jan-17
Grant of Garden Tenancy	39.80	2.00	40.60	-	40.60	see note 1	1-Jan-17
Service of Notices on Garden Tenancies	33.90	2.00	34.60	-	34.60	see note 1	1-Jan-17
Underlease - Brunshaw / Anglesey	251.80	2.00	256.85	-	256.85	see note 1	1-Jan-17
Renewal Lease	251.80	2.00	256.85	-	256.85	see note 1	1-Jan-17
Licence to Assign	238.90	2.00	243.70	-	243.70	see note 1	1-Jan-17
Licence for Alterations	286.90	2.00	292.65	-	292.65	see note 1	1-Jan-17
Licence for Change of Use	251.80	2.00	256.85	-	256.85	see note 1	1-Jan-17
Licence to Assign (combined with licence for alterations/change of use)	359.45	2.00	366.65	-	366.65	see note 1	1-Jan-17
Licence to Underlet	286.90	2.00	292.65	-	292.65	see note 1	1-Jan-17
Licence to Underlet (combined with licence for alterations/change of use)	359.45	2.00	366.65	-	366.65	see note 1	1-Jan-17
Letter of consent to assign (long leaseholds at nominal rent)	min 108.00		min 108.00		min 108.00	see note 1	1-Jan-17

Planning

S.106 Agreements	456.70	2.00	465.85	-	465.85	outside scop	1-Jan-17
Site Compound Licence	238.90	2.00	243.70	-	243.70	see note 1	1-Jan-17
Copy Documents - per A4 sheet	0.55	-	0.55	0.09	0.46	20.00	1-Jan-17

Pavement Café Licences

Initial licence set up	these licences now issued by LCC
Annual renewal/change of licensee	these licences now issued by LCC

2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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LICENSING**Other Licensing**

Breeding of dogs (minimum)	66.85	2.00	68.20	-	68.20	zero	1-Jan-17
Pet animals	118.50	2.00	120.85	-	120.85	zero	1-Jan-17
Animal Boarding Establishments (minimum)	155.75	2.00	158.85	-	158.85	zero	1-Jan-17
Home Boarding Establishments	101.80	2.00	103.85	-	103.85	zero	1-Jan-17
Riding Establishments (plus vets fee)	91.20	2.00	93.00	-	93.00	zero	1-Jan-17
Skin Piercing/Cosmetic Treatment Establishment	130.00	2.00	132.60	-	132.60	zero	1-Jan-17
Skin Piercers Personal Registration	42.85	2.00	43.70	-	43.70	zero	1-Jan-17
Personal Registration - Special Cosmetic Treatments (once adopted)	42.85	2.00	43.70	-	43.70	zero	1-Jan-17
Street Trading Consents	744.80	2.00	759.70	-	759.70	zero	1-Jan-17
Zoo Licence (Initial licence lasts for 4 years)	361.60	2.00	368.85	-	368.85	zero	1-Jan-17
Keeping of dangerous wild animals	217.00	2.00	221.35	-	221.35	zero	1-Jan-17
Second hand goods dealer	71.30	2.00	72.75	-	72.75	zero	1-Jan-17
Health Certificate	39.00	6.40	41.50	-	41.50	zero	1-Jan-17
Request to show unclassified films	450.00	2.22	460.00	-	460.00	zero	1-Jan-17
The following are currently under review:							
Sex Shop	2,245.50		320.00	-	320.00	zero	1-Jan-17
New Sexual Entertainment Venue Licence	5,572.35	2.00	5,683.80	-	5,683.80	zero	1-Jan-17
Renewal of a Sexual Entertainment Venue Licence	2,679.05	2.00	2,732.65	-	2,732.65	zero	1-Jan-17
Transfer of a Sexual Entertainment Venue Licence	642.95	2.00	655.80	-	655.80	zero	1-Jan-17
Variation of a Sexual Entertainment Venue Licence	428.65	2.00	437.20	-	437.20	zero	1-Jan-17
Grant of Scrap Metal Dealers Site Licence (3 years)	326.40	2.00	332.95	-	332.95	zero	1-Jan-17
Renewal of Scrap Metal Dealers Site Licence (3 years)	326.40	2.00	332.95	-	332.95	zero	1-Jan-17
Variation of Scrap Metal Dealers Site Licence	142.80	2.00	145.65	-	145.65	zero	1-Jan-17
New Scrap Metal Collectors Licence (3 years)	188.70	2.00	192.45	-	192.45	zero	1-Jan-17
Renewal of Scrap Metal Collectors Licence (3years)	188.70	2.00	192.45	-	192.45	zero	1-Jan-17
Variation of Scrap Metal Collectors Licence	142.80	2.00	145.65	-	145.65	zero	1-Jan-17

2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Taxi Licensing (Note: Test fee income is collected by testing station & is therefore not included in the tariff)

Fees for 2017 have been set by the Licensing Committee in Oct 2016 & remain unchanged

Private Hire Vehicle Licence	77.00	-	Set by Licensing Committee		Exempt	1-Jan-17	
Hackney Carriage Licence	155.00	-	Set by Licensing Committee		Exempt	1-Jan-17	
Annual Private Hire Driver Licence	64.00	-	Set by Licensing Committee		Exempt	1-Jan-17	
3 Year Private Hire Driver Licence	144.00	-	Set by Licensing Committee		Exempt	1-Jan-17	
Annual Hackney Carriage Driver Licence	140.00	-	Set by Licensing Committee		Exempt	1-Jan-17	
3 Year Hackney Carriage Driver Licence	372.00	-	Set by Licensing Committee		Exempt	1-Jan-17	
Dual Driver Licence Discount	45.00	-	Set by Licensing Committee		Exempt	1-Jan-17	
New Driver - Additional Fee Knowledge Test	41.00	-	Set by Licensing Committee		Exempt	1-Jan-17	
Annual PH Operator - single vehicle at private address	261.00	-	Set by Licensing Committee		Exempt	1-Jan-17	
5 Year PH Operator - single vehicle at private address	1,250.00	-	Set by Licensing Committee		Exempt	1-Jan-17	
Annual PH Operator	543.00	-	Set by Licensing Committee		Exempt	1-Jan-17	
5 Year PH Operator	2,660.00	-	Set by Licensing Committee		Exempt	1-Jan-17	
Replacement vehicle plate	20.00	2.00	20.40	-	20.40	Exempt	1-Jan-17
Replacement Plate Platform	6.00	2.00	6.10	-	6.10	Exempt	1-Jan-17
Window stickers	7.50	2.00	7.65	-	7.65	Exempt	1-Jan-17
Hackney roundel/Private Hire Door Signs	8.50	2.00	8.65	-	8.65	Exempt	1-Jan-17
Lanyard	4.20	2.00	4.30	-	4.30	Exempt	1-Jan-17
Badge holder	3.10	2.00	3.15	-	3.15	Exempt	1-Jan-17
Replacement badge	12.00	2.00	12.25	-	12.25	Exempt	1-Jan-17
Plate buttons	2.10	2.00	2.15	-	2.15	Exempt	1-Jan-17
Operator booking Registers	2.00	2.00	2.05	-	2.05	Exempt	1-Jan-17
CRB admin fee	5.30	2.00	5.40	-	5.40	Exempt	1-Jan-17
Insurance or 3rd part letters	17.50	2.00	17.85	-	17.85	Exempt	1-Jan-17

2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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THE LICENSING ACT 2003 - FEES & CHARGES

Grant of Personal Licence	37.00	Statutory	37.00	-	37.00	Exempt	1-Jan-17
Replacement of lost/stolen licence	10.50	Statutory	10.50	-	10.50	Exempt	1-Jan-17

Premises Licences - Up to a Capacity of 5,000 persons**Grant/Variation****Rateable Value**

Band A - No Rateable Value	100.00	Statutory	100.00	-	100.00	Exempt	n/a
Band A - less than £4,300	100.00	Statutory	100.00	-	100.00	Exempt	n/a
Band B - £4,300 to £33,000	190.00	Statutory	190.00	-	190.00	Exempt	n/a
Band C - £33,001 to £87,000	315.00	Statutory	315.00	-	315.00	Exempt	n/a
Band D - £87,001 to £125,000	450.00	Statutory	450.00	-	450.00	Exempt	n/a
Band E - Over £125,000	635.00	Statutory	635.00	-	635.00	Exempt	n/a

Annual Fee**Rateable Value**

Band A - No Rateable Value	70.00	Statutory	70.00	-	70.00	Exempt	n/a
Band A - less than £4,300	70.00	Statutory	70.00	-	70.00	Exempt	n/a
Band B - £4,300 to £33,000	180.00	Statutory	180.00	-	180.00	Exempt	n/a
Band C - £33,001 to £87,000	295.00	Statutory	295.00	-	295.00	Exempt	n/a
Band D - £87,001 to £125,000	320.00	Statutory	320.00	-	320.00	Exempt	n/a
Band E - Over £125,000	350.00	Statutory	350.00	-	350.00	Exempt	n/a

Premises Licences - Additional Fees where Capacity exceeds**5,000 persons****Initial Fee**

Occupancy:

5,000 - 9,999	1,000.00	Statutory	1,000.00	-	1,000.00	Exempt	n/a
10,000 - 14,999	2,000.00	Statutory	2,000.00	-	2,000.00	Exempt	n/a
15,000 - 19,999	4,000.00	Statutory	4,000.00	-	4,000.00	Exempt	n/a
20,000 - 29,999	8,000.00	Statutory	8,000.00	-	8,000.00	Exempt	n/a
30,000 - 39,999	16,000.00	Statutory	16,000.00	-	16,000.00	Exempt	n/a
40,000 - 49,999	24,000.00	Statutory	24,000.00	-	24,000.00	Exempt	n/a
50,000 - 59,999	32,000.00	Statutory	32,000.00	-	32,000.00	Exempt	n/a
60,000 - 69,999	40,000.00	Statutory	40,000.00	-	40,000.00	Exempt	n/a
70,000 - 79,999	48,000.00	Statutory	48,000.00	-	48,000.00	Exempt	n/a
80,000 - 89,999	56,000.00	Statutory	56,000.00	-	56,000.00	Exempt	n/a
Over 90,000	64,000.00	Statutory	64,000.00	-	64,000.00	Exempt	n/a

2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Annual Fee

Occupancy:

5,000 - 9,999	500.00	Statutory	500.00	-	500.00	Exempt	n/a
10,000 - 14,999	1,000.00	Statutory	1,000.00	-	1,000.00	Exempt	n/a
15,000 - 19,999	2,000.00	Statutory	2,000.00	-	2,000.00	Exempt	n/a
20,000 - 29,999	4,000.00	Statutory	4,000.00	-	4,000.00	Exempt	n/a
30,000 - 39,999	8,000.00	Statutory	8,000.00	-	8,000.00	Exempt	n/a
40,000 - 49,999	12,000.00	Statutory	12,000.00	-	12,000.00	Exempt	n/a
50,000 - 59,999	16,000.00	Statutory	16,000.00	-	16,000.00	Exempt	n/a
60,000 - 69,999	20,000.00	Statutory	20,000.00	-	20,000.00	Exempt	n/a
70,000 - 79,999	24,000.00	Statutory	24,000.00	-	24,000.00	Exempt	n/a
80,000 - 89,999	28,000.00	Statutory	28,000.00	-	28,000.00	Exempt	n/a
Over 90,000	32,000.00	Statutory	32,000.00	-	32,000.00	Exempt	n/a

Premises Licences - Exclusively / Primarily supplying Alcohol

Initial Fee

Rateable Value

Band D - £87,001 to £125,000 : 2 x the Premises Licence	900.00	Statutory	900.00	-	900.00	Exempt	n/a
Band E - over £125,000 : 3 x the Premises Licence	1,905.00	Statutory	1,905.00	-	1,905.00	Exempt	n/a

Annual Fee - Exclusively/Primarily supplying Alcohol

Rateable Value

Band D - £87,001 to £125,000 : 2 x the Premises Licence	640.00	Statutory	640.00	-	640.00	Exempt	n/a
Band E - over £125,000 : 3 x the Premises Licence	1,050.00	Statutory	1,050.00	-	1,050.00	Exempt	n/a

Annual Fee

Rateable Value

Band A - No Rateable Value	100.00	Statutory	100.00	-	100.00	Exempt	n/a
Band A - less than £4,300	100.00	Statutory	100.00	-	100.00	Exempt	n/a
Band B - £4,300 to £33,000	190.00	Statutory	190.00	-	190.00	Exempt	n/a
Band C - £33,001 to £87,000	315.00	Statutory	315.00	-	315.00	Exempt	n/a
Band D - £87,001 to £125,000	450.00	Statutory	450.00	-	450.00	Exempt	n/a
Band E - Over £125,000	635.00	Statutory	635.00	-	635.00	Exempt	n/a

2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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Premises Licenses - Other

Annual Fee

Application

S.25 - Theft, loss etc. of premises licence or summary	10.50	Statutory	10.50	-	10.50	Exempt	n/a
S.29 - Application for a provisional statement where premises being built	315.00	Statutory	315.00	-	315.00	Exempt	n/a
S.33 - Notification of change of name or address	10.50	Statutory	10.50	-	10.50	Exempt	n/a
S.37 - Application to vary licence to specify individual as premises supervisor	23.00	Statutory	23.00	-	23.00	Exempt	n/a
S.42 - Application for transfer of premises licence	23.00	Statutory	23.00	-	23.00	Exempt	n/a
S.47 - Interim authority notice following death etc. of licence holder	23.00	Statutory	23.00	-	23.00	Exempt	n/a
S.79 - Theft, loss etc. of certificate or summary	10.50	Statutory	10.50	-	10.50	Exempt	n/a
S.82 - Notification of change of name or alteration of rules of club	10.50	Statutory	10.50	-	10.50	Exempt	n/a
S.83(1) / (2) - Change of relevant registered address of club	10.50	Statutory	10.50	-	10.50	Exempt	n/a
S.100 - Temporary event notice	21.00	Statutory	21.00	-	21.00	Exempt	n/a
S.100 - Late Temporary event notice	21.00	Statutory	21.00	-	21.00	Exempt	n/a
S.110 - Theft, loss etc. of temporary event notice	10.50	Statutory	10.50	-	10.50	Exempt	n/a
S.117 - Application for a grant or renewal of personal licence (10 yrs)	37.00	Statutory	37.00	-	37.00	Exempt	n/a
S.126 - Theft, loss etc. of personal licence	10.50	Statutory	10.50	-	10.50	Exempt	n/a
S.127 - Duty to notify change of name or address	10.50	Statutory	10.50	-	10.50	Exempt	n/a
S.178 - Right of freeholder etc. to be notified of licensing matters	21.00	Statutory	21.00	-	21.00	Exempt	n/a

Rounded to nearest £1

Note: MAX denotes that the fee is currently at the statutory maximum

Gambling Premises

Bingo Premises

New & Provisional Statement	2,463.00	2.00	2,512.00	-	2,512.00	Exempt	1-Jan-17	
Annual Fee	961.00	2.00	980.00	-	980.00	Exempt	1-Jan-17	
Licence for Provisional Statement Holder	903.00	2.00	921.00	-	921.00	Exempt	1-Jan-17	
Variation	1,207.00	2.00	1,231.00	-	1,231.00	Exempt	1-Jan-17	
Transfer	903.00	2.00	921.00	-	921.00	Exempt	1-Jan-17	
Re-instatement	1,245.00	MAX	1,200.00	-	1,200.00	Exempt	n/a	MAX
Copy Licence	25.00	MAX	25.00	-	25.00	Exempt	n/a	MAX
Notification of Change	50.00	MAX	50.00	-	50.00	Exempt	n/a	MAX

Betting Premises

New & Provisional Statement	2,614.00	2.00	2,666.00	-	2,666.00	Exempt	1-Jan-17	
Annual Fee	600.00	MAX	600.00	-	600.00	Exempt	n/a	MAX
Licence for Provisional Statement Holder	903.00	2.00	921.00	-	921.00	Exempt	1-Jan-17	
Variation	1,207.00	2.00	1,231.00	-	1,231.00	Exempt	1-Jan-17	
Transfer	903.00	2.00	921.00	-	921.00	Exempt	1-Jan-17	
Re-instatement	1,200.00	MAX	1,200.00	-	1,200.00	Exempt	n/a	MAX
Copy Licence	25.00	MAX	25.00	-	25.00	Exempt	n/a	MAX
Notification of Change	50.00	MAX	50.00	-	50.00	Exempt	n/a	MAX

	2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Betting Premises (Tracks)								
New & Provisional Statement	2,489.00	MAX	2,500.00	-	2,500.00	Exempt	n/a	MAX
Annual Fee	823.00	2.00	839.00	-	839.00	Exempt	1-Jan-17	
Licence for Provisional Statement Holder	903.00	2.00	921.00	-	921.00	Exempt	1-Jan-17	
Variation	1,207.00	2.00	1,231.00	-	1,231.00	Exempt	1-Jan-17	
Transfer	903.00	2.00	921.00	-	921.00	Exempt	1-Jan-17	
Re-instatement	950.00	MAX	950.00	-	950.00	Exempt	n/a	MAX
Copy Licence	25.00	MAX	25.00	-	25.00	Exempt	n/a	MAX
Notification of Change	50.00	MAX	50.00	-	50.00	Exempt	n/a	MAX
Family Entertainment Centre								
New & Provisional Statement	2,140.00	MAX	2,000.00	-	2,000.00	Exempt	n/a	MAX
Annual Fee	750.00	MAX	750.00	-	750.00	Exempt	n/a	MAX
Licence for Provisional Statement Holder	903.00	2.00	921.00	-	921.00	Exempt	1-Jan-17	
Variation	1,000.00	MAX	1,000.00	-	1,000.00	Exempt	n/a	MAX
Transfer	903.00	2.00	921.00	-	921.00	Exempt	1-Jan-17	
Re-instatement	950.00	MAX	950.00	-	950.00	Exempt	n/a	MAX
Copy Licence	25.00	MAX	25.00	-	25.00	Exempt	n/a	MAX
Notification of Change	50.00	MAX	50.00	-	50.00	Exempt	n/a	MAX
Adult Gaming Centre								
New & Provisional Statement	2,000.00	MAX	2,000.00	-	2,000.00	Exempt	n/a	MAX
Annual Fee	1,000.00	MAX	1,000.00	-	1,000.00	Exempt	n/a	MAX
Licence for Provisional Statement Holder	903.00	2.00	921.00	-	921.00	Exempt	1-Jan-17	
Variation	1,000.00	MAX	1,000.00	-	1,000.00	Exempt	n/a	MAX
Transfer	903.00	2.00	921.00	-	921.00	Exempt	1-Jan-17	
Re-instatement	1,245.00	MAX	1,200.00	-	1,200.00	Exempt	n/a	MAX
Copy Licence	25.00	MAX	25.00	-	25.00	Exempt	n/a	MAX
Notification of Change	50.00	MAX	50.00	-	50.00	Exempt	n/a	MAX
Lotteries								
Small Society Lottery Grant	40.00	Statutory	40.00	-	40.00	Exempt	n/a	
Small Society Lottery Annual Fee	20.00	Statutory	20.00	-	20.00	Exempt	n/a	

	2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Gaming in Pubs and Clubs								
Licensed Premises Gaming Machine Notification	25.00	Statutory	25.00	-	25.00	Exempt	n/a	
Licensed Premises Gaming Machine Permit (existing operator)	100.00	Statutory	100.00	-	100.00	Exempt	n/a	
Licensed Premises Gaming Machine Permit (in all other cases)	150.00	Statutory	150.00	-	150.00	Exempt	n/a	
Licensed Premises Gaming Machine Permit Variation	100.00	Statutory	100.00	-	100.00	Exempt	n/a	
Licensed Premises Gaming Machine Permit Transfer	25.00	Statutory	25.00	-	25.00	Exempt	n/a	
Licensed Premises Gaming Machine Permit Change of Name	25.00	Statutory	25.00	-	25.00	Exempt	n/a	
Licensed Premises Gaming Machine Permit Copy of Permit	15.00	Statutory	15.00	-	15.00	Exempt	n/a	
Club Gaming Machine Permit Grant	200.00	Statutory	200.00	-	200.00	Exempt	n/a	
Club Gaming Machine Permit Grant (Existing Club Premises Cert. Holder)	100.00	Statutory	100.00	-	100.00	Exempt	n/a	
Club Gaming Machine Permit Grant (Club Prem. Cert. Holder with current Part 2 or 3 Licence)	100.00	Statutory	100.00	-	100.00	Exempt	n/a	
Club Gaming Machine Permit Existing Operator Grant	100.00	Statutory	100.00	-	100.00	Exempt	n/a	
Club Gaming Machine Permit Variation	100.00	Statutory	100.00	-	100.00	Exempt	n/a	
Club Gaming Machine Permit Renewal	200.00	Statutory	200.00	-	200.00	Exempt	n/a	
Club Gaming Machine Permit Renewal (Club Premises Cert. Holder)	100.00	Statutory	100.00	-	100.00	Exempt	n/a	
Club Gaming Machine Permit Copy Permit	15.00	Statutory	15.00	-	15.00	Exempt	n/a	
Club Gaming Permit Grant	200.00	Statutory	200.00	-	200.00	Exempt	n/a	
Club Gaming Permit Grant (Club Prems. Cert. Holder with current Part 2 or 3 Licence)	100.00	Statutory	100.00	-	100.00	Exempt	n/a	
Club Gaming Permit Grant (Existing Operator)	100.00	Statutory	100.00	-	100.00	Exempt	n/a	
Club Gaming Permit Variation	100.00	Statutory	100.00	-	100.00	Exempt	n/a	
Club Gaming Permit Renewal	200.00	Statutory	200.00	-	200.00	Exempt	n/a	
Club Gaming Permit Renewal (Club Premises Certificate Holder)	100.00	Statutory	100.00	-	100.00	Exempt	n/a	
Club Gaming Permit Copy Certificate	15.00	Statutory	15.00	-	15.00	Exempt	n/a	
Annual fee for all Gaming Machine Permits	50.00	Statutory	50.00	-	50.00	Exempt	n/a	

LOCAL AIR POLLUTION PREVENTION & CONTROL (LAPPC)

Any increases to be confirmed by DEFRA in the New Year

Reduced fee activities are: Service Stations, Vehicle Refinishers, Dry Cleaners and Small Waste Oil Burners under 0.4 MW.

Application Fee

Standard Process	1,579.00	Statutory	1,579.00	-	1,579.00	Zero	n/a
Additional fee for operating without a permit	1,137.00	Statutory	1,137.00	-	1,137.00	Zero	n/a
PVRI, SWOBs and Dry Cleaners reduced fee activities	148.00	Statutory	148.00	-	148.00	Zero	n/a
PVR I & II combined	246.00	Statutory	246.00	-	246.00	Zero	n/a
Other reduced fee activities	346.00	Statutory	346.00	-	346.00	Zero	n/a
Reduced fee activities: Additional fee for operating without a permit	68.00	Statutory	68.00	-	68.00	Zero	n/a
Mobile screening & crushing plant for the 1st & 2nd applications	1,579.00	Statutory	1,579.00	-	1,579.00	Zero	n/a
For the 3rd to 7th applications	943.00	Statutory	943.00	-	943.00	Zero	n/a
For the 8th and subsequent applications	477.00	Statutory	477.00	-	477.00	Zero	n/a

Note: where an application for any of the above is for a combined Part B & waste application, add an extra £297 to the above amounts

	2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
Annual Subsistence Charge								
Standard process Low (+ £99 if permit for combined Part B & waste installation)	739.00	Statutory	739.00	-	739.00	Zero	n/a	
Standard process Medium (+ £149 if permit for combined Part B & waste installation)	1,111.00	Statutory	1,111.00	-	1,111.00	Zero	n/a	
Standard process High (+ £198 if permit for combined Part B & waste installation)	1,672.00	Statutory	1,672.00	-	1,672.00	Zero	n/a	
Reduced Fee activities - Low	76.00	Statutory	76.00	-	76.00	Zero	n/a	
Reduced Fee activities - Medium	151.00	Statutory	151.00	-	151.00	Zero	n/a	
Reduced Fee activities - High	227.00	Statutory	227.00	-	227.00	Zero	n/a	
PVR I & II combined - Low	108.00	Statutory	108.00	-	108.00	Zero	n/a	
PVR I & II combined - Medium	216.00	Statutory	216.00	-	216.00	Zero	n/a	
PVR I & II combined - High	326.00	Statutory	326.00	-	326.00	Zero	n/a	
Other reduced fee activities - Low	218.00	Statutory	218.00	-	218.00	Zero	n/a	
Other reduced fee activities - Medium	349.00	Statutory	349.00	-	349.00	Zero	n/a	
Other reduced fee activities - High	524.00	Statutory	524.00	-	524.00	Zero	n/a	
Mobile screening & crushing plant for 1st & 2nd permits - Low	618.00	Statutory	618.00	-	618.00	Zero	n/a	
Mobile screening & crushing plant for 1st & 2nd permits - Medium	989.00	Statutory	989.00	-	989.00	Zero	n/a	
Mobile screening & crushing plant for 1st & 2nd permits - High	1,484.00	Statutory	1,484.00	-	1,484.00	Zero	n/a	
For the 3rd to 7th permits - Low	368.00	Statutory	368.00	-	368.00	Zero	n/a	
For the 3rd to 7th permits - Medium	590.00	Statutory	590.00	-	590.00	Zero	n/a	
For the 3rd to 7th permits - High	884.00	Statutory	884.00	-	884.00	Zero	n/a	
For the 8th and subsequent permits - Low	189.00	Statutory	189.00	-	189.00	Zero	n/a	
For the 8th and subsequent permits - Medium	302.00	Statutory	302.00	-	302.00	Zero	n/a	
For the 8th and subsequent permits - High	453.00	Statutory	453.00	-	453.00	Zero	n/a	
Late payment fee	50.00	Statutory	50.00	-	50.00	Zero	n/a	
Note: Where a Part B Installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts								
Transfer and Surrender								
Standard process transfer	162.00	Statutory	162.00	-	162.00	Zero	n/a	
Standard process partial transfer	476.00	Statutory	476.00	-	476.00	Zero	n/a	
New operator at low risk reduced fee activity	75.00	Statutory	75.00	-	75.00	Zero	n/a	
Surrender: all Part B activities	-	Statutory	-	-	-	Zero	n/a	
Reduced fee activities: transfer	-	Statutory	-	-	-	Zero	n/a	
Reduced fee activities: partial transfer	45.00	Statutory	45.00	-	45.00	Zero	n/a	
Temporary transfer for mobiles								
First transfer	51.00	Statutory	51.00	-	51.00	Zero	n/a	
Repeat following enforcement or warning	51.00	Statutory	51.00	-	51.00	Zero	n/a	
Substantial Change								
Standard process	1,005.00	Statutory	1,005.00	-	1,005.00	Zero	n/a	
Standard process where the substantial change results in a new PPC activity	1,579.00	Statutory	1,579.00	-	1,579.00	Zero	n/a	
Reduced fee activities	98.00	Statutory	98.00	-	98.00	Zero	n/a	

	2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
LAPPC mobile plant charges								
Application Fee - 1 permit	1,579.00	Statutory	1,579.00	-	1,579.00	Zero	n/a	
Application Fee - 2 permits	1,579.00	Statutory	1,579.00	-	1,579.00	Zero	n/a	
Application Fee - 3 permits	943.00	Statutory	943.00	-	943.00	Zero	n/a	
Application Fee - 4 permits	943.00	Statutory	943.00	-	943.00	Zero	n/a	
Application Fee - 5 permits	943.00	Statutory	943.00	-	943.00	Zero	n/a	
Application Fee - 6 permits	943.00	Statutory	943.00	-	943.00	Zero	n/a	
Application Fee - 7 permits	943.00	Statutory	943.00	-	943.00	Zero	n/a	
Application Fee - 8 permits and over	477.00	Statutory	477.00	-	477.00	Zero	n/a	
Subsistence Fee - 1 permit - Low	618.00	Statutory	618.00	-	618.00	Zero	n/a	
Subsistence Fee - 2 permits - Low	618.00	Statutory	618.00	-	618.00	Zero	n/a	
Subsistence Fee - 3 permits - Low	368.00	Statutory	368.00	-	368.00	Zero	n/a	
Subsistence Fee - 4 permits - Low	368.00	Statutory	368.00	-	368.00	Zero	n/a	
Subsistence Fee - 5 permits - Low	368.00	Statutory	368.00	-	368.00	Zero	n/a	
Subsistence Fee - 6 permits - Low	368.00	Statutory	368.00	-	368.00	Zero	n/a	
Subsistence Fee - 7 permits - Low	368.00	Statutory	368.00	-	368.00	Zero	n/a	
Subsistence Fee - 8 permits and over - Low	189.00	Statutory	189.00	-	189.00	Zero	n/a	
Subsistence Fee - 1 permit - Med	989.00	Statutory	989.00	-	989.00	Zero	n/a	
Subsistence Fee - 2 permits - Med	989.00	Statutory	989.00	-	989.00	Zero	n/a	
Subsistence Fee - 3 permits - Med	590.00	Statutory	590.00	-	590.00	Zero	n/a	
Subsistence Fee - 4 permits - Med	590.00	Statutory	590.00	-	590.00	Zero	n/a	
Subsistence Fee - 5 permits - Med	590.00	Statutory	590.00	-	590.00	Zero	n/a	
Subsistence Fee - 6 permits - Med	590.00	Statutory	590.00	-	590.00	Zero	n/a	
Subsistence Fee - 7 permits - Med	590.00	Statutory	590.00	-	590.00	Zero	n/a	
Subsistence Fee - 8 permits and over - Med	302.00	Statutory	302.00	-	302.00	Zero	n/a	
Subsistence Fee - 1 permit - High	1,484.00	Statutory	1,484.00	-	1,484.00	Zero	n/a	
Subsistence Fee - 2 permits - High	1,484.00	Statutory	1,484.00	-	1,484.00	Zero	n/a	
Subsistence Fee - 3 permits - High	884.00	Statutory	884.00	-	884.00	Zero	n/a	
Subsistence Fee - 4 permits - High	884.00	Statutory	884.00	-	884.00	Zero	n/a	
Subsistence Fee - 5 permits - High	884.00	Statutory	884.00	-	884.00	Zero	n/a	
Subsistence Fee - 6 permits - High	884.00	Statutory	884.00	-	884.00	Zero	n/a	
Subsistence Fee - 7 permits - High	884.00	Statutory	884.00	-	884.00	Zero	n/a	
Subsistence Fee - 8 permits and over - High	453.00	Statutory	453.00	-	453.00	Zero	n/a	

2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
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LOCAL AUTHORITY - INTEGRATED POLLUTION PREVENTION AND CONTROL LA-IPPC

Note: Every subsistence charge in the fees below includes the additional £99 charge to cover LA extra costs in dealing with reporting under the E-PRTR Regulation

Application	3,218.00	Statutory	3,218.00	-	3,218.00	Zero	n/a
Additional fee for operating without a permit	1,137.00	Statutory	1,137.00	-	1,137.00	Zero	n/a
Annual Subsistence - Low	1,384.00	Statutory	1,384.00	-	1,384.00	Zero	n/a
Annual Subsistence - Medium	1,541.00	Statutory	1,541.00	-	1,541.00	Zero	n/a
Annual Subsistence - High	2,233.00	Statutory	2,233.00	-	2,233.00	Zero	n/a
Late payment fee	50.00	Statutory	50.00	-	50.00	Zero	n/a
Substantial variation	1,309.00	Statutory	1,309.00	-	1,309.00	Zero	n/a
Transfer	225.00	Statutory	225.00	-	225.00	Zero	n/a
Partial Transfer	668.00	Statutory	668.00	-	668.00	Zero	n/a
Surrender	668.00	Statutory	668.00	-	668.00	Zero	n/a

Environment Agency Subsistence Fees for Discharge to Controlled Waters

Charge Band A - Where permit conditions contain numerical water discharge limits other than for the pollutants or parameters listed in bands B and C	2,270.00	Statutory	2,270.00	-	2,270.00	Zero	n/a
Charge Band B - Where permit conditions contain numerical water discharge limits for BOD, COD(3) or ammonia	760.00	Statutory	760.00	-	760.00	Zero	n/a
Charge Band C - Where permit conditions contain numerical limits for water flow, volume, suspended solids, pH, temperature, or oil or grease	222.00	Statutory	222.00	-	222.00	Zero	n/a
Charge Band D - Where conditions are included in a permit which do not fall within any of the descriptions in bands A-C (e.g. descriptive conditions)	66.00	Statutory	66.00	-	66.00	Zero	n/a

Private Water Supply Sampling

Sampling Visit per hour (to max of £100)	27.00	2.00	28.00	-	28.00	Zero	1-Jan-17
Risk Assessment Visit per hour (to max of £500)	27.00	2.00	28.00	-	28.00	Zero	1-Jan-17
Investigation Visit per hour (to max of £100)	27.00	2.00	28.00	-	28.00	Zero	1-Jan-17
Temporary Authorisation to Breach Standard (to max of £100)	27.00	2.00	28.00	-	28.00	Zero	1-Jan-17
Domestic Supply Sample (to max of £25)	23.00	2.00	23.00	-	23.00	Zero	1-Jan-17
Commercial Supply Monitoring Sample (to max of £100)	48.00	2.00	49.00	-	49.00	Zero	1-Jan-17
Commercial Supply Audit Sample (to max of £500)	Range from £45 to £500 depending on parameters sampled						

	2016/17 Gross Fees £	% inc 2%	2017/18 Gross Fees £	Vat included in fee	2017/18 Net Fee	Vat Rate	Date of Fee Increase	Discounted Rates/Off Peak (where applicable)
<u>Environmental Health</u>								
FHRS Re-rating Visit (on-line application)	n/a	-	103.00	-	103.00	Zero	1-Jan-17	
FHRS Re-rating Visit (posting application)	n/a	-	110.00	-	110.00	Zero	1-Jan-17	
Tattooist/Skin Piercing Rating Scheme Initial Visit & Training	n/a	-	100.00	-	100.00	Zero	1-Jan-17	
Tattooist/Skin Piercing Rating Scheme Revisit	n/a	-	50.00	-	50.00	Zero	1-Jan-17	
Tattooist/Skin Piercing Rating Scheme Annual Inspection	n/a	-	60.00	-	60.00	Zero	1-Jan-17	
Pre Licence/Registration/Permit Advisory Visit	n/a	-	63.00	-	63.00	Zero	1-Jan-17	
Data Protection Act Letters	n/a	-	18.00	-	18.00	Zero	1-Jan-17	
Hourly rate for business advice/guidance	n/a	-	26.00	-	26.00	Zero	1-Jan-17	
<u>Bric a Brac</u>								
Wednesday - full day	12.50	2.00	12.75	2	10.62	20.00	1-Jan-17	
Wednesday - second stall	9.40	2.00	9.60	2	8.00	20.00	1-Jan-17	
<u>ROOM HIRE</u>								
<u>Burnley Town Hall - Room Hire</u>								
Meetings								
Mornings - 8am to 1pm	82.75	2.00	84.40	-	84.40	zero	1-Jan-17	
Afternoon - 1pm to 6pm	82.75	2.00	84.40	-	84.40	zero	1-Jan-17	
Evening - 6pm to 10pm	82.75	2.00	84.40	-	84.40	zero	1-Jan-17	
Others								
Mornings - 8am to 1pm	82.75	2.00	84.40	-	84.40	zero	1-Jan-17	
Afternoon - 1pm to 6pm	82.75	2.00	84.40	-	84.40	zero	1-Jan-17	
Evening - 6pm to 10pm	82.75	2.00	84.40	-	84.40	zero	1-Jan-17	
<u>Parker Lane - Room Hire</u>								
Mornings - 8am to 1pm	82.75	2.00	84.40	-	84.40	zero	1-Jan-17	
Afternoon - 1pm to 6pm	82.75	2.00	84.40	-	84.40	zero	1-Jan-17	
Evening - 6pm to 10pm	82.75	2.00	84.40	-	84.40	zero	1-Jan-17	
<u>BURNLEY BUS STATION</u>								
Bus Station departure charges are calculated using pence to 4 decimal places								
Per Departure - Standard bus	0.9306	1.82	0.9488	0.1581	0.7907	20.00	1-Jan-17	
Per Departure - Minibus	n/a	0.83	n/a					
Per Departure - Long (coach) (Net Fee increased by 2% then VAT added)	1.9252	3.77	1.9629	0.3272	1.6357	20.00	1-Jan-17	

Note: Minibuses now charged the same fee as standard buses